How to register for an exam

Student Registrar Division
On the homepage you can see any notices relating to your degree programme and/or its area.

Below the notices, there are the 3 main menu items:

• **Exams** - Register for an exam

• **Subject** - Enrol in a course to attend the classes (if required)

• **Educational activities and other events** - Register for non-graded events (e.g. remedial courses, seminars, etc.)
In the top navigation bar you can access all the menu functions at any time.
The menu items under Exams are:

Exams in your study plan
Register for the exams of your study plan

Piano di Studi Percorso FOR24
Study plan for Teacher training (FOR24)

Esami Percorso FOR24
Exames registration for Teacher training (FOR24)

Exams of your degree course

Exams of other degree courses - Register for an exam for a course offered by a degree programme other than your own

Optional subjects - For some areas only (Humanities, Law, Phd subject etc.). Register for an exam for optional courses (workshops and laboratories, supplementary modules, electives, etc.)

Confirmed registrations - View your exam registrations

Exams in your study plan
Register for the exams of your study plan

Piano di Studi Percorso FOR24
Visualizza il piano di studi del percorso formattive 24 CFU.

Esami Percorso FOR24
Iscrizione agli esami nel piano di studio del percorso formattive 24 CFU.

Exams of your degree course
Register for the exams of your degree course

Exams of other degree courses
Register for exams of a degree course different from yours

Confirmed exam registrations
All the registrations you confirmed
Register for an exam

After selecting a type of exam (e.g. exams in your study plan etc.), the list of courses available will appear.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Credits</th>
<th>Registration</th>
</tr>
</thead>
<tbody>
<tr>
<td>C.087-</td>
<td>PRE-COLUMBIAN CIVILIZATIONS</td>
<td>9</td>
<td>Registration</td>
</tr>
<tr>
<td>C.094-</td>
<td>TEACHING FRENCH</td>
<td>6</td>
<td>Registration</td>
</tr>
<tr>
<td>C.095-</td>
<td>ROMANCE PHILOLOGY</td>
<td>6</td>
<td>Registration</td>
</tr>
<tr>
<td>C.091-</td>
<td>FRENCH LITERATURE (MA)</td>
<td>6</td>
<td>Registration</td>
</tr>
<tr>
<td>C.092-</td>
<td>FRENCH 1 (MA)</td>
<td>9</td>
<td>Registration</td>
</tr>
<tr>
<td>C.093-</td>
<td>FRENCH 2 (MA)</td>
<td>9</td>
<td>Registration</td>
</tr>
<tr>
<td>C.089-</td>
<td>MEDIA LINGUISTICS</td>
<td>6</td>
<td>Registration</td>
</tr>
<tr>
<td>C.084-</td>
<td>FRENCH LINGUISTICS</td>
<td>6</td>
<td>Registration</td>
</tr>
</tbody>
</table>
Register for an exam - Choice of exam session

After selecting your course, the list of exam sessions will appear.

By clicking on Further information, you will view exam details (opening date, closing date, place, time, assessment type, etc.)
Register for an exam - Register for an exam session

After selecting the exam session, you will begin the registration procedure.

Any notice entered for that session will be displayed
Register for an exam - Register for an exam session

Final registration step: to confirm click on the Confirm button

Exams

Exam session registration

ORALE CORSO PROF. AIMI - 01/12/2021 13:30
You are confirming registration to the following exam:

Subject
PRE-COLUMBIAN CIVILIZATIONS
academic credits
0
Exam session
ORALE CORSO PROF. AIMI
Modules
- MODULO A DI CIVILTÀ PRECOLOMBIANE
- MODULO B DI CIVILTÀ PRECOLOMBIANE

2 students have registered so far

Back Cancel Confirm
Register for an exam - Registration confirmed

After confirming your registration, you will see the summary page with key data for the exam session.

Keep the registration code (top, next to the QR code) to prove that you have registered for the exam.

You can also save the registration receipt in pdf format by clicking on the corresponding button.
Register for an exam - Registration receipt

This is the pdf receipt for your exam registration.
Register for an exam - Confirmed registrations

The Confirmed registrations section contains a summary of your exam registrations.

By clicking on the Azioni/Action button, you can review the details or unregister (Cancel registration)
The menu items under Courses (enrol only if required by the lecturer) are:

- **Subjects included in your study plan** - Enrol on a course included in your individual study plan
- **Subjects available for your degree course** - Enrol on a course offered by your degree programme
- **Subjects available for degree courses different from yours** - Enrol on a course offered by a degree programme other than your own
- **Confirmed subject registration** - View your course enrolments
**Enrol on a Subject**

After selecting a type of course (e.g. included in your individual study plan or your study programme, etc.), the list of courses available will appear. Just click on the Enrol button.

**Enrolment confirmed**

In case of enrolment on a course, there is no receipt. Your enrolment is immediately confirmed. The course is no longer visible among available courses.

**Confirmed enrolments**

The Confirmed enrolments section contains a summary of your course enrolments. Click on Cancel to cancel your enrolment.
Register for educational activities and other events

On the home screen, click on Educational activities and other events: the list of available events will appear. To do this, just click on the Register button.

Register for educational activities and other events

After selecting an activity, you will begin the registration procedure. Any notices, sessions, etc. will be displayed.

Registration confirmed

After confirming your registration, you will see the summary page with key data. Keep the registration code (top, next to the QR code) to prove that you have registered for the activity. You can also save the registration receipt in pdf format by clicking on the corresponding button.