CALL FOR APPLICATIONS FOR ADMISSION TO THE FIRST CYCLE DEGREE PROGRAMME IN
BIOTECHNOLOGY (L-2)

SPRING SESSION
ACADEMIC YEAR 2018/2019

THE HEAD OF THE STUDENTS OFFICE

HAVING REGARD TO

Law no. 264 of 02 August 1999 regulating access to university programmes;

HAVING REGARD TO

Ministerial Decree no. 270 of 22 October 2004, “Amendments to the regulations on the educational autonomy of universities (Modifiche al regolamento recante norme concernenti l’autonomia didattica degli atenei) approved with Decree of the Minister for Universities and Scientific and Technological Research no. 509 of 3 November 1999”;

HAVING REGARD TO

The decisions of the responsible academic boards concerning access to university programmes;

SETS

A spring session for admission to the first cycle degree programme in Biotechnology for the 2018/2019 academic year.

A further selection will take place in September, for which a dedicated call will be published soon: each selection will cover a part of the total places available.

Art. 1 - Admission requirements

Italian, European or equivalent candidates can take part on equal terms in the spring session of the admission test if:
enrolled in the final year of a secondary school, obtaining their qualification in the 2017/2018 scholastic year

• having passed the TOLC-S test provided by CISIA - Consorzio Interuniversitario Sistemi Integrati per l’Accesso within the deadlines set in art. 3.

Applicants holding an Italian secondary school qualification or equivalent qualification obtained abroad and non-European candidates resident abroad (applying for a study visa) can take part in the September selection, for which a specific call will be published.

Foreign qualifications are valid if obtained after at least 12 years of schooling and if allow the admission to University in the country where they have been obtained. Further information about the foreign qualifications valid for access to University is contained in the relevant Ministerial provisions for the academic year 2018/19, published on the Ministry website: http://www.studiare-in-italia.it/studentistranieri/.

The eligibility of the foreign qualification in any case is assessed by the University having regard to the ministerial instructions on the subject and in implementation of bilateral applicable agreements.

Art. 2 - Number of places available

The number of places available for enrolment in the first year is determined as follows:

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<th>Bitotechnology</th>
<th>Spring session</th>
<th>September session</th>
<th>Total places</th>
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<tr>
<td></td>
<td>50</td>
<td>200 (plus 8 non-UE)</td>
<td>250 (plus 8 non-UE)</td>
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Places left vacant in this session will be assigned during the September session, in addition to those available.

Art. 3 - Test dates and registration procedure

The TOLC-S test can be taken:

a) at Università degli Studi di Milano on 25 May 2018 or 7 June 2018

b) at one of the CISIA test venues according to the calendar published on the website www.cisiaonline.it.

The TOLC-S test can be taken more than one time, but no more than once a solar month. For the admission to the programmes, only the result of the last TOLC-S passed from 1st January 2018 and within 7 June 2018 will be taken into consideration.
To take part in the selection, candidates must register online on the CISIA portal to apply for the test and on UNIMI portal to enter the ranking list.

3.1 CISIA registration and testing

Registration to TOLC-S test must be done through CISIA portal - www.cisiaonline.it - by the deadlines set for every testing date and available in the section DATE TOLC.

Using the credentials received after the registration, candidates must login in their personal area and fill in the online form with the required data.

Date and venue of the test are reported on the receipt issued after completing the application.

To register in the test it is necessary to pay to CISIA an admission fee of 30.00 euros via MAV or credit card.

3.2 Application on the University portal

To enter the ranking list, all candidates must apply on our University portal www.unimi.it, within the following deadlines:

<table>
<thead>
<tr>
<th>Spring Session</th>
<th>from 16 May 2018 until 8 June 2018, 2:00 p.m.</th>
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<tr>
<td>Test within 7 June 2018</td>
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To register in the test, applicants must follow the procedure below:

1. Register on the University portal through the page https://www.unimi.it/registrazione/ENG/registra.keb (not required of those already registered on the portal or in possession of university login credentials)

2. Access the online application services using their credentials: http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html;

3. Select the programme they are interested in and fill the online application with the requested data.

The online admission form cannot be amended, nor it can be completed with additional documentations once it has been submitted.

Any applicant who provides false details or lacks requirements will be excluded from the final ranking list.

At the end of the procedure, a receipt is issued as a proof of the admission application.
Art. 4 - Applicants with disabilities / SLD

Applicants with disabilities and/or with a diagnosis of specific learning disabilities (SLD) must declare their condition and require extra time and/or specific aids for the test **during the registration in the TOLC area of the CISIA portal.**

They must select Università degli Studi di Milano as test venue and must submit through the CISIA portal suitable certification:

- of specific learning disabilities (SLD) under law no. 170/2010, issued by the National Health Service or accredited specialists or facilities (issued no more than three years earlier if the applicant was underage at the time of the issuance of the certification), together with an ASST conformity document
- of status of handicap under law 104/92
- of civil invalidity.

Art. 5 - Admission exam

The TOLC-S is a tool of assessing one's initial preparation composed by 50 multiple-choice questions divided in the following sections:

- Basic Mathematics - 20 questions in 50 minutes
- Reasoning abilities and problem solving - 10 questions in 20 minutes
- Text comprehension - 10 questions in 20 minutes
- Basic Science - 10 questions in 20 minutes

The test includes an English non-mandatory section whose result is not considered nor for the calculation of the final score neither for the linguistic assessment set by the degree programmes.

Art. 6 - Examination assessment criteria and ranking list

The admission exam answers are scored as follows:

- 1 point for each correct answer,
- –0.25 points for each wrong answer,
- 0 points for for not given answers.

A ranking list is defined according to the total score of the TOLC-S test. In the case of equal total score, priority is given to the candidate with the better score in the section Basic Mathematics and, later, in the section of Text comprehension.

**Candidates who score fewer than 20 points, the 40% of the total points, will be excluded from the ranking lists.**

Those not included in the ranking list will be allowed to sit for the next September selections.
Only the result of the last TOLC-S passed from 1 January 2018 and within the deadline set by this Call (Art. 3) will be taken into consideration.

**Art. 7 - Examining committee**

The examining committee is appointed by the appropriate academic bodies.

During the exam the committee will be assisted by teaching and administrative staff, who will be responsible for supervising and identifying candidates.

**Art. 8 - Ranking list publication and enrolment**

**8.1 Ranking list publication**

The ranking list will be published on the University website, at the following page: www.unimi.it - Online services SIFA - Admission Ranking Lists (http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html) from 13 June 2018, after 2:00 p.m.

Publication of the ranking lists constitutes official notification to those concerned. Candidates will not receive any communication. They must personally consult the enrolment deadlines, scrollings of the ranking lists and every other information published on the webpage of the chosen degree course.

**8.2 Enrolment reservation**

Place winners must reserve their enrolment online by 2:00 p.m. on 20 June 2018 through the online Enrolment service at the page: http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html.

During the enrolment reservation, they are required to pay 86.00 euros as pre-enrolment fee. This amount has to be paid within 20 June 2018. The pre-enrolment fee cannot be refunded even if the candidate will not complete the enrolment.

**Winners who do not reserve enrolment by the above date and time tacitly withdraw from the place.**

After the abovementioned deadlines, any other place left vacant will be available for the September selection.

**8.3 Enrolment confirmation and balance payment of the first instalment for 2018/2019 academic year**

Candidates who reserved their enrolment in accordance with the deadlines and procedures of this Call have to confirm their enrolment paying the balance of the first instalment between 16 July and 24 August 2018, accessing with the credentials received after the enrolment to the online SIFA services - Payments, Tuition fees and Exemptions - Payment services (http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html).
Admission to the programme is subordinated to the achievement of the secondary school qualification within the mentioned deadlines.

**Art. 9 - Deadlines summary**

<table>
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<th>Spring selection deadlines summary</th>
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<tbody>
<tr>
<td>Register on UNIMI portal</td>
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<td>Register on CISIA portal</td>
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<td>Sit the test</td>
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<tr>
<td>Ranking list publication</td>
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<tr>
<td>Enrolment reservation</td>
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<tr>
<td>Enrolment confirmation</td>
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**Art. 10 - Procedure Manager and contacts**

Pursuant to law no. 241 of 7 August 1990 the manager of the procedure related to this announcement is Ms. Monica Delù (Head of the Students Welcoming Service).

For any further information regarding the content of the call please use the Infostudenti service (www.unimi.infostudente.it) by selecting the category: “Test, bandi e graduatorie”.

For any request related to TOLC-S please address to the CISIA Help Desk at the link http://helpdesk.cisiaonline.it/.

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The Head of the Students Office

Emanuela Dellavalle

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* For the specific purposes of these provisions citizens of Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino, refugees and beneficiaries of subsidiary protection, personnel serving in foreign diplomatic missions and in international bodies with headquarters in Italy - accredited by the Italian State or the Holy See - as well as their dependent family members (spouses and children only) are considered equivalent to EU citizens. Also non-EU citizens who hold a Residence Permit issued in accordance with art. 26 of law no. 189 of 30 July 2002 have access to university education under the same conditions as Italian students.