



## INFORMATION TO FOREIGN STUDENTS about their personal data (according to Regulation UE 2016/679)

### Introduction

According to section 13 of Regulation UE 2016/679 ("RGPD") about individuals protection for Data Protection and for their free circulation, which repeals directive 95/46/CE, the Università degli Studi di Milano informs all foreign students, not registered in Università degli Studi di Milano but attending the different University structures for participation to the International Exchange Programmes for students, about using their personal data.

The University of Milan complies with the current Italian Regulation about transparency and about obligation of data and documents publication.

### 1. Data controller and Data Processor Officer (DPR)

Data controller is Università degli Studi di Milano, that is the Rector pro tempore, Via Festa del Perdono n. 7, 20122 Milano, e-mail [infoprivacy@unimi.it](mailto:infoprivacy@unimi.it).

According to section 37 and following of Regulation UE 2016/679 Università degli Studi di Milano elected the data protection officer, that is Dott. Pierluigi Perri, c/o Dipartimento "Cesare Beccaria", Via Festa del Perdono n. 3, 20122 Milano, e-mail [dpo@unimi.it](mailto:dpo@unimi.it).

### 2. Processing and legal basis purposes

The personal data collected and processed by the International Relations Office are those provided directly by foreign students through application forms.

The personal data are processed ex art. 6, comma 1, lett. C) of RGDP exclusively for the achievements of institutional aims, in particular for fulfilments required by law for the management of the educational and administrative relationship between the University and foreign students and the supply of the services requested by students (for example: registration and attendance to the University study course, in e-learning too; management of University carrier; use of orientation service; achievement of qualification; account of the amount and the taxes due; use of telematics services and e-mail; use of library services; access to laboratories and to other protected structures; use of facilities and relative services to study's right; disclosure of the University training offer; activities of advice, mentoring and international mobility; procedures about students representatives' election and any performance of the tasks about their elected office held in University organs, and so on..).

Processing legal bases are the compliance with legal and contractual, the fulfilment of requests from the interested party before agreement conclusion and the data processing connected to the management of any complaints and disputes and for fraud prevention and repression or other illegal activities.

Personal data collected by the University are indispensable for the participations to the International Exchange Programmes for students; the failure to provide data implies the impossibility to relationship with University and to log in to services requested.

### 3. Method of processing data

The personal data collected shall be relevant, complete and not excessive in relation to the purposes for which they are collected and subsequently processed.

Personal data are processed lawfully, fairly and transparency, ex art. 5 of RGPD, also by electronic means that can record and manage personal data. The University respects all the security measures to protect the student's data.

The University can also collect anonymous data to improve the quality of the services offered to foreign students.

### 4. Entities or categories of entity authorized to process the data and to whom or which the data may be communicated

Personal data are processed according to the legislation by the Persons in charge of the processed data of the International Relations Office (identified as Authorized to processing).

Personal data will be communicated also to:

a) others university offices or departments that request personal data in order to achieve their



institutional aims and in compliance with the legislation;

b) non economic public bodies or associations joined by the University (for example MIUR, Dipartimento della Funzione Pubblica, CUN, CINECA, Justice Authority, other public subjects to whom is able to verify self-certified requirements) when communication is necessary to achieve their institutional aims.

The judicial and sensitive data shall be processed exclusively where it is expressly authorised by law or regulation.

c) other external subjects, identified as Data Processor (if appointed) ex art. 28 RGPD.

Sensitive and judicial data will be communicated, in order to the achievement of the purposes indicated in point 2, only if required by law and regulations.

Personal data will always be disclosed or communicated, in compliance with the law, to Police, Security Authority or other public bodies for defence, security and confirmation of a crime purposes, and to Justice Authority, in compliance with the law, when there are hypotheses of crime. Out of these cases personal data aren't communicated to third parts.

Finally the judicial and sensitive data will not transferred to third countries or international organizations, unless it is linked connected to International Exchange Programmes of which the student is a member.

## 5. Data storage

The data will be stored from International Relations Office for the necessary time to the achievement of the aims indicated in point 2 of this information.

## 6. Data subject's rights

The interested party can propose a complaint to a Control Authority and can exercise, according to section from 15 to 22 of RGPD, the right:

- to ask to data controller the access to his data subject, their rectification and erasure, and to restriction of processing;
- to oppose the processing;
- to ask the data portability,

making a request to the Data Processor Officer, Via Festa del Perdono n. 3, 20122 Milano, e-mail [dpo@unimi.it](mailto:dpo@unimi.it).

## 7. Changes to information

These information could be modified over time. Therefore it is recommended to verify, in the section Privacy of website <http://www.unimi.it>, that this is the most updated version.

The Rector  
(Gianluca Vago)