



SELECTION CALL FOR THE ADMISSION TO AN EXCHANGE PROGRAM

ACADEMIC YEAR 2019-2020

The University of Milan- UNIMI, in the frame of the academic agreement with **Universidade Federal de Uberlandia -UFU** (Uberlândia, Brazil), invites applications for an academic study period at the above-mentioned partner university.

Up to 2 students will be selected to spend a semester (4 months: August - December, 2019 or March - August, 2020) at UFU.

Study abroad provisions

The study period abroad will be recognized as part of the academic program. The study period abroad cannot be carried out immediately after a previous academic mobility.

The study plan to be carried out abroad will be agreed and formalized through a Learning Agreement signed between the academic coordinators of both Universities (Home and Host Institution) and the student, prior to departure.

All courses at UFU are taught in Portuguese. Selected students will have a Portuguese course free of charge at UFU since the beginning of the study period.

Admission requirements

Applicants for participation in the exchange program must be, during academic year 2018-2019, regular students of

Bachelor Degree Programs in:

- Computer Science (Milan and Crema)



- Computer Science for New Media Communications
- Computer Systems and Networks Security
- Music Information Science

and of Master Degree Programs in :

- Computer Science
- Data Science and Economics
- Informatics Security

Students more than one year behind their study program (fuori corso) can not apply.

The following eligibility requirements must be satisfied when applying:

- undergraduate applicants must have earned at least 60 ECTS; graduate applicants must have earned at least 18 ECTS;
- applicants' weighted cumulative grade point average must be not smaller than 24/30
- applicants must prove their English or Portuguese proficiency (level B1/B2).

If students do not have any valid language certification, they can prove their English or Portuguese language skills by submitting, when already obtained, a certificate of level issued by [Servizio Linguistico dell'Ateneo di Milano - SLAM](#): to take the test, students have to register [here](#).

Proficiency statements made by a language teacher whatsoever will not qualify. Likewise, credits earned in "Accertamento delle conoscenze linguistiche" during the students' academic studies will not qualify, unless they have been issued as a result of the students'



participation in a language course organized by SLAM, therefore accompanied by the certificate of level previously referred to.

Mobility requirements

Only regular students registered in the above-mentioned Degree Programs during academic year 2019/2020, will be eligible to spend a study period at the partner university.

Students must keep being registered at the University of Milan all over their study period abroad.

Application procedure

Documents required for admission in the exchange program are the following:

1. copy of the identity card or passport (pdf or jpeg);
2. curriculum vitae in European format- Europass (pdf or jpeg);
3. transcript of undergraduate academic career, with the grades obtained in all the exams taken including the final grade for the graduate (screenshot of the relevant UNIMIA page- pdf or jpeg). Students that have graduated in a different University than UNIMI must fill up the form [DICHIARAZIONE SOSTITUTIVA DI CERTIFICAZIONE DI ISCRIZIONE UNIVERSITÀ- CONSEGUIMENTO TITOLO - ESAMI](#) (see Section “Modulistica generale- Dichiarazioni sostitutive di certificazione”) with the information related to their undergraduate degree and career records;
4. transcript of graduate academic career, with the grades obtained in all the exams taken up until the application date (screenshot of the relevant UNIMIA page (screenshot of the relevant UNIMIA page- pdf or jpeg);



5. statement of purpose in English (a letter explaining the personal motivations for the mobility- pdf);
6. draft of the study plan to be carried out abroad in English (pdf);
7. English or Portuguese proficiency certificate, or SLAM certificate of level (pdf or jpeg).

Applicants must submit their application along with all the relevant documents through the online [platform elixForms](#).

Deadline: April 16th, 2019 at 12 pm (Italian local time).

Selection procedure

The applications will be assessed by a selection committee chaired by Prof. Sara Foresti and composed of Prof. Stefano Ferrari and Doctor Paolo Ceravolo.

After examining the applicants' dossiers, the committee will interview the candidates on **April 17th at 11 am**, at Department of Computer Science, via Celoria 18, Milano.

Applicants unable to attend the interview due to circumstances beyond their control must give notice of said circumstances to the committee by e-mail enclosing any relevant supporting documentation. The Committee may decide to interview such applicants via video-conference.

After completing the interviews, the committee will rank the candidates according to their merit.

For each candidate the overall score will be obtained by adding the following partial scores:

1. curriculum vitae (up to 25/100);
2. academic career and grades obtained (up to 25/100);
3. statement of purpose (up to 15/100);



4. study plan proposed (up to 20/100);
5. proficiency in English (up to 15/100);

Only candidates achieving an overall score of at least 70/100 will qualify for the exchange program. The final ranking will be published online on the University of Milan website [here](#), by April 19th, 2019. No personal communication will be sent to the candidates.

Applicant in the first three positions of the ranking must formally accept to enter the program within 3 days from the online publication of the ranking, through this [link](#).

If the selected candidate's acceptance is not received by the specified deadline, the same candidate loses her/his right to enter the program.

If appointed for an Erasmus+ mobility abroad in academic year 2019-2020, selected student must withdraw from the Erasmus+ position.

Ufficio Accordi e Progetti Internazionali per la Didattica e la Formazione will send the data of the selected candidates to the Host University for final approval.

Upon partner University's acceptance, Ufficio Accordi e Progetti Internazionali per la Didattica e la Formazione will contact selected students for information on administrative issues.

Financial aspects

Exchange students will pay tuition and fees to the Home University. The Host University will waive tuition and fees.

Exchange students will be covered with civil liability insurance and accident insurance provided by the University of Milan during the performance of their study activities at the Host University. Exchange students will personally provide for medical insurance coverage during their stay abroad.



The University of Milan will award a grant towards travel and living costs abroad. The university grant will be awarded according to the student's income, based on ISEE statement as already submitted to Divisione Segreterie Studenti.

The awarding criteria will be as follows:

ISEE	Contributo mensile
inferiore o uguale a 13.000 euro	600 euro
da 13.000 a 21.000 euro	550 euro
da 21.000 a 26.000 euro	500 euro
da 26.000 a 30.000 euro	450 euro
da 30.000 a 50.000 euro e oltre	350 euro

The grant final amount will correspond to the study period actually spent abroad. In case of students not spending their period abroad entirely, the amount will be calculated by multiplying the number of days actually spent abroad by 1/30 monthly allowance.

Confidentiality

According to the Law the University shall fully respect the confidential nature of any information furnished by the candidates: said information will only be processed for the purposes of the selection call, the formalization of any relation between the University and the candidates and the management of the relation thereof.



Contacts

More information about UFU courses can be found [here](#).

Further information on didactic issues will be provided by the academic coordinator:

[Prof. Vincenzo Piuri](#).

For information on administrative issues students are invited to contact Ufficio Accordi e Progetti Internazionali per la Didattica e la Formazione: international.education@unimi.it

Milano, 22/03/19

IL RETTORE

Prof. Elio Franzini