CALL FOR APPLICATIONS FOR ADMISSION TO THE FIRST CYCLE DEGREE PROGRAMME IN:

HISTORY

ACADEMIC YEAR 2018/2019

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THE HEAD OF STUDENTS OFFICE

HAVING REGARD TO

Law no. 264 of 02 August 1999 regulating access to university programmes;

HAVING REGARD TO

Ministerial Decree no. 270 of 22 October 2004, “Amendments to the regulations on the educational autonomy of universities (Modifiche al regolamento recante norme concernenti l’autonomia didattica degli atenei) approved with Decree of the Minister for Universities and Scientific and Technological Research no. 509 of 3 November 1999”;

HAVING REGARD TO

The decisions of the responsible academic boards concerning access to university programmes;

DECREES

A competition for admission to the first cycle degree programme in History for the academic year 2018/2019.

Art. 1 - Admission modality

Applicants are required to take a mandatory, non-selective exam to gain admission to the first cycle degree programme in History with the aim of a starting self-assessment.

Non-EU applicants resident abroad, for whom 10 places have been reserved, must also sit for the exam.

Art. 2 - Admission requirements

Applicants with an upper secondary school diploma or equivalent qualification obtained abroad can take the admission exam.

Foreign qualifications are valid if obtained after at least 12 years of schooling and if allow the University entrance in the country where they have been obtained.

Further information about the foreign qualifications and about the access of foreign students to Italian Universities is contained in the relevant Ministerial provisions for the academic year 2018/19, published on the Ministry website http://www.studiare-in-italia.it/studentistranieri/ and on http://www.unimi.it/studenti/foreign_students/23798.htm.
The eligibility of the foreign qualification in any case is assessed by the University having regard to the ministerial instructions on the subject and in implementation of bilateral applicable agreements.

Art.3 - Registering procedure and deadlines

All applicants must register for the admission exam online from 16 July 2018 until 31 August 2018, 2:00 p.m. following the procedure below:

1. Register on the University portal through the page https://www.unimi.it/registrazione/ENG/registra.keb (not required of those already registered on the portal or in possession of University login credentials)

2. Access the online application services using their credentials: http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html

3. Select the degree program and fill in the online form with personal data.

4. Pay the €30.00 fee in one of the following ways:
   - using the “MAV” (notice of payment) form generated at the end of the online registration procedure;
   - By credit card (the only accepted payment method for applicants resident abroad).

Payment must be made by the deadline for registration, on pain of exclusion.

The online admission form cannot be amended, nor it can be completed with additional documentations once it has been submitted.

At the end of the procedure, a receipt is issued as a proof of the admission application. Together with the payment receipt of the admission fee, it may be asked on the day of the test, to prove the regular registration. The receipt is the only document accepted as proof of registration for the admission exam.

Any applicant who provides false details will be excluded from the final ranking list.

Besides online university enrolment, non-EU applicants residing abroad, must also submit an application for pre-enrolment to the Italian diplomatic office in their country of origin, as required by the laws governing access of foreign students to university programmes published on the Education Ministry website http://www.studiare-initalia.it/studentistranieri/.

Art. 4 - Disabled applicants

In order to ensure equal opportunities during the exam, applicants with disabilities who require extra time and/or specific aids - if in possession of certificate of legal disability and/or acknowledgement of status of handicap under law 104/92 - must provide specific application (available at the following link: http://www.unimi.it/cataloghi/segreterie/Application_disabled.pdf) together with the above-mentioned certificate issued by the National Health Service or accredited specialists or facilities.
The scanned documents must be uploaded during the registering for the admission procedure, within the deadline for the admission application.

Art. 5 - Applicants with SLD

To the applicants with a diagnosis of specific learning disabilities (SLD) under law no. 170/2010 is granted an extra time until 30% more than that set for the other applicants. The committee will evaluate the received applications and, in order to ensure equal opportunities during the exam, will be able to consent the use of other compensatory tools taking into consideration the type of test to be taken and the type/degree of the candidate’s disability.

To be accorded the abovementioned measures, applicants with SLD must provide specific application (available at the following link: http://www.unimi.it/cataloghi/segreterie/Application_sld.pdf) together with appropriate certification issued by the National Health Service or accredited specialists or facilities (issued no more than three years earlier if the applicant was underage at the time of the issuance of the certification).

The scanned documents must be uploaded during the registering for the admission procedure, within the deadline for the admission application.

Art. 6 - Students from other programmes or Universities, and graduates

Students wishing to transfer from a degree programme of this or other University must take the entrance test in order to be able to enrol in accordance with the procedures indicated at http://www.unimi.it/studenti/37876.htm (Italian text) for those enrolled in the University of Milan, and at http://www.unimi.it/ENG/admission/31190.htm#par111598 for students from other Universities.

Graduates are exempted from the admission exam and can enrol from **16 July to 15 October 2018**, by **2.00 p.m.**, following the procedures available at http://www.unimi.it/ENG/admission/31190.htm#par111598.

Art.7 - Admission exam schedule and procedure

The admission exam will take place on **10 September 2018 at 9.00 a.m.** at the University of Milan, via Noto 8. The room will be reported on the admission receipt.

Candidates must bear the valid identity document indicated during the exam registration. The exam will begin once candidate identification procedures are completed.

During the exam applicants cannot leave the room, use handwritten notes, texts of any kind, calculators or anything else specified before the beginning of the exam.

The Committee and the supervisory staff will ensure that the abovementioned rules are observed and can adopt the necessary measures in the case of non-observance of the same. For what is not included in this call of application, the provisions on open competitive exams shall be applied.

Art. 8 - Examining Committee

The examining committee is appointed by the appropriate academic bodies.
During the exam the committee will be assisted by teaching and administrative staff, who will be responsible for supervising and identifying the applicants.

**Art. 9 - Examination programme and assessment criteria**

The exam consists in a multiple-choice questionnaire aimed at ascertaining applicants’ basic knowledge.

Questions are divided as follows:

- General Culture - 10 questions
- Logic - 10 questions
- Italian language skills - 10 questions
- Text Comprehension (lexical correctness) - 10 questions
- Text Comprehension (literary text, critic text) - 10 questions
- Text Comprehension (historiographical texts) - 15 questions
- History - 15 questions

The test consists of 80 questions. The total time available is 120 minutes.

Test answers are scored as follows:

- Correct answer: 1 point
- No answer, wrong, deleted or illegible: 0 points

Students can practice for the admission exam (general culture, disciplinary knowledge of Italian and History, verification of text comprehension and identification of errors) by accessing on the website [http://pari.ariel.ctu.unimi.it](http://pari.ariel.ctu.unimi.it) - *Accedi all’ambiente di simulazione* (authenticate by following the instructions on the page).

Candidates who, on the basis of the aforementioned verification, will not be deemed to have an adequate initial preparation, are required to do bridging courses (obblighi formativi aggiuntivi, OFA) to fill the initial gaps. The procedures for the assignment of OFA will be announced by the committee on the day of the test.

**Art. 10 - Publication of results and enrolment**

The test results will be published on the University website: [www.unimi.it](http://www.unimi.it) - *Online services SIFA - Admission Ranking Lists - First and second cycle ranking Lists* ([http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html](http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html)) from 13 September 2018, after 2.00 p.m.

Publication constitutes official notification to those concerned. Candidates will not receive any communication.

Applicants who have taken the exam will be able to enrol starting from 13 September 2018 to 15 October 2018 in accordance with the procedures indicated at [http://www.unimi.it/ENG/admission/31190.htm#par111598](http://www.unimi.it/ENG/admission/31190.htm#par111598).
Applicants with qualifications gained abroad must book an appointment to deliver the following documentation (show original and lodge photocopy) to the **Ufficio studenti internazionali** - Via Santa Sofia 9/1, Milan, by **15 October 2018**:

- Upper secondary school diploma, translated into Italian and legalized by the authorities in the country where the qualification was issued and carrying a *Dichiarazione di Valore*; or statement of validity issued by ENIC_NARIC centres or by diplomatic missions resident in Italy representation in Italy;
- Certificate of enrolment at university with a list of the exams taken, or certificate of post-secondary education obtained in a non-university higher education Institute if the local education system provides less than 12 years of schooling;
- Certificate of academic eligibility if provided for in the country of origin;
- Any other document stating specific requirements of validity of the title (e.g. APs for the United States titles, A-level for British titles);
- Valid residence permit (only for non-EU citizens).

Verification of the validity of qualifications gained abroad is conducted on presentation of the official documents. Until then, applicants are admitted to the programme conditionally and may be excluded from the ranking list if they prove not to have the necessary qualifications. Further details are available here [http://www.unimi.it/ENG/admission/29528.htm](http://www.unimi.it/ENG/admission/29528.htm).

**Non-EU applicants residing abroad** will be included in a specific ranking list of reserved places as specified under art. 1, according to the result of the test. They can enrol only if they enter in the number of reserved places available and if they have passed the Italian language test organised by the University. For more details about the test and the exemptions, please address to [http://www.unimi.it/ENG/admission/31192.htm#par31341](http://www.unimi.it/ENG/admission/31192.htm#par31341).

**Art. 11 - Deadlines summary**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Self-assessment test registration</td>
<td>From 16/07/2018 to 31/08/2018, 2:00 p.m.</td>
</tr>
<tr>
<td>Sit the test</td>
<td>10/09/2018</td>
</tr>
<tr>
<td>Ranking list publication</td>
<td>13/09/2018, after 2:00 p.m.</td>
</tr>
<tr>
<td>Enrolment</td>
<td>From 13/09/2018 to 15/10/2018</td>
</tr>
</tbody>
</table>

**Art. 12 - Procedure Manager and contacts**

Pursuant to law no. 241 of 7 August 1990 the manager of the procedure related to this announcement is Ms. Monica Delù (Head of the Students Welcoming Service).

For any further information regarding the content of the call please use the Infostudenti service ([www.unimi.infostudente.it](http://www.unimi.infostudente.it)) by selecting the category: “Iscrizioni, test e graduatorie”.

Rep. Reg. 21495/18 del 12/07/2018

THE HEAD OF STUDENTS OFFICE  
signed Emanuela Dellavalle