CALL FOR APPLICATIONS FOR ADMISSION TO THE FIRST CYCLE DEGREE PROGRAMMES IN:

INTERNATIONAL STUDIES AND EUROPEAN INSTITUTIONS (CLASS L-36)

POLITICAL SCIENCES (CLASS L-36)

SOCIAL SCIENCES FOR GLOBALISATION (CLASS L-37)

ACADEMIC YEAR 2017/2018

THE RECTOR

HAVING REGARD TO

Law no. 264 of 02 August 1999 regulating access to university programmes;

HAVING REGARD TO

Ministerial Decree no. 270 of 22 October 24, “Amendments to the regulations on the educational autonomy of universities” (Modifiche al regolamento recante norme concernenti l’autonomia didattica degli atenei) approved with Decree of the Minister for Universities and Scientific and Technological Research no. 509 of 3 November 1999;

HAVING REGARD TO

The decisions of the responsible academic boards concerning access to university programmes;

HAVING REGARD TO

The decree 0018213/17 of 22/03/2017 of the Rector with which was announced, for the 2017/2018 academic year, a spring session competition for a share of places determined for the purpose of the admission to the first cycle degree programmes in International Studies and European Institutions (Class L-36), Political Sciences (Class L-36) and Social Sciences for Globalisation (Class L-37).

ACKNOWLEDGED

That with the spring session, held on the day 6 May 2017, were made available 280 places for International Studies and European Institutions, 225 places for Political Sciences and 100 places for Social Sciences for Globalisation, in addition to the places reserved for non-EU students resident abroad, and that for the coverage of the further available places the degree programmes have foreseen the conduct of a summer session in the month of September 2017.
A competition for admission to the first cycle degree programmes in International Studies and European Institutions, Political Sciences, and Social Sciences for Globalisation for the 2017/2018 academic year.

The selection will take place following an exam for Italian, EU and assimilated candidates, and will be based on the valuation of the titles for non-EU students resident abroad (applicants for a student visa).

Art. 1 - Admission requirements

Applicants with an upper secondary school diploma or equivalent qualification obtained abroad can take the admission exam.

Foreign qualifications are valid if obtained after at least 12 years of schooling. If the local education system provides 11 or 10 years of schooling, the qualification is valid if supplemented by one or two years of university study, respectively, and if all exams scheduled for the years attended have been passed. The years of university study can be substituted by a post-secondary qualification awarded by a non-university higher education institute. Further information about the foreign qualifications valid for access to University is contained in the relevant annual Ministerial provisions, in particular in the attachments 1 and 2, published on the Ministry website: http://www.studiare-in-italia.it/studentistranieri/.

The eligibility of the foreign qualification in any case is assessed by the University having regard to the ministerial regulations on the subject and in implementation of bilateral applicable agreements.

EU and non-EU citizens with qualifications obtained abroad who hold a Residence Permit issued in accordance with art. 26 of law no. 189 of 30 July 2002 have access to university education under the same conditions as Italian students.

Citizens of Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino, refugees and beneficiaries of subsidiary protection, personnel serving in foreign diplomatic missions and in international bodies with headquarters in Italy - accredited by the Italian State or the Holy See - as well as their dependent family members (spouses and children only) are considered equivalent to EU citizens.

Non-EU applicants resident abroad access with the procedures and the limitations provided by the mentioned ministerial instructions.

Art. 2 - Number of places available

The number of places available for enrolment in the first year is determined as follows:
• Degree Programme in International Studies and European Institutions: 343 places, plus 20 places reserved for non-EU students resident abroad, plus 1 place reserved for the students of the “Marco Polo” programme.

• Degree Programme in Political Sciences: 299 places, plus 13 places reserved for non-EU students resident abroad, plus 1 place reserved for the students of the “Marco Polo” programme.

• Degree Programme in Social Sciences for Globalisation: 140 places, plus 10 places reserved for non-EU students resident abroad, plus 1 place reserved for the students of the “Marco Polo” programme.

Art. 3 - Registering for the admission exam and deadlines

Admission exam registration will begin on 5 July 2017 and terminate at 12 noon on 28 August 2017, with no possibility of extension.

To register, applicants must apply online according to the procedure below:

1. Register on the University portal through the page [https://www.unimi.it/registrazione/ENG/registra.keb](https://www.unimi.it/registrazione/ENG/registra.keb) (not required of those already registered on the portal or in possession of University login credentials)

2. Access the online application services using their credentials: [http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html](http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html)

3. Pay the € 30.00 fee in one of the following ways:
   - using the “MAV” (notice of payment) form generated at the end of the online registration procedure;
   - by credit card (the only accepted payment method for resident abroad applicants).

Without exception and on pain of exclusion, payment must be made by the deadline for registration.

The online admission form cannot be amended, nor it can be completed with additional documentations once it has been submitted.

A receipt (application for admission) is issued at the end of the online enrolment procedure and must be shown to the examining committee on the day of the exam.

The receipt is the only document accepted as proof of registration for the admission exam.

Applicants who provide false details or do not meet admission requirements will be excluded from the final ranking list.

Only one degree programme can be selected and the choice is definitive.

Applicants with an upper secondary school diploma obtained abroad must upload their qualification and an eligible certification which demonstrates the final grade and the minimum and maximum possible grades of the system of grades applied (Eg: “Dichiarazione di valore in loco” issued by the Italian Embassy in the country where the qualification was awarded, certificate issued by the school attesting the final grade or the grades of every
subjects of the last year of upper secondary school, if the system does not foresee a unique final grade).

Besides online university enrolment, non-EU applicants resident abroad, must also present an application for pre-enrolment to the Italian diplomatic office in their country of origin, in accordance with the methods and deadlines set out in current provisions regarding the enrolment of foreign students in university programmes published on the Ministry of Education, Universities and Research webpage: [http://www.studiare-in-italia.it/studentistranieri/](http://www.studiare-in-italia.it/studentistranieri/).

**Art. 4 - Disabled applicants**

In order to ensure equal opportunities during the exam, applicants with disabilities who require extra time and/or specific aids - if in possession of a certificate of legal disability and/or acknowledgement of status of handicap under law 104/92 - must provide specific application (available at the following link: [http://www.unimi.it/cataloghi/segreterie/Application_disabled.pdf](http://www.unimi.it/cataloghi/segreterie/Application_disabled.pdf)) together with the above-mentioned certificate issued by the National Health Service or accredited specialists or facilities.

The scanned documents must be uploaded during the online admission procedure, by the 28 August 2017.

**Art. 5 - Applicants with SLD**

To the applicants with a diagnosis of specific learning disabilities (SLD) under law no. 170/2010 is granted an extra time until the 30% more time than that is set for the other applicants. The committee will evaluate the received applications and, in order to ensure equal opportunities during the exam, will be able to consent the use of other compensatory tools taking into consideration the type of test to be taken and the type/degree of the candidate’s disability.

To be accorded the abovementioned measures, applicants with SLD must provide specific application (available at the following link: [http://www.unimi.it/cataloghi/segreterie/Application_sld.pdf](http://www.unimi.it/cataloghi/segreterie/Application_sld.pdf)) together with appropriate certification issued by the National Health Service or accredited specialists or facilities (issued no more than three years earlier if the applicant was underage at the time of the issuance of the certification).

The scanned documents must be uploaded during the online admission procedure, by the 28 August 2017.

**Art. 6 - Students coming from other programmes or universities, and graduates**

The following students do not have to sit for the admission exam:
students already enrolled in the degree programme in Political Science at this University who intend to transfer to the degree programme in International Studies and European Institutions or the degree programme in Social Sciences for Globalisation and have at least 30 credits for the new programme;

- students already enrolled in the degree programme in International Studies and European Institutions at this University who wish to transfer to the degree programme in Political Science or the degree programme in Social Sciences for Globalisation and have at least 30 credits for the new programme;

- students who already have a degree.

Students who do not meet the above requirements have to sit for the admission exam and obtain a sufficiently high position in the ranking list.

**Art. 7 - Admission exam schedule and procedure**

The admission exam will take place on 1 September 2017 at the Teaching section of Via Conservatorio 7, Milan and at the test centres of Brindisi, Padova, Palermo and Roma.

The test centres will be assigned according to the preferences expressed by applicants when they registered for the admission exam. Two preferences may be indicated in order of priority. In cities with test centres the number of seats is limited, so evaluation of preferences will consider the order of registration for the admission exam.

The final list of activated test centres and assignment of candidates to a particular centre will be published on the website at the page http://www.unimi.it/corsi_istituti/ENG/corsiUrla.jsp.

The test will be on paper at the Milan address and computer-based at the other centres.

Candidates must arrive at the exam venue at 9.00 am and must bring the valid identity document indicated at the time of registration and the receipt issued during registration. The exam will begin once candidate identification procedures are completed.

During the exam candidates cannot leave the room, use handwritten notes, texts of any kind, calculators or anything else specified before the start of the exam.

**Art. 8 - Selection of non-EU applicants resident abroad**

Non-EU applicants resident abroad for whom a number of places are reserved do not have to sit for the admission exam: the selection will be based on assessment of their personal and scholastic curriculum, taking linguistic skills in English or Italian into account, depending on the chosen programme.

For this purpose they should upload the following documents during the online registration procedure:
- curriculum vitae, inclusive of possible linguistic certificates different from the below listed;
- grades obtained in the final year of secondary school;
- upper secondary school diploma;
- a certificate of English or Italian language skills;
- motivation letter.

**Non-EU candidates resident abroad** must sit for and pass the Italian language test organised by the University. For details about the test and exemptions please refer to the following webpage [http://www.unimi.it/studenti/foreign_students/23986.htm#c36777](http://www.unimi.it/studenti/foreign_students/23986.htm#c36777).

Applicants who chose the *Politics and Economics* curriculum of the degree programme in Political Science do not have to sit for the Italian language test.

**Art. 9 - Examining committee**

The examining committee is appointed by the appropriate academic bodies.

During the exam the committee will be assisted by teaching and administrative staff, who will be responsible for supervising and identifying candidates.

**Art. 10 - Examination programme and assessment criteria**

The exam consists in a test to assess the basic preparation related to three areas: linguistic-expressive ability, knowledge of current affairs and logical-mathematical skills.

Points are assigned as follows:
- Correct answer: 1 point
- No answer, deleted or illegible: 0 points

The ranking list will also be formulated on the basis of scholastic performance indicated by the candidate’s results in the final secondary school examination, with the following weighting:
- Admission exam results 75%
- Final secondary school examination results 25%

In the event of equal point scores, priority is given to the candidate with better scholastic performance. In the case of equal scholastic merit, priority is given to the better admission exam result, and in the case of further equal performance, priority is given to the younger candidate.

Candidates who do not provide correct answers to at least half of the questions in the test are excluded.

The test will consist of 20 questions in each of the three fields. For foreign candidates sitting for the test in English, the Italian language test is replaced by a text comprehension test.
Students who give correct answers to at least 30 questions but show specific gaps in one of the three fields (i.e. failure to give correct answers to at least half of the questions in that field) must do bridging courses (Obblighi formativi aggiuntivi, OFA) that will be organised in the first part of the academic year.

The duration of the test will be 75 minutes.

Art. 11 - Enrolment and updating of ranking lists

11.1 Ranking lists and enrolment of place winners

The ranking lists will be published on the website: www.unimi.it - Servizi online SIFA - Graduatorie ammissione corsi di laurea (http://www.unimi.it/hpsifa/nonProfiledPage_100.html) as of 6 September 2017.

Publication of the ranking lists constitutes official notification to those concerned.

Place winners must enrol online by 12 noon on 21 September 2017 as indicated on the website http://www.unimi.it/studenti/matricole/77604.htm.

Following possible updating of the ranking list will be notified as from 25 September 2017 on the website: www.unimi.it - Servizi online Sifa - Graduatorie ammissione corsi di laurea (http://www.unimi.it/hpsifa/nonProfiledPage_100.html).

11.2 Applicants with qualifications gained abroad

Applicants with qualifications gained abroad who enrolled online as indicated above must present the following documentation (show original and lodge photocopy) at the International Students Office - Via Santa Sofia 9/1, Milan - by the deadlines indicated above:

- Upper secondary school diploma, translated into Italian, legalized by the authorities in the country where the qualification was issued and carrying a Dichiarazione di valore; or statement of validity issued by ENIC_NARIC centres or by diplomatic missions resident in Italy;
- Certificate of enrolment at university with a list of the exams taken, or certificate of post-secondary education obtained in a non-university higher education Institute if the local education system provides less than 12 years of schooling;
- Certificate of academic eligibility if provided for in the country of origin;
- Any other document stating specific requirements of validity of the title (e.g. Aps for the United States titles, A-level for British titles);
- Valid residence permit (only for non-EU citizens).

Verification of the validity of qualifications gained abroad is conducted on presentation of the official documents. Until then, applicants are admitted to the programme conditionally and may be excluded from the ranking list if they prove not to have the necessary qualifications.
Art. 12 - English proficiency test

To profit from the programmes, students must have at least level B1 proficiency in English, as defined by the Common European Framework of Reference for languages. For the “Politics and economics” curriculum of the degree programme in Political Science, taught in English, at least level B2 proficiency in English is required.

English skills will be verified after enrolment through a specific exam. Students with less than the above mentioned level of proficiency in English will have to do bridging courses.

The calendar of the tests and how to apply will be notified simultaneously with publication of the ranking list.

Students with corresponding language certificates obtained not more than 3 years before registration, and students with the equivalent of the upper secondary school diploma in a programme taught in English can be exempted from the English proficiency test.

Art. 13 - Procedure Manager and contacts

Pursuant to law no. 241 of 7 August 1990 the manager of the procedure related to this announcement is Ms. Filomena Cicora (Head of the Auditing and Quality Assurance Systems Development Office).

For any further information regarding the content of the call please use the Infostudenti service (www.unimi.infostudente.it) by selecting the category: Test, bandi e graduatorie.

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THE RECTOR

signed Gianluca Vago