



**SELECTION CALL FOR THE ADMISSION
TO AN EXCHANGE PROGRAMME
ACADEMIC YEAR 2019-2020**

The University of Milan- UNIMI, in the frame of the academic agreement with **School of Business of Renmin University of China- RBS**, invites applications for an academic study period at the above-mentioned partner university.

Up to 2 students among applicants that have enrolled for the Master's Programme in Economics and Finance-MEF and Management of innovation and entrepreneurship-MIE in academic year 2018-2019 will be selected for participation in the exchange programme.

MEF and MIE students selected for the exchange programme will spend one academic semester at RBS during the academic year 2019-2020 (4 months: September 2019 –January 2020 / February-June 2020).

Study abroad provisions

The study period abroad will be recognized as part of the academic programme. The study period abroad cannot be carried out immediately after a previous academic mobility.

The study plan to be carried out abroad will be agreed and formalized through a Learning Agreement signed between the academic coordinators of both Universities (Home and Host Institution) and the student, prior to departure.

Admission requirements

Applicants for participation in the exchange program must be regular students of MEF/MIE programme during the a.y. 2018/2019. Students more than one year behind their study programme (fuori corso) can not apply.

The following eligibility requirements must be satisfied when applying:



- first-year applicants must have earned at least 9 ECTS; second-year applicants must have earned at least 54 ECTS;
- the applicants' weighted cumulative grade point average must be no less than 25/30;
- applicants must prove English proficiency (level B2 or higher), either through external certification or during the interview with the selection committee.

If students do not have any valid language certification, they can prove their English language skills by submitting, when already obtained, a certificate of level issued by [Servizio Linguistico dell'Ateneo di Milano - SLAM](#).

Proficiency statements made by a language teacher whatsoever will not qualify. Likewise, credits earned in "Accertamento delle conoscenze linguistiche" during the students' academic studies will not qualify, unless they have been issued as a result of the students' participation in a language course organized by SLAM, therefore accompanied by the certificate of level previously referred to.

Mobility requirements

Only regular students registered in the above-mentioned Master Programmes during academic year 2019/2020, will be eligible to spend a study period at the partner university.

Students must keep being registered at the University of Milan all over their study period abroad.

Application procedure

Documents required for admission in the exchange programme are the following:

1. curriculum vitae;
2. one page motivation letter clearly stating the motivations leading the student to apply for the international exchange (min 500 words – max 1000 words);
3. transcript of the undergraduate career, with the grades obtained in all the exams taken and the final grade (screenshot of the relevant UNIMIA page); MEF/MIE students that have graduated in a different University than UNIMI must fill up the form [DICHIARAZIONE SOSTITUTIVA DI CERTIFICAZIONE DI ISCRIZIONE UNIVERSITÀ– CONSEGUIMENTO TITOLO - ESAMI](#) (see Section "Modulistica generale- Dichiarazioni sostitutive di certificazione") with the information related to their undergraduate degree and career records.



- transcript of the graduate career in the MEF/MIE programme, with the grades obtained in all the exams taken up until the application date (screenshot of the relevant UNIMIA page)

Applicants must submit their application along with all the relevant documents through the online [platform elixForms](#).

Deadline: **March 18, 2019 at 12.00 pm (Italian local time)**.

Selection procedure

The applications will be assessed by a selection committee, chaired by Prof. Alessandro Barbiero, Prof. Giancarlo Manzi and Prof. Maria Laura Toraldo. The selection panel will examine the applicants' dossiers, the committee will **interview the candidates on March 21, 2019 at 2 pm, Aula Seminari, Via Conservatorio 7, 20122 Milano**

After completing the interviews, the committee will rank the candidates according to their merit.

For each candidate the overall score will be obtained by adding the following four partial scores:

- previous academic career and grades obtained in the exams taken in the MEF/MIE programmes (up to 40/100);
- curriculum vitae (up to 20/100);
- motivations (up to 25/100);
- proficiency in English (up to 15/100).

Only candidates achieving an overall score of at least 75/100 will qualify for the exchange programme.

The final ranking will be published online on the UNIMI website [here](#), by March 26th, 2019.

No personal communication will be sent to the candidates.

Applicant in the first three positions of the ranking must formally accept to enter the programme within 3 days from the online publication of the ranking, through this [link](#).

If the selected candidate's acceptance is not received by the specified deadline, the same candidate loses her/his right to enter the programme.



Ufficio Accordi e Progetti Internazionali per la Didattica e la Formazione will send the data of the selected candidates to the Host University for final approval.

Upon partner University's acceptance, Ufficio Accordi e Progetti Internazionali per la Didattica e la Formazione will contact selected students for information on administrative issues.

Financial aspects

Exchange students will pay tuition and fees to the Home University. The Host University will waive tuition and fees.

Exchange students will be covered with civil liability insurance and accident insurance provided by the University of Milan during the performance of their study activities at the Host University.

Exchange students will personally provide for medical insurance coverage during their stay abroad.

The University of Milan will award a grant towards travel and living costs abroad. The university grant will be awarded according to the student's income, based on ISEE statement as already submitted to Divisione Segreteria Studenti.

The awarding criteria will be as follows:

ISEE	Monthly allowance
less or equal to 13.000 euros	600 euros
from 13.000 to 21.000 euros	550 euros
from 21.000 to 26.000 euros	500 euros
from 26.000 to 30.000 euros	450 euros
from 30.000 to 50.000 euros and further	350 euros



Confidentiality

According to the Law the University shall fully respect the confidential nature of any information furnished by the candidates: said information will only be processed for the purposes of the selection call, the formalization of any relation between the University and the candidates and the management of the relation thereof.

Contacts

Further information on didactic issues will be provided by:

- the academic coordinator, Prof. Alessandro Barbiero: mobility.demm@unimi.it
- MEF/MIE Tutors, [Prof. Giancarlo Manzi](#) and [Prof. Maria Laura Toraldo](#).

For information on administrative issues students are invited to contact Ufficio Accordi e Progetti Internazionali per la Didattica e la Formazione: international.education@unimi.it

Milan, 26/02/2019

IL RETTORE

Prof. Elio Franzini