



## FAQ ERASMUS+ FOR STUDY

### THE ONLINE APPLICATION

**1. WHEN IS THE DEADLINE FOR APPLICATIONS TO THE ERASMUS CALL 20-21?**

27 February 2020, h. 14:00. In order to avoid technical issues, we encourage you not to wait until the last moment.

**2. HOW CAN I APPLY?**

You have to apply online, following this [link](#).

The International Mobility Office created useful [Guidelines to the online application](#) in order for you to apply correctly. We encourage you to read them carefully *before* you start the application process.

**3. WHICH DOCUMENTS SHOULD I PREPARE BEFORE I START MY APPLICATION?**

- a valid identity document/passport (max 2MB);
- CV: PDF, max 5MB
- Form 1 (Learning Agreement proposal) -a single PDF doc - max 10MB;
- Certificate stating the knowledge of the working language(s) (a single PDF doc - max 10MB) (recognised by UniMi/SLAM/self-declaration when foreseen by Annexe A). Please read paragraph 4 of the Call carefully;
- any other document you think will be useful for your selection - max 5MB

**4. HOW MANY AND WHICH DESTINATIONS CAN I CHOOSE?**

You may select up to three Universities (1 compulsory and 2 optional) in order of preference (high, medium, low) among the destinations available for your course of study (See [Annexe A](#)).

**5. WHAT DO YOU MEAN BY “EDUCATIONAL ACTIVITIES” TO BE DESCRIBED IN THE LEARNING AGREEMENT PROPOSAL ([FORM 1](#))?**

In the “educational activities”, you should include all those activities such as exams, research projects, thesis research, seminars, language courses, lab projects, etc. In this description you should provide evidence of the consistency between the activities you wish to undertake abroad and your study plan. You have to write one for each destination you choose. In order to draft your learning agreement you should visit the universities’ websites beforehand and check their academic offer. Each Commission will allocate a different amount of points to each learning agreement proposal, according to what stated on Annexe A.

**6. IS THERE A MINIMUM LINGUISTIC REQUIREMENT TO APPLY FOR ERASMUS?**

YES. Students have to possess a minimum A2 level in the working language used by the University/ies they wish to apply to. In order to understand which language is used for classes abroad you need to visit the Host University’s website. This level is the minimum requirement to apply, but it is also subject to further possible language requirements that may vary from Institution to Institution, for which you need to read both the additional notes in Attachment 1 of the Call and get information on their websites before you apply.

**7. HOW CAN I PROVE I HOLD THE MINIMUM A2 LEVEL REQUIRED?**

Each Commission chooses whether to require a language certificate already during the online application **or** to verify it during the selection interview. [Annexe A](#) tells you in which category your course falls within. Therefore, according to your course, you will be asked to either self-declare your language skills ([Form 2](#)), which will be verified during your interview, or upload an official language certificate/SLAM certificate.



### 8. HOW CAN I CERTIFY MY LANGUAGE SKILLS IN CASE I HAVE TO UPLOAD A LANGUAGE CERTIFICATE?

In this case, students can:

- Upload a language certificate [recognised](#) by UniMi;
- Upload a language certificate obtained through [SLAM](#)

### 9. IS THE SLAM PLACEMENT TEST VALID AS A LANGUAGE CERTIFICATE?

YES. *Pay attention:* Freshmen who pass the Placement Test do not automatically receive a level certification, but rather a career update. However, they can request the actual certificate concerning this test by writing to [www.unimi.infostudente.it](http://www.unimi.infostudente.it), selecting the category 'Servizio Linguistico di Ateneo (SLAM)'. On this certificate, you will see the level reached (see point below).

### 10. I DO NOT OWN ANY CERTIFICATES FOR THE LANGUAGE/S I NEED TO CERTIFY: WHAT DO I DO?

UniMi, through SLAM services, offers the chance to sit a language test *for free* specifically for students applying for Erasmus+. Starting from December, you can book a test session by choosing one of the many dates and times provided by SLAM by filling in the form at [this](#) page. You are highly encouraged to book the first session available. We underline that it is possible to sit the test only once. The levels and languages you can certify through SLAM are:

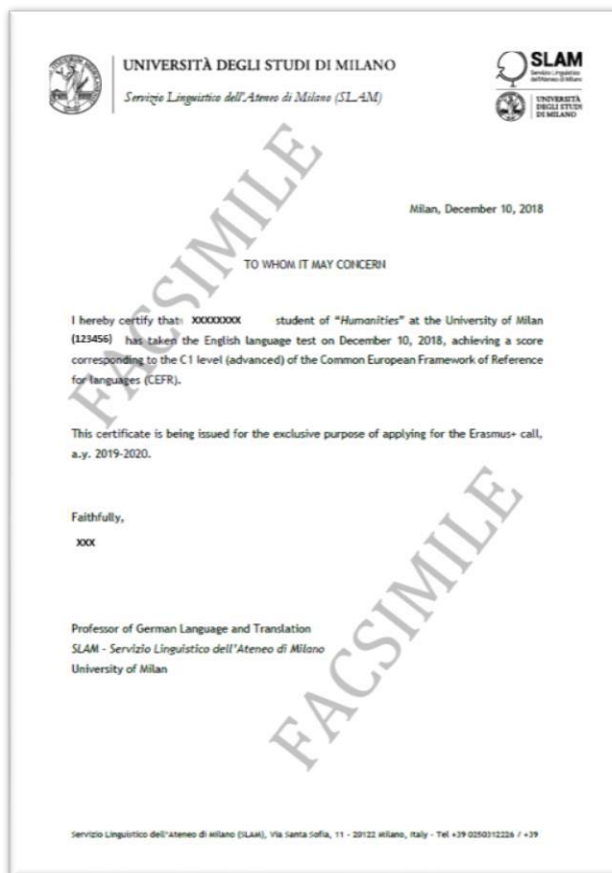
ENGLISH: up to level C2
FRENCH: up to level B2
SPANISH: up to level B2
GERMAN: up to level C1

Below you can find a fac-simile of a SLAM certificate:



# UNIVERSITÀ DEGLI STUDI DI MILANO

International Mobility Office



**11. MY OFFICIAL CERTIFICATE WAS AWARDED MORE THAN 3 YEARS AGO: IS IT STILL VALID?**

No. For the purpose of the Erasmus+ Call, language certificates are valid for 3 years, unless otherwise specified on Annexe A.

**12. I HAVE RECENTLY PASSED AN OFFICIAL LANGUAGE TEST (e.g. IELTS, TOEFL, FIRST...) BUT I STILL HAVE NOT RECEIVED THE ITS HARD COPY: WHAT DO I DO?**

You may upload a screenshot of the final results you obtained or a temporary certificate you can download from the certifying institution's website.

**13. DURING MY BACHELOR'S STUDIES AT UNIMI I OBTAINED A SLAM CERTIFICATE. NOW I AM A MASTER'S STUDENT: IS THE CERTIFICATE STILL VALID?**

Yes, for the sole purposes of the Erasmus+ call, even if obtained more than 3 years ago.

**14. I DO NOT HAVE TO PRESENT ANY CERTIFICATES DURING MY ONLINE APPLICATION: CAN I UPLOAD A LANGUAGE CERTIFICATE NONETHELESS?**

If your degree does not require any language requirements to be uploaded during the application, you can attach any optional certificates you consider relevant in the designated area "eventuale altra documentazione". Your Commission will see and evaluate everything you upload in this area, but it is at its complete discretion whether and how to consider these attachments.

**15. I AM ENROLLED IN AN ENGLISH-TAUGHT PROGRAMME: AM I EXEMPT FROM PROVIDING A LANGUAGE CERTIFICATE?**

Yes, but only as far as English is concerned, and up to the entry level required by your degree. You will have to upload a language self-declaration for English anyway (Form 2). If you wish to certify a level higher



than the above-mentioned entry level, please follow the language requirements of your course detailed in Annexe A.

**16. CAN I AUTOMATICALLY CERTIFY MY LANGUAGE KNOWLEDGE WITH A LANGUAGE EXAM I TOOK AT UNIMI?**

Credits earned within a course of study known as “accertamenti di conoscenze linguistiche” are not valid unless they were earned through SLAM and are certified through a certification (please see point 9). This certificate can only be released to freshmen who already took their English Placement test or the “accertamento di conoscenze linguistiche (3/6 cfu)” for students of SPES and Humanities.

**17. THE UNIVERSITY WHERE I WISH TO APPLY FOR ERASMUS+ REQUIRES A LEVEL B2 FOR ENGLISH (e.g.), BUT I ALREADY CERTIFIED A2 IN MY APPLICATION: AM I EXEMPT FROM PROVING THE HIGHER LEVEL REQUIRED?**

Yes, but **ONLY during the application process**. Any specific notes included in Attachment A represent an exception to this. In case of selection, you will have to prove the required level according to the time and procedures of your the Host University. For this reason, we highly recommend that you check the entry requirements on our partners’ websites.

**18. I WOULD LIKE TO TEST MY PORTUGUESE THROUGH SLAM: WHAT DO I DO?**

Since December, SLAM has been gathering the names of students interested in testing their Portuguese for their Erasmus application. You can express your interest by filling in the form at [this](#) page. The time and day of the test will be notified in due time after the application’s deadline and before the interview. These students are required to upload FORM 2 during their application.

**19. I AM A STUDENT ENROLLED OUTSIDE MY PRESCRIBED TIME BY 2 YEARS (“SECONDO ANNO FUORI CORSO”): CAN I APPLY?**

No. Only students up to “primo anno fuori corso” can apply. Remember to check any other possible restrictions on Attachment A.

**20. IS IT POSSIBLE TO CARRY OUT MY INTERVIEW ON SKYPE?**

NO, it is compulsory for all students to attend a face-to-face interview. The only exception is represented by students abroad with UniMi mobility programmes. In this case, students need to contact [mobility.out@unimi.it](mailto:mobility.out@unimi.it) and request to fill in a form to sit their interview online. This must be agreed upon by the Commission. The form must be required at least 5 days before the interview.

**21. I WAS SELECTED BUT I DO NOT WANT TO ACCEPT MY OFFERED PLACE ANYMORE. WHAT SHOULD I DO?**

You have to communicate your decision to [mobility.out@unimi.it](mailto:mobility.out@unimi.it) by 5 days from the results’ publication.