CALL FOR APPLICATIONS FOR ADMISSION TO THE FIRST CYCLE DEGREE PROGRAMME IN
PUBLIC SECTOR AND HEALTHCARE MANAGEMENT CLASS (L-16)

AUTUMN SELECTION

ACADEMIC YEAR 2018/2019

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THE HEAD OF STUDENTS OFFICE

HAVING REGARD TO

Law no. 264 of 02 August 1999 regulating access to university programmes;

HAVING REGARD TO

Ministerial Decree no. 270 of 22 October 2004, “Amendments to the regulations on the educational autonomy of universities (Modifiche al regolamento recante norme concernenti l’autonomia didattica degli atenei) approved with Decree of the Minister for Universities and Scientific and Technological Research no. 509 of 3 November 1999”;

HAVING REGARD TO

The decisions of the responsible academic boards concerning access to university programmes;

HAVING REGARD TO

The Rectoral Decree 946/2018/2018 of 27/02/2018 which set a spring selection for a quota of places for admission to the first cycle degree programme in Public Sector and Healthcare Management Class (L-16) for the 2018/2019 academic year;

CONSIDERING THAT

In the spring selection were made available 60 places for Public Sector and Healthcare Management, in addition to the places reserved for non-EU students resident abroad, and that to cover the remaining available places the programme has set an autumn selection to be held in September 2018;

DECREES

A september competition for admission to the first cycle degree programme in Public Sector and Healthcare Management for the 2018/2019 academic year.

Art. 1 - Admission requirements

Applicants with an upper secondary school diploma or equivalent qualification obtained abroad can take the admission exam.

Foreign qualifications are valid if obtained after at least 12 years of schooling and if allow the admission to University in the country where they have been obtained.

Further information about the foreign qualifications and about the access of foreign students to Italian Universities is contained in the relevant Ministerial provisions for the academic year

The eligibility of the foreign qualification in any case is assessed by the University having regard to the ministerial regulations on the subject and in implementation of bilateral applicable agreements.

**Art. 2 - Number of places available**

The number of places available for enrolment in the first year is 66 places, plus 25 places reserved for non-EU students resident abroad, plus 5 places reserved for the students of the “Marco Polo” programme.

Remaning places from spring selection will be added to the aforementioned places, which will be announced after 24 August 2018 on the website [http://www.unimi.it/corsi_istituti/corsiUrla.jsp](http://www.unimi.it/corsi_istituti/corsiUrla.jsp), section “Avvisi”.

**Art. 3 - Admission procedure an deadlines**

Admission exam registration will begin on **16 July 2018** and terminate at 2 p.m. on **31 August 2018**, with no possibility of extension.

To register, applicants must follow the procedure below:

1. Register on the University portal through the page [https://www.unimi.it/registrazione/ENG/registra.keb](https://www.unimi.it/registrazione/ENG/registra.keb) (not required of those already registered on the portal or in possession of University login credentials)

2. Access the online application services using their credentials: [http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html](http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html);

3. Choose the degree program and fill in the online form by entering personal data.

During the online admission procedure candidates must indicate their final secondary school examination results. Applicants who, during the application, have provided higher grades than those actually obtained, will be excluded from the final ranking list.

Graduates and students from other programmes of this or other University must upload a self-certification stating all the exams passed with date, marks, credits and scientific disciplinary sectors.

The online admission form cannot be amended, nor it can be completed with additional documentations once it has been submitted.

A receipt (application for admission) is issued at the end of the online enrolment procedure and must be kept by the applicant.
Besides online university enrolment, non-EU applicants resident abroad, must also present an application for pre-enrolment to the Italian diplomatic office in their country of origin, in accordance with the methods and deadlines set out in current provisions regarding the enrolment of foreign students in university programmes published on the Ministry of Education, Universities and Research webpage: [http://www.studiare-in-italia.it/studentistranieri/](http://www.studiare-in-italia.it/studentistranieri/).

Applicants with an upper secondary school diploma obtained abroad must upload their qualification and an eligible certification which demonstrates the final grade and the minimum and maximum possible grades of the system of grades applied (Eg: “Dichiarazione di valore in loco” issued by the Italian Embassy in the country where the qualification was awarded, certificate issued by the school attesting the final grade or the grades of every subjects of the last year of upper secondary school, if the system does not foresee a unique final grade).

**Art. 4 - Students coming from other programmes or universities, and graduates**

Graduates and students already enrolled in other courses of this or other University can be exempted from selection if admitted to years following the first and subject to verification of the availability of seats. To allow the evaluation of the previous career they must upload during the online application a self-certification stating all exams taken with date, marks, credits and scientific-disciplinary sectors.

In case the previous career is not considered sufficient for admission to subsequent years by the Commission, the candidate will be evaluated according to the criteria indicated in art.6.

**Art. 5 - Examining committee**

The examining committee is appointed by the appropriate academic body.

**Art. 6 - Assessment criteria**

The ranking list will be drawn up according to the final grade of the upper secondary school diploma.

In the event of equal scores, priority is given to the younger candidate.

**Art. 7 - Ranking list publication and enrolment**

The ranking list will be published on the website: [www.unimi.it](http://www.unimi.it) - Online services SIFA - Admission Ranking Lists ([http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html](http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html)) as of 5 September 2018, after 2 p.m.

Publication of the ranking lists constitutes official notification to those concerned. Candidates will not receive any communication. They must personally consult the enrolment deadlines,
scrollings of the ranking lists and every other information published on the webpage of the chosen degree course.

Art. 7.1 - Enrolment
Candidates who, on the basis of the number of available places, are winners will have to enrol online by **2:00 p.m. on 10 September 2018**, following the procedure published at [http://www.unimi.it/ENG/admission/31190.htm#par111598](http://www.unimi.it/ENG/admission/31190.htm#par111598).

Art. 7.2 - First updating of the ranking list
Places left vacant after the deadline for enrolment described in art. 7.1 are assigned to the next students in the ranking list and will be published on the website: [www.unimi.it](http://www.unimi.it) - Online services SIFA - Admission Ranking Lists ([http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html](http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html)) as of **10 September, 4:00 p.m.**

Applicants admitted for the places available must enrol by **2:00 p.m. on 14 September 2018**, in accordance with the procedures published at [http://www.unimi.it/ENG/admission/31190.htm#par111598](http://www.unimi.it/ENG/admission/31190.htm#par111598).

Art. 7.3 - Second updating of the ranking list
Places left vacant after the deadline for enrolment described in 7.2 are assigned to the next students in the ranking list and will be published on the website: [www.unimi.it](http://www.unimi.it) - Online services SIFA - Admission Ranking Lists ([http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html](http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html)) as of **14 September 2018, 4.00 p.m.**

Applicants admitted for the places available must enrol by **2:00 p.m. on 20 September 2018**, in accordance with the procedures published at: [http://www.unimi.it/ENG/admission/31190.htm#par111598](http://www.unimi.it/ENG/admission/31190.htm#par111598).

Art. 7.4 - Following updating of the ranking list
Following possible updating of the ranking list will be notified on the website: [www.unimi.it](http://www.unimi.it) - Online services SIFA - Admission Ranking Lists ([http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html](http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html)) as of **21 September 2018**.

Art. 7.5 Applicants with qualifications gained abroad

Applicants with qualifications gained abroad who enrolled online as indicated above must deliver the following documentation (show original and lodge photocopy) to the International Students Office-Via Santa Sofia 9/1, Milan -by the deadlines indicated above:

- Upper secondary school diploma, translated into Italian, legalized by the authorities in the country where the qualification was issued and carrying a Dichiarazione di valore or statement of validity issued by ENIC_NARIC centres or by diplomatic missions resident in Italy;
- Certificate of enrolment at university with a list of the exams taken, or certificate of post-secondary education obtained in a non-university higher education institute if the local education system provides less than 12 years of schooling;
- Certificate of academic eligibility if provided for in the country of origin;
• Any other document stating specific requirements of validity of the title (e.g. Aps for the United States titles, A-level for British titles);
• Valid residence permit (only for non-EU citizens).

Verification of the validity of qualifications gained abroad is conducted on presentation of the official documents. Until then, applicants are admitted to the programme conditionally and may be excluded from the ranking list if they prove not to have the necessary qualifications.

Further details are available at the link http://www.unimi.it/ENG/admission/29528.htm

Non-EU candidates resident abroad can enrol only if they have passed the Italian language test organised by the University. For more details about the test and the exemptions, please address to http://www.unimi.it/ENG/admission/31192.htm#par3134.

Art. 8 - Deadlines summary

<table>
<thead>
<tr>
<th>Event</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrolment</td>
<td>From 16/7/2018 to 31/8/2018, 2:00 p.m.</td>
</tr>
<tr>
<td>Ranking list publication</td>
<td>5/9/2018</td>
</tr>
<tr>
<td>Enrolment deadlines</td>
<td>Within 10/9/2018, 2:00 p.m.</td>
</tr>
<tr>
<td>First updating of the ranking list</td>
<td>10/9/2018, 4:00 p.m.</td>
</tr>
<tr>
<td>First updating of the ranking list: enrolment</td>
<td>Within 14/9/2018, 2:00 p.m.</td>
</tr>
<tr>
<td>Second updating of the ranking list</td>
<td>14/9/2018, 4:00 p.m.</td>
</tr>
<tr>
<td>Second updating of the ranking list: enrolment</td>
<td>Within 20/9/2018, 2:00 p.m.</td>
</tr>
<tr>
<td>Following updating</td>
<td>From 21/9/2018</td>
</tr>
</tbody>
</table>

Art. 9 - Procedure Manager and contacts

Pursuant to law no. 241 of 7 August 1990 the manager of the procedure related to this announcement is Ms. Monica Delù (Head of the Students Welcoming Service).

For any further information regarding the content of the call please use the Infostudenti service (www.unimi.infostudente.it) by selecting the category “Iscrizioni, test e graduatorie”.

Rep. Reg. 21354/18 dell’11/07/2018

THE HEAD OF STUDENTS OFFICE

signed Emanuela Dellavalle