



SELECTION CALL FOR STUDENT EXCHANGE IN MEXICO

DURING THE ACADEMIC YEAR 2021-2022

The University of Milan - UNIMI invites applications for academic study periods at [Universidad de Guadalajara](#) (Guadalajara, Mexico), in the frame of a Student Exchange Agreement.

Up to 2 students will be selected to spend a semester at the above-mentioned partner University (about 6 months, approximately from January, 2022).

Study abroad provisions

The study period abroad will be recognized as part of the academic program.

The study plan to be carried out abroad will be agreed and formalized through a Learning Agreement signed between the academic coordinators of both Universities, Home and Host Institution, and the student, prior to departure (a draft of Learning Agreement is provided in attachment). In this regard, it is recommended to submit study plans for the courses / programs of the university that can be accessed, based on the requirements indicated on the web page of the university.

Admission requirements

Applicants must be regular students of the undergraduate programs in International Studies and European Institutions- SIE or International Politics, Law and Economics- IPLE or of the Master programs in International Relations REL or Political Science and Government- GOV.

Applicants must be regularly enrolled in one of the above-mentioned study programs for the current academic year. They also must prove Spanish proficiency (level B1 or higher).



Mobility requirements

Selected students must be regularly enrolled in one of the above-mentioned study programs for the a.y. 2021-2022. If more than one year behind their study program (fuori corso), they cannot participate to the mobility.

The status of student, guaranteed by the regular payment of UNIMI fees, must be maintained for the entire duration of the study period abroad.

Attention: should it not be allowed to reach the destination country, upon the consent of the Partner University, the exchange program will be held on a virtual basis.

Application procedure

Applicants must submit their application along with all the relevant documents through the platform [elixForms](#).

Documents required are the following:

1. copy of a valid identity document, possibly a passport if already in the possession of the candidate (pdf/jpeg);
2. CV in European format (pdf/jpeg);
3. screenshot of the UNIMIA page showing matricola number, list of exams taken and average marks; graduate students must also submit the screenshot of the UNIMIA page showing their previous career and graduation grade; students that have graduated in a different University than UNIMI must also fill up the form [Dichiarazione sostitutiva di iscrizione, conseguimento titolo, esami \(box 2\)](#) or, if available, submit the certification issued by the University where they graduated, with the information related to their undergraduate degree and career records (pdf/jpeg);
4. statement of purpose (pdf);
5. draft of the study plan to be carried out abroad (pdf);



6. certification attesting language skills in the Spanish language (pdf/jpeg). The certification must be included among those recognized by the University (in this regard, please refer to the following [link](#)).

If students do not have any valid language certification, they can prove their Spanish language skills by submitting a certificate of level issued by [Servizio Linguistico dell'Ateneo di Milano - SLAM](#). If students do not already have the SLAM certificate of level, they can obtain it after taking a language test: to book the test on April 20th is necessary to register [here](#). Registration deadline: April, 16th, 2021, at 8 am.

Proficiency statements made by a language teacher whatsoever will not qualify. Likewise, credits earned in “Accertamento delle conoscenze linguistiche” during the students' academic studies will not qualify, unless they have been issued as a result of the students' participation in a language course organized by SLAM, therefore accompanied by the certificate of level previously referred to.

Application deadline

All the documents required must be sent by **April, 21st, 2021 at 12 pm** (Italian local time), under penalty of exclusion from the selection.

Selection procedure

The selection committee, composed by Sabrina Lanni, Marzia Rosti, Simone Dossi and Roberto Cammarata (as substitute member), will interview the applicants on **April, 23rd, 2021 at 9.00 am** via videoconference on the platform Microsoft Teams.

After completing the interviews, the committee will rank the applicants according to their merit. For each candidate the overall score will be obtained by summing up the following partial scores:

1. curriculum vitae (up to 20/100);
2. academic career and grades obtained (up to 20/100);



3. statement of purpose (up to 15/100);
4. study plan proposed (up to 15/100);
5. proficiency in Spanish (up to 15/100);
6. interview (up to 15/100)

Only candidates achieving an overall score of at least 70/100 will qualify for the exchange program.

Selection results

The final ranking will be published online on the UNIMI website [here](#), by **April, 30th, 2021**. No personal communication will be sent to the applicants.

The positions of winners of the ranking will be automatically confirmed as selected candidates. Any withdrawal must be sent through this [link](#). Ufficio Mobilità internazionale e per la Promozione internazionale (Office) will contact any eligible student who will replace the renouncer in the ranking.

The Office will send the data of the selected candidates to the Host Universities for final approval.

All the information necessary for this purpose will be communicated by e-mail. It will be the responsibility of the selected student to carefully check the e-mail address communicated at the time of application: it is recommended to use an address clearly showing name and surname.

Insurance coverage

Exchange students will be covered with UNIMI civil liability insurance and accident insurance exclusively during the performance of their study activities at the Host University. Accordingly, they will personally provide for a general civil liability and accident insurance as well as medical insurance coverage during their stay abroad.



Mobility costs

Exchange students will pay tuition and fees to the Home University. The Host University will waive tuition and fees.

Travel and living costs (room and board, local transport, etc.), for the visa and health insurance will be borne by the student, except as indicated below.

Financial aspects

The University of Milan will award a grant according to the student's income, based on ISEE statement as already submitted to Divisione Segreteria Studenti.

For information purposes only, below are specified the awarding criteria. The Administrative Board will soon approve by decree the criteria and amounts updated to 2021/2022.

ISEE	Monthly allowance
less or equal to 13.000 euros	600 euros
from 13.000 to 21.000 euros	550 euros
from 21.000 to 26.000 euros	500 euros
from 26.000 to 30.000 euros	450 euros
from 30.000 to 50.000 euros and further	350 euros

The amount of the grant corresponds to the actual period of mobility spent abroad. Should it last shorter than that established by the call will result in a partial refund of the grant itself.



Confidentiality

Pursuant to EU Regulation 2016/679 "RGPD" and Legislative Decree no. 196/2003 and ss. mm. ii, with regard to the protection of personal data, the Institution undertakes to respect the confidential nature of the information provided by the Participant: all data provided will be processed only for the purposes connected and instrumental to participation in the Program. Information on the implementation of legislation on the processing of personal data is available on the [University website](#) at: Home> University> Regulations> Privacy.

Contacts

Further information on didactic issues will be provided by the academic coordinators: [Prof. Sabrina Lanni](#), [Dr. Simone Dossi](#).

For information on administrative issues, students are invited to contact the Office, e-mail: international.education@unimi.it.

THE RECTOR

Prof. Elio Franzini