



SELECTION CALL FOR THE ADMISSION TO A STUDENT EXCHANGE

UNIVERSITY OF MINNESOTA (MINNEAPOLIS, USA)

ACADEMIC YEAR 2018-2019

The University of Milan invites applications for an academic study period at the University of Minnesota (Minneapolis, USA) - School of Public Health on the one part, and Medical School's Department of Pharmacology and Department of Medicinal Chemistry on the other, in the frame of two academic agreements involving UNIMI students of the Single Cycle Degree Program in Farmacia, the Single Cycle Degree Program in Chimica e Tecnologie farmaceutiche, the Master Degree Program in Biotecnologie del Farmaco and the Master Degree Program in Safety Assessment of Xenobiotics and Biotechnological Products.

Two students will be selected to carry out thesis research during a 6-month or a 9-month stay at the University of Minnesota in the Academic Year 2018-2019.

Study abroad provisions

The study period abroad will be recognized as part of the academic program. It cannot be carried out immediately after a previous academic mobility.

The thesis research plan to be carried out abroad will be agreed and formalized through a Work Plan Agreement signed between the academic coordinators of both Universities (Home and Host Institution) and the student prior to departure.

Admission requirements

Applicants for participation in the exchange program must have attended -at least- all mandatory teachings of their fourth year of the above mentioned Single Cycle Degree Program in Farmacia and Single Cycle Degree Program in Chimica e Tecnologie farmaceutiche, or must be enrolled in their second year of the Master Degree Program in Biotecnologie del Farmaco, or Master Degree Program in Safety Assessment of Xenobiotics



and Biotechnological Products, when applying for this present call for mobility at the University of Minnesota.

Students more than two year behind their study program can not apply.

The following eligibility requirements must be satisfied when applying:

- applicants must be regular students of the above mentioned Single Cycle Degree Program in Farmacia, Single Cycle Degree Program in Chimica e tecnologie farmaceutiche, the Master Degree Program in Biotecnologie del Farmaco, and Master Degree Program in Safety Assessment of Xenobiotics and Biotechnological Products ;
- applicants must prove their English proficiency (level B2 or higher). Proficiency statements made by a language teacher whatsoever will not qualify. Likewise, credits earned in “Accertamento delle conoscenze linguistiche” during the students’ academic studies will not qualify, unless they have been issued as a result of the students’ participation in a language course organized by [Servizio Linguistico dell’Ateneo di Milano - SLAM](#), therefore accompanied by the certificate of level previously referred to. If students do not have any valid language certification, they can prove their English language skills by submitting, when already obtained, a certificate of level issued by SLAM. Lacking any language certification or any SLAM’s certificate of level, students can self-certify their English language proficiency, by filling up and submitting the form here attached (Annex I).

Mobility requirements

Applicants must be regular students enrolled in one of the above mentioned study programs in academic year 2018/2019: the Single Cycle Degree Program in Farmacia, the Single Cycle Degree Program in Chimica e Tecnologie farmaceutiche, the Master Degree Program in Biotecnologie del Farmaco and the Master Degree Program in Safety Assessment of Xenobiotics and Biotechnological Products. They must keep being registered at the University of Milan all over their study period abroad.



Application procedure

Applicants must fill up and sign an Application form (Annex A) for admission in the exchange program between Unimi and University of Minnesota.

The following documents must be enclosed along with the application form:

1. curriculum vitae;
2. copy of the identity card or passport;
3. transcript of academic career, with the grades obtained in all the exams taken (screenshot of the relevant UNIMIA page);
4. motivation letter in English;
5. certificate of proficiency in the English language, if any.

Applicants must submit their application along with all the relevant documents to the following e-mail address: unimi@postecert.it.

Deadline: **October 11, 2018 at 12 pm (Italian local time).**

Selection procedure

The applications will be assessed by a selection committee chaired by Prof. Francesca Clerici and composed of Proff. Maria Luisa Gelmi and Gabriella Roda. Proff. Silvia Balbo and Marco Pravetoni, from the University of Minnesota, will be connected via videoconference.

After examining the applicants' dossiers, the committee will interview the candidates at Biblioteca del Dipartimento di Scienze Farmaceutiche, Sezione di Chimica generale e Organica, Edificio 5, Corpo A, IV piano, via Venezian 21, on **October 16th, 2018 at 16.30 (Italian local time).**

Applicants unable to attend the interview due to circumstances beyond their control must submit any relevant documentation proving said circumstances. The Committee may decide to interview such applicants via videoconference.



The interview will be held in English and is aimed at testing the applicants' motivation as well as their language proficiency in case a self-certification has been submitted.

After completing the interviews, the committee will rank the candidates according to their merit.

For each candidate the overall score will be obtained by adding the following five partial scores:

1. curriculum vitae (up to 3 points);
2. academic career and grades obtained in exams taken (up to 15 points);
3. motivation letter (up to 3 points);
4. proficiency in English (up to 4 points)
5. interview evaluation (up to 25 points).

Only candidates achieving an overall score of at least 25/50 points will qualify for the exchange program. The final ranking will be published online on the University of Milan website [here](#), by October 19th, 2018. No personal communication will be sent to the candidates.

Applicants in the first two positions of the ranking must formally accept to enter the program within 5 days of the online publication of the ranking, by sending an e-mail message of acceptance to unimi@postecert.it whose "Oggetto" must be "SURNAME_ NAME_" - MINNESOTA ACCEPTANCE".

If the selected candidate's e-mail of acceptance is not received by the specified deadline, the same candidate loses her/his right to enter the program.

If appointed in academic year 2018-2019 for an Erasmus+ mobility or any other mobility abroad funded by the University of Milan, any selected student to the University of Minnesota must opt for one single position.



Ufficio Accordi e Progetti Internazionali per la Didattica e la Formazione will send the data of the selected candidates to the Host University for final approval.

Upon partner University's acceptance, Ufficio Accordi e Progetti Internazionali per la Didattica e la Formazione (bandi.extraeu@unimi.it) will contact selected students for information on administrative issues.

Financial aspects

Exchange students will pay tuition and fees to the Home University. The Host University will waive tuition and fees. The University of Milan will award a grant to contribute to mobility costs. Exchange students will be covered with civil liability insurance and accident insurance provided by the University of Milan during the performance of their study activities at the Host University. Exchange students will personally provide for medical insurance coverage during their stay abroad.

The university grant will be awarded according to the student's income, based on ISEE statement as already submitted to Divisione Segreteria Studenti. The awarding criteria will be as follows:

ISEE	Monthly allowance
less or equal to 13.000 euros	700 euros
from 13.000 to 21.000 euros	650 euros
from 21.000 to 26.000 euros	600 euros
from 26.000 to 30.000 euros	550 euros
from 30.000 to 50.000 euros and further	350 euros



The grant final amount will correspond to the study period actually spent abroad. In case of students not spending their period abroad entirely, the amount will be calculated by multiplying the number of days actually spent abroad by 1/30 monthly allowance.

Confidentiality

According to D.Lgs. n. 196/2003 the University shall fully respect the confidential nature of any information furnished by the candidates: said information will only be processed for the purposes of the selection call, the formalization of any relation between the University and the candidates and the management of the relation thereof.

Contacts

General information about the partner University is available on the [Minnesota University's website](#).

Further information on didactic issues will be provided by the academic coordinator, [Prof. Francesca Clerici](#) e [Prof. Maria Luisa Gelmi](#).

For information on administrative issues students are invited to contact Ufficio Accordi e Progetti Internazionali per la Didattica e la Formazione, e-mail: bandi.extraeu@unimi.it.

Milano, 13/09/2018

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