



UNIVERSITÀ DEGLI STUDI DI MILANO

CONCORSO PUBBLICO, PER ESAMI, PER IL RECLUTAMENTO DI N. 1 UNITÀ DI PERSONALE AFFERENTE ALL'AREA DEI FUNZIONARI - SETTORE AMMINISTRATIVO-GESTIONALE, CON RAPPORTO DI LAVORO SUBORDINATO A TEMPO INDETERMINATO PRESSO L' UNIVERSITÀ DEGLI STUDI DI MILANO - DIPARTIMENTO DI STUDI INTERNAZIONALI, GIURIDICI E STORICO - POLITICI - CODICE 22542

La Commissione giudicatrice della selezione, nominata con Determina Direttoriale n. 12694 del 25/07/2025, composta da:

Prof. Marco Pedrazzi	Presidente
Dott.ssa Antonia Bianca Samore'	Componente
Dott. Davide Bellavite	Componente
Dott.ssa Serena Pettenuzzo	Segretario

comunica i quesiti relativi alla prova orale:



GRUPPO DI QUESITI N. 1

1. Il/la candidato/a viene contattato da una ricercatrice/ricercatore di Ateneo che intende presentare per la prima volta un progetto di ricerca collaborativa nell'ambito di Horizon Europe ma non ha idea di come sia strutturato il Participant Portal dell'Unione Europea (EU Funding and Tender Portal), in particolare la sezione Call for proposals. Come gestirebbe la richiesta? Quali sono le sezioni principali da tenere in considerazione?
2. I *Subcontracting costs* nei progetti di ricerca finanziati nel programma quadro per la ricerca ed innovazione dell'Unione Europea: descrizione e modalità di gestione.

Brano in inglese:

Il/la candidato/a legga e traduca il testo estratto dal Annotated Grant Agreement di Horizon Europe (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/aga_en.pdf):

ARTICLE 39 — AMENDMENTS

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39.1 Conditions

The Agreement may be amended, unless the amendment entails changes to the Agreement which would call into question the decision awarding the grant or breach the principle of equal treatment of applicants.

Amendments may be requested by any of the parties.

39.2 Procedure

The party requesting an amendment must submit a request for amendment signed directly in the Portal Amendment tool.

The coordinator submits and receives requests for amendment on behalf of the beneficiaries (see Annex 3). If a change of coordinator is requested without its agreement, the submission must be done by another beneficiary (acting on behalf of the other beneficiaries).

The request for amendment must include:

- the reasons why
- the appropriate supporting documents and
- for a change of coordinator without its agreement: the opinion of the coordinator (or proof that this opinion has been requested in writing).

The granting authority may request additional information.

If the party receiving the request agrees, it must sign the amendment in the tool within 45 days of receiving notification (or any additional information the granting authority has requested). If it does not agree, it must formally notify its disagreement within the same deadline. The deadline may be extended, if necessary for the assessment of the request. If no notification is received within the deadline, the request is considered to have been rejected.

An amendment **enters into force** on the day of the signature of the receiving party.

An amendment **takes effect** on the date of entry into force or other date specified in the amendment.



GRUPPO DI QUESITI N. 2

1. Il/la candidato/a viene contattato da una ricercatrice/ricercatore di Ateneo che chiede informazioni generali circa le opportunità di finanziamento offerte dai bandi European Research Council (ERC) del programma quadro per la ricerca ed innovazione dell'Unione Europea; come gestirebbe la richiesta? Quali sono i punti di attenzione da considerare?
2. Come si gestisce l'IVA e l'Irap nella rendicontazione di un progetto di ricerca finanziato nell'ambito del programma quadro per la ricerca ed innovazione dell'Unione Europea?

Brano in inglese:

Il/la candidato/a legga e traduca il testo estratto dal Annotated Grant Agreement di Horizon Europe (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/aga_en.pdf):

ARTICLE 27 — REJECTION OF COSTS AND CONTRIBUTIONS

ARTICLE 27 — REJECTION OF COSTS AND CONTRIBUTIONS

27.1 Conditions

The granting authority will — at beneficiary termination, interim payment, final payment or afterwards — reject any costs or contributions which are ineligible (see Article 6), in particular following checks, reviews, audits or investigations (see Article 25).

The rejection may also be based on the extension of findings from other grants to this grant (see Article 25).

Ineligible costs or contributions will be rejected.

27.2 Procedure

If the rejection does not lead to a recovery, the granting authority will formally notify the coordinator or beneficiary concerned of the rejection, the amounts and the reasons why. The coordinator or beneficiary concerned may — within 30 days of receiving notification — submit observations if it disagrees with the rejection (payment review procedure).

If the rejection leads to a recovery, the granting authority will follow the contradictory procedure with pre-information letter set out in Article 22.

27.3 Effects

If the granting authority rejects costs or contributions, it will deduct them from the costs or contributions declared and then calculate the amount due (and, if needed, make a recovery; see Article 22).



GRUPPO DI QUESITI N. 3

1. Un progetto finanziato nell'ambito del programma quadro per la ricerca ed innovazione dell'Unione Europea, coordinato dall'Università degli Studi di Milano, termina fra un anno e rimangono ancora da spendere 1,5 milioni di euro previsti a budget per tutto il partenariato. Come affrontare la situazione?
2. Viaggi e missioni nei progetti di ricerca finanziati nel programma quadro per la ricerca ed innovazione dell'Unione Europea: descriva le procedure di gestione e rendicontazione.

Brano in inglese:

Il/la candidato/a legga e traduca il testo estratto dal Annotated Grant Agreement di Horizon Europe (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/aga_en.pdf):

Portability — If the Grant Agreement is transferred to another host institution, a new supplementary agreement must be signed with the new host institution. The new supplementary agreement must take effect from the grant transfer date (or before). The Grant Agreement cannot be amended before the new supplementary agreement has been provided to the granting authority.

Former host institution remains beneficiary — If certain team members (or equipment) stay with the former host institution, while the PI moves to a new host institution, the Grant Agreement is transferred and changed into a multi-beneficiary grant (allowing both the former host institution and the new host institution to participate in the grant). The former host institution stays on as beneficiary, the organisation that hosts and engages the PI is the new host institution.

If the former host institution remains only for a limited time (*e.g. to ensure a smooth handover*), it can then be terminated at a later stage (*see Article 32*).

Recruitment costs — The host institution must guarantee the PI scientific independence to select the other team members. Thus, for ERC actions, recruitment costs, if clearly attributable to the action, are eligible as 'other direct costs', even for the unsuccessful candidates (because recruitment is part of the action activities).

Purchase of scientific publications — The host institution must provide research support to the PI regarding any equipment, products or services necessary for conducting the research. Consequently, costs related to the purchase of scientific publications (*e.g. books, manuscripts, articles, digital copies, etc*) may be eligible, if their direct link to the action and their necessity for the action is demonstrated.

Costs for 'teaching buy-outs' — The host institution must support the PI and provide administrative assistance. However, if the host institution hires substitutes to perform some of the PI's duties that are not linked to the ERC grant (*e.g. teaching*), these costs are NOT eligible.



GRUPPO DI QUESITI N. 4

1. Una Professoressa del Dipartimento, coordinatrice di un progetto di ricerca collaborativa finanziato dall'Unione Europea, deve presentare il primo Financial Report dopo 24 mesi dall'inizio del progetto e chiede supporto al/alla candidato/a. Come gestirebbe la richiesta? Quali azioni intraprendere per presentare il report nei tempi previsti?
2. Rendicontazione delle attività di comunicazione e disseminazione nei progetti di ricerca: quali tipologie di spese sono ammissibili e come rendicontarle?

Brano in inglese:

Il/la candidato/a legga e traduca il testo estratto dal Annotated Grant Agreement di Horizon Europe (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/aga_en.pdf):

25.1.2 Project reviews

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The granting authority may carry out reviews on the proper implementation of the action and compliance with the obligations under the Agreement (general project reviews or specific issues reviews).

Such project reviews may be started during the implementation of the action and until the time-limit set out in the Data Sheet (see Point 6). They will be formally notified to the coordinator or beneficiary concerned and will be considered to start on the date of the notification.

If needed, the granting authority may be assisted by independent, outside experts. If it uses outside experts, the coordinator or beneficiary concerned will be informed and have the right to object on grounds of commercial confidentiality or conflict of interest.

The coordinator or beneficiary concerned must cooperate diligently and provide — within the deadline requested — any information and data in addition to deliverables and reports already submitted (including information on the use of resources). The granting authority may request beneficiaries to provide such information to it directly. Sensitive information and documents will be treated in accordance with Article 13.

The coordinator or beneficiary concerned may be requested to participate in meetings, including with the outside experts.

For **on-the-spot** visits, the beneficiary concerned must allow access to sites and premises (including to the outside experts) and must ensure that information requested is readily available.

Information provided must be accurate, precise and complete and in the format requested, including electronic format.

On the basis of the review findings, a **project review report** will be drawn up.

The granting authority will formally notify the project review report to the coordinator or beneficiary concerned, which has 30 days from receiving notification to make observations.

Project reviews (including project review reports) will be in the language of the Agreement, unless otherwise agreed with the granting authority (see Data Sheet, Point 4.2).



GRUPPO DI QUESITI N. 5

1. Un ricercatore del Dipartimento contatta il/la candidato/a perché intende presentare un progetto in risposta ad un bando PRIN promosso dal Ministero dell'Università e della Ricerca (MUR) in scadenza dopo 3 mesi. Come gestirebbe la richiesta? Come organizzerebbe le attività necessarie alla sottomissione della proposta ed alla definizione del budget di progetto?
2. Quali sono le spese necessarie all'organizzazione di un workshop nell'ambito di un progetto finanziato? Quali sono le categorie di riferimento e i criteri di ammissibilità?

Brano in inglese:

Il/la candidato/a legga e traduca il testo estratto da "Marie Skłodowska-Curie Actions Work Programme 2023-2025" (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/wp-call/2023-2024/wp-2-msca-actions_horizon-2023-2024_en.pdf):

Scope: MSCA Doctoral Networks will implement doctoral programmes, by partnerships of universities, research institutions and research infrastructures, businesses including SMEs, and other socio-economic actors from different countries across Europe and beyond. MSCA Doctoral Networks are indeed open to the participation of organisations from third countries, in view of fostering strategic international partnerships for the training and exchange of researchers.

These doctoral programmes will respond to well-identified needs in various R&I areas, expose the researchers to the academic and non-academic sectors, and offer training in research-related, as well as transferable skills¹⁶ and competences relevant for innovation and long-term employability (e.g. entrepreneurship, commercialisation of results, Intellectual Property Rights, communication). Proposals for doctoral networks can reflect existing or planned research partnerships among the participating organisations.

The selection procedure for doctoral candidates must be open, transparent and merit-based, in line with the Code of Conduct for the Recruitment of Researchers.



GRUPPO DI QUESITI N. 6

1. Il/la candidato/a descriva con quali tipologie di ruoli l'Ateneo può partecipare ad un progetto di ricerca finanziato nell'ambito del programma quadro per la ricerca ed innovazione dell'Unione Europea.
2. Cosa sono i Work Packages, le Milestones ed i Deliverables all'interno di un progetto di ricerca e come devono essere tenuti in considerazione nell'ambito della rendicontazione di progetto?

Brano in inglese:

Il/la candidato/a legga e traduca Il testo estratto da “Marie Skłodowska-Curie Actions Work Programme 2023-2025” (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/wp-call/2023-2024/wp-2-msca-actions_horizon-2023-2024_en.pdf):

The **long-term leave allowance** contributes to the personnel costs incurred by the beneficiary in case of the researcher's leave, including maternity, paternity, parental, sick or special leave, longer than 30 consecutive days. The **special needs allowance** contributes to the additional costs for the acquisition of special needs items and services for researchers with disabilities, whose long-term physical, mental, intellectual or sensory impairments¹⁴⁷ are certified by a competent national authority, and of such nature that their participation in the action may not be possible without them (e.g. assistance by third persons, adaptation of work environment, additional travel/transportation costs). These special needs items or services must not have been funded from another source (e.g. social security or health insurance). Both long-term leave and special needs allowances should be requested when the need arises.

The **research, training and networking contribution** should cover, for example, costs for training and networking activities that contribute directly to the researchers' career development (e.g. participation in conferences, trips related to work on the action, training, language courses, seminars, lab material, books, library records, publication costs), research expenses, visa-related fees and travel expenses, additional costs arising from optional secondments (e.g. travel and accommodation costs).

The **management and indirect contribution** should cover the beneficiary's additional costs in connection with the action (e.g. personnel costs for project management, indirect costs).



GRUPPO DI QUESITI N. 7

1. Il/la candidato/a illustri le differenze tra bandi di finanziamento per la ricerca collaborativa e bando di finanziamento per la ricerca individuale e le differenze nella gestione tecnica e amministrativa.
2. *Other Direct Costs* nei progetti di ricerca finanziati nel programma quadro per la ricerca ed innovazione dell'Unione Europea: Il/la candidato/a illustri le spese ammissibili in tale categoria di costo.

Brano in inglese:

Il/la candidato/a legga e traduca Il testo estratto da “Marie Skłodowska-Curie Actions Work Programme 2023-2025” (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/wp-call/2023-2024/wp-2-msca-actions_horizon-2023-2024_en.pdf):

5. Research integrity (*HE and RFCS*)

In order to meet the highest standards of research integrity, the beneficiaries must follow the principles listed in this provision and ensure that the persons carrying out research tasks comply with the [European Code of Conduct for Research Integrity](#) (*i.e. follow the good research practices listed in this Code and refrain from any research integrity violations it describes*).

They also must ensure that appropriate procedures, policies and structures are in place to foster responsible research practices, to prevent questionable research practices and research misconduct, and to handle allegations of breaches of the principles and standards in the Code of Conduct (*see [Guidelines for Promoting Research Integrity in Research Performing Organisation](#)*).

Fundamental research integrity principles:

- **reliability** in ensuring the quality of research reflected in the design, the methodology, the analysis and the use of resources
- **honesty** in developing, undertaking, reviewing, reporting and communicating research in a transparent, fair and unbiased way
- **respect** for colleagues, research participants, society, ecosystems, cultural heritage and the environment
- **accountability** for the research from the idea to publication, for its management and organisation, for training, supervision and mentoring, and for its wider impacts.

The Code constitutes a general reference framework and takes into account the legitimate interests of the beneficiaries (*i.e. regarding IPRs and data sharing*). This does not change the other obligations under this Agreement or obligations under applicable international, EU or national law, all of which still apply.



GRUPPO DI QUESITI N. 8

1. Un professore del Dipartimento, coordinatore di un progetto di ricerca collaborativa finanziato dall'Unione Europea, contatta il/la candidato/a per segnalare che un partner di progetto non intende proseguire con le attività progettuali e intende uscire dal partenariato. Come gestirebbe la richiesta? Quali azioni è necessario intraprendere per non compromettere lo svolgimento del progetto?
2. I costi indiretti nei progetti finanziati: quali sono le modalità di calcolo e di utilizzo degli stessi nei principali schemi di finanziamento?

Brano in inglese:

Il/la candidato/a legga e traduca il testo estratto da "Marie Skłodowska-Curie Actions Work Programme 2023-2025" (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/wp-call/2023-2024/wp-2-msca-actions_horizon-2023-2024_en.pdf):

A country correction coefficient applies to the living allowance in order to ensure equal treatment and purchasing power parity for all researchers. This coefficient is the one applicable to the country of the recruiting beneficiary (see Table 1 at the end of this Work Programme part). The living allowance is a gross amount, including compulsory deductions under national law, such as employer and employee social security contributions and direct taxes. The beneficiary must recruit each eligible doctoral candidate under an employment contract or equivalent direct contract, including an instrument of appointment (e.g., for permanent staff and/or officials), with full social security coverage (including sickness, parental, unemployment and invalidity benefits, pension rights, benefits in respect of accidents at work and occupational diseases). An exemption from this rule can be accepted only in cases where national legislation or the equivalent internal regulations of International European Research Organisations (IERO), entities created under Union law, or an international organisation, prohibit this possibility and subject to the prior agreement of the granting authority.



GRUPPO DI QUESITI N. 9

1. Il/la candidato/a descriva le azioni Marie Skłodowska-Curie (MSCA) doctoral network (DN) e post-doctoral fellowships (PD) e le caratteristiche principali della gestione del budget.
2. Quali sono le modalità di calcolo e di rendicontazione del personale strutturato di Ateneo all'interno di un progetto di ricerca e innovazione?

Brano in inglese:

Il/la candidato/a legga e traduca Il testo estratto da “Marie Skłodowska-Curie Actions Work Programme 2023-2025” (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/wp-call/2023-2024/wp-2-msca-actions_horizon-2023-2024_en.pdf):

1.3.1. Participating organisations

- Applications must be submitted by a consortium including at least three independent legal entities, each established in a different EU Member State or Horizon Europe Associated Country and with at least one of them established in an EU Member State. Should none of them be entitled to award a doctoral degree, a university or a consortium/grouping of academic/research institutions entitled to award a doctoral degree must be added to the project as an associated partner or an associated partner linked to a beneficiary.
- Not more than 40.0% of the EU contribution may be allocated to beneficiaries in the same country or to a single International European Research Organisation (IERO) or international organisation.
- International organisations with headquarters in an EU Member State or Horizon Europe Associated Country will be deemed to be established in this Member State or Associated Country.
- Affiliated entities are not allowed to participate as they cannot claim costs in MSCA Doctoral Networks.
- All beneficiaries must recruit at least one doctoral candidate. They are required to host at their premises and supervise recruited researchers, or use associated partners linked to them to do so¹³⁶.



GRUPPO DI QUESITI N. 10

1. Una ricercatrice del Dipartimento, titolare di un progetto ERC (European Research Council) iniziato 24 mesi prima, contatta il/la candidato/a perché intende presentare alcune variazioni tecniche ed economiche al progetto. Come gestirebbe la richiesta? Quali procedure mettere in atto?
2. Quali sono le condizioni generali di eleggibilità dei costi nel programma quadro per la ricerca ed innovazione dell'Unione Europea?

Brano in inglese:

Il/la candidato/a legga e traduca il testo estratto dal Annotated Grant Agreement di Horizon Europe (https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/aga_en.pdf):

25.5.1 Consequences of checks, reviews, audits and investigations in this grant

25.5 Consequences of checks, reviews, audits and investigations — Extension of results of reviews, audits or investigations

25.5.1 Consequences of checks, reviews, audits and investigations in this grant

Findings in checks, reviews, audits or investigations carried out in the context of this grant may lead to rejections (see Article 27), grant reduction (see Article 28) or other measures described in Chapter 5.

Rejections or grant reductions after the final payment will lead to a revised final grant amount (see Article 22).

Findings in checks, reviews, audits or investigations during the action implementation may lead to a request for amendment (see Article 39), to change the description of the action set out in Annex 1.

Checks, reviews, audits or investigations that find systemic or recurrent errors, irregularities, fraud or breach of obligations in any EU grant may also lead to consequences in other EU grants awarded under similar conditions ('extension to other grants').

Moreover, findings arising from an OLAF or EPPO investigation may lead to criminal prosecution under national law.

Sesto San Giovanni, 30 settembre 2025

La Commissione

Prof. Marco Pedrazzi Presidente

Dott.ssa Antonia Bianca Samore' Componente

Dott. Davide Bellavite Componente

Dott.ssa Serena Pettenuzzo Segretario