



FAQs ERASMUS+ FOR STUDY BEFORE AND AFTER DEPARTURE

PREPARATION TO YOUR DEPARTURE

1. I WAS SELECTED, BUT I DECIDED NOT TO ACCEPT MY MOBILITY: WHAT SHOULD I DO?

You must inform the office about your withdrawal from the programme within 5 working days from results' publication by writing to mobility.out@unimi.it

2. WILL INFORMATIVE MEETINGS FOR SELECTED STUDENTS BE ORGANISED?

Yes, in April. To check the full schedule, please visit [this](#) page.

3. WHY HAVE I NOT BEEN CONTACTED BY MY HOST UNIVERSITY YET?

Each University has very different schedules, deadlines and procedures. Please check on your Host University's webpages about the documents and the deadlines you should meet in order to successfully apply. If, coming up to the deadline, you still have not been contacted yet, write to the Erasmus Office of your Host institution and to mobility.out@unimi.it for clarifications.

4. MY HOST UNIVERSITY REQUIRES A TRANSCRIPT OF RECORDS IN ENGLISH: HOW CAN I GET IT?

You can ask for it by writing to mobility.out@unimi.it, together with your student number. Normally, it takes up to a couple of days to receive it. If your Host University asks for a transcript of records signed AND stamped, you should specify this during your request. This kind of document takes longer to be issued – normally a week- so ask for it well in advance.

5. WILL I BE INSURED ABROAD?

Yes, the University of Milan provides its Erasmus students an insurance against accidents and third party civil liability. However, it is still your responsibility to get informed in advance about the type of insurance required by your Host University.

6. MY HOST UNIVERSITY REQUIRES A CERTIFICATE STATING MY ERASMUS STUDENT STATUS AND MY INSURANCE COVERAGE: HOW CAN I GET IT?

You can ask for it to mobility.out@unimi.it

7. I AM AN EXTRA-EU CITIZEN: BECAUSE OF MY CITIZESHIP, I NEED AN ENTRY VISA IN ORDER TO ENTER THE COUNTRY I WAS SELECTED FOR: WHAT SHOULD I DO?

You have to address directly to the diplomatic or consular representation of the country you have been selected for and get specific information about the procedures you have to follow in order to obtain a visa.

8. CAN THE INTERNATIONAL RELATIONS OFFICE HELP ME FIND AN ACCOMMODATION ABROAD?

No, the search for an accommodation is your own responsibility. Partner universities often have a housing system specifically available for Erasmus students.

THE LEARNING AGREEMENT

9. WHAT IS A LEARNING AGREEMENT (L.A.)?

The L.A. is a document that states the study, training or research programme you commit to follow abroad and it ensures that the activities you take abroad – successfully passed - will be recognised once back.



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10. WHEN WILL I BE ASKED TO DRAFT MY LEARNING AGREEMENT?

The Learning Agreement of Unimi must be drafted online. You will be informed when the online procedure will open, normally around May. If your Host University, during the application, asks you to draft your L.A. in another format, remember that you will still be asked to do the same on the L.A. of Unimi when the online procedure will open.

11. WHO HAS TO APPROVE MY LEARNING AGREEMENT?

The L.A. must be approved before your departure - unless otherwise instructed - by your home coordinator and by the responsible person at your Host University.

12. CAN I DRAFT MY LEARNING AGREEMENT ON A PAPER FORM?

No, the Learning Agreement must be drafted online. The only exception is represented by students who are waiting for their enrollment to their Master's and cannot have access to the online services. These students will receive a form from the office and will still be asked to draft their L.A. online when their platform will be available.

13. CAN I HAND IN MY LEARNING AGREEMENT WITHOUT CORRECTLY PUTTING THE EQUIVALENCE BETWEEN THE ACTIVITIES?

No, equivalences between exams/activities on your Learning Agreement must always be registered and evident.

14. HOW CAN I FIND THE RIGHT COURSES I SHOULD ATTEND ABROAD?

You have to get all relevant information directly on your Host University's website, and you can ask for your coordinator/Erasmus desk's support.

15. CAN I CARRY OUT INTERNSHIPS/THESES RESEARCH WHILE ABROAD?

Yes – if foreseen by the destination you have been selected for.

16. WHAT IS THE DIFFERENCE BETWEEN THE LEARNING AGREEMENT FROM UNIMI AND THE LEARNING AGREEMENT THAT COULD BE PROVIDED FOR BY MY HOST UNIVERSITY?

Unimi's Learning Agreement is a compulsory document that must be drafted online the first time and every time you need to modify it. Unimi's L.A. must always have three signatures that confirm its approval: (yours, your Unimi coordinator's and your abroad coordinator's). Sometimes Universities ask for a L.A. in a different format: in this case the L.A. must be drafted also following their instructions.

THE MOBILITY CONTRACT

17. WHAT IS THE MOBILITY CONTRACT?

The Mobility contract is an actual contract between the student and the University of Milan, and it defines the conditions for your mobility. It is compulsory and it must be signed before you leave.

18. CAN I SEND MY MOBILITY CONTRACT BY EMAIL?

No. The Mobility contract must be signed with your original signature. Further information about when and how to send you Mobility contract will follow.

THE OLS (Online Linguistic Support) AND SLAM's LANGUAGE COURSES

19. WHAT IS THE OLS?

The "Online Linguistic Support" is a EU platform that offers its participants the chance to test their abilities in the foreign language used at Host Universities. Users are given the chance to follow an online language course. Further information will follow.

20. WHAT IS THE OLS TEST AND HOW DOES IT WORK?



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It is a test that assesses the level of the language you will use during your stay. It is compulsory for all Erasmus students and it must be taken before and after your mobility. You will receive on your Unimi e-mail address an automatic license that will allow you to access the OLS platform: it will be valid for 1 month: be careful not to make it expire.

21. WHY HAVE I NOT RECEIVED MY OLS LICENCE YET?

Sometimes the e-mail might end up in the Spam folder. Please check there as well. Should you have any problems, please contact mobility.out@unimi.it. Only in exceptional cases will it be possible to send another license, as they are available in a limited number.

22. IS THE OLS COURSE COMPULSORY?

Yes, the OLS course is compulsory for all Unimi Erasmus students, with the exception of those who scored C2 during the OLS test, for whom the course is still highly recommended.

23. WHAT IS THE DIFFERENCE BETWEEN THE OLS COURSE AND SLAM'S LANGUAGE COURSES?

The OLS course is compulsory and promoted by the EU. You will receive an e-mail with a license to take the language course, valid for 1 month. SLAM's intensive courses for Erasmus selected students are optional and promoted by Unimi, usually in July. Further information will follow. Contact e-mail address: slam@unimi.it.

24. IS THERE A MINIMUM AND MAXIMUM LENGTH I SHOULD SPEND ON THE OLS PLATFORM FOR MY COURSE?

No, the course's length is an individual choice and depends on the actual needs of each student in relation to the language of study. We strongly recommend that you complete the whole course.