



**SELECTION CALL FOR THE ADMISSION
TO A STUDENT EXCHANGE
AT WASEDA UNIVERSITY- SCHOOL OF POLITICAL SCIENCE AND ECONOMICS
(WASEDA, JAPAN)**

The University of Milan (UNIMI) invites applications for an academic study period at Waseda University- School of Political Science and Economics, in the frame of an academic agreement involving students of “Corso di laurea in Scienze Politiche/ Bachelor Program in Political Sciences- SPO”.

Two students will be selected to spend a semester at Waseda University- School of Political Science and Economics, **from 1 April 2019 to 7 February 2020**, as per Japanese academic calendar.

Study abroad provisions

The study period abroad will be recognized as part of the academic program. It cannot be carried out immediately after a previous academic mobility.

The study plan to be carried out abroad will be agreed and formalized through a Learning Agreement signed between the academic coordinators of both Universities (Home and Host Institution) and the student prior to departure.

Admission requirements

The following eligibility requirements must be satisfied when applying:

- applicants for participation in the exchange program must be regular second-year students of SPO;
- applicants' CFU credits must be no less than 48;



- applicants must prove their English proficiency (B2 or higher) either providing an official language certificate (IELTS, FCE, TOEFL, etc.), or the placement level issued by SLAM -[Servizio Linguistico dell'Ateneo di Milano](#). English language skills will at any rate be further tested during the interview.

Mobility requirements

Only regular students registered in SPO during academic year 2018/2019 will be eligible to spend a study period at Waseda University.

Students must keep being registered at UNIMI all over their study period abroad.

Application procedure

Applicants must fill up and sign the Application form (Annex I) for admission in the exchange program.

The following documents must be enclosed along with the application form:

1. curriculum vitae (pdf);
2. copy of the identity card or passport (jpg/pdf);
3. transcript of academic career, with the grades obtained in all the exams taken (screenshot of the relevant UNIMIA page- jpg/pdf);
4. draft of the study plan to be carried out abroad;
5. statement of purpose (a letter in English explaining the personal motivations for the mobility);
6. English proficiency certificate or SLAM certificate of level (jpg-pdf).

Applicants must submit their application along with all the relevant documents to the following e-mail address: unimi@postecert.it .

Deadline: November 23, 2018 at noon (12 pm Italian local time).



Selection procedure

The applications will be assessed by a selection committee, chaired by Prof. Mario Giuliani and composed of Professors Ilaria Madama and Beatrice Magni.

On the basis of the applicants' dossiers, the committee will shortlist a number of candidates at least equal to the double of the available places, and invite them to an interview that will take place on **December 4, 2018, at 12.30**, at Dipartimento di Scienze sociali e politiche.

Applicants unable to attend the interview due to circumstances beyond their control must submit any relevant documentation proving said circumstances. The Committee may decide to interview such applicants via videoconference.

In order to be admitted to the interview, the committee will assign up to 60 points to each candidate, as follows:

- up to 10 points: *curriculum vitae*
- up to 30 points: academic career and grades
- up to 10 points: statement of purpose
- up to 10 points: proficiency in English

The interview is aimed at testing the applicants' motivation and discuss their study plan at Waseda University, and will further assign up to 40 points.

After completing the interviews, the committee will rank the candidates according to their merit on the overall 100 point scale.

The final ranking will be published online on the University of Milan website [here](#), by **December 10th, 2018**. No personal communication will be sent to the candidates.

Applicant in the first two positions of the ranking must formally accept to enter the program within 3 days from the online publication of the ranking, by sending an e-mail message of acceptance to unimi@postecert.it whose "Oggetto" must be "SURNAME_NAME" - WASEDA-SPO ACCEPTANCE".



If the selected candidate's e-mail of acceptance is not received by the specified deadline, the same candidate lose her/his right to enter the program.

If appointed in academic year 2018-2019 for an Erasmus+ mobility or any other mobility abroad funded by the University of Milan, any selected student to Waseda University must opt for one single position.

Ufficio Accordi e Relazioni Internazionali will send the data of the selected candidates to the Host University for final approval. Upon partner University's acceptance, Ufficio Accordi e Relazioni Internazionali will contact selected students for information on administrative issues.

Financial aspects

Exchange students will pay tuition and fees to the Home University. The Host University will waive tuition and fees. The University of Milan will award a grant towards travel and living costs abroad.

Exchange students will be covered with civil liability insurance and accident insurance provided by the University of Milan during the performance of their study activities at the Host University. Exchange students will personally provide for medical insurance coverage during their stay abroad.

The university grant will be awarded according to the student's income, based on ISEE statement as already submitted to Divisione Segreteria Studenti. The awarding criteria will be as follows:

ISEE	Monthly allowance
less or equal to 13.000 euros	700 euros
from 13.000 to 21.000 euros	650 euros
from 21.000 to 26.000 euros	600 euros



from 26.000 to 30.000 euros	550 euros
from 30.000 to 50.000 euros and further	350 euros

The grant final amount will correspond to the study period actually spent abroad. In case of students not spending their period abroad entirely, the amount will be calculated by multiplying the number of days actually spent abroad by 1/30 monthly allowance.

Confidentiality

According to the law, UNIMI shall fully respect the confidential nature of any information furnished by the candidates: said information will only be processed for the purposes of the selection call, the formalization of any relation between the UNIMI and the candidates and the management of the relation thereof.

Contacts

Further information on didactic issues will be provided by the academic coordinator: [Prof. Marco Giuliani](#).

General information about the partner university is available on the [Waseda University website](#). Information about courses is available [here](#) (pages 51-58).

For information on administrative issues students are invited to contact Ufficio Accordi e Relazioni Internazionali - Sezione Accordi, e-mail: international.education@unimi.it .

Milano, 31/10/2018

IL RETTORE