



REQUEST OF RETURN TO STUDIES

To the Managing Director of the Student Registrar and “Right To an Education” Division of Università degli Studi di Milano

The undersigned:

Surname.....Name.....

Born in.....on.....

Italian Tax code.....

Enrolled in the degree programme.....

For the Academic yearMatriculation n.....Phone.....

Resident in street/square..... N.

Town/City..... ZIP code

REQUIRES:

To return to studies after:

- Interruptions of studies for the academic years.....
- Voluntary suspension of studies (in order to enrol in a University abroad, an Italian military academy or to attend a doctoral research programme, a postgraduate specialization, a vocational master or a Master degree) for the Academic years.....

Attaches to this form:

- Payment receipt of the fee as provided for in the Fees, Exemptions and Scholarships Regulation for every academic year of interruptions, as well as any applicable late-payment fees plus any other duties that have not been paid before
- Payment receipt of the fee as provided for in the Fees, Exemptions and Scholarships Regulation for the entire period of suspension, plus any other duties that have not been paid before

Attaches in addition:

- Payment receipt of the first instalment for the Academic year..... - Renewing the enrolment

Choose a delivery option in the following page.

Milano/...../..... The applicant (legible signature).....



INSTRUCTIONS FOR THE RETURN TO STUDIES

- 1 Pay 16,00 euros as per the stamp duty, pay the amount for the interruption/suspension as provided for in the Fees Regulation and pay the enrolment fee through the [Payment management Service](#)- Office services fee - Stamp duty and Contributo indicato dalla segreteria per ricostruzione carriera or Other for any other duties.
2. Submit the request:
 - 2.1 Through [InformaStudenti](#) together with the payments receipts
 - 2.2 To the registrar's front office in person, booking an appointment through [InformaStudenti](#). It is possible to delegate a third person with signed proxy and photocopy of the identity document of the delegating party. In this case you can buy a paper revenue stamp and attach it on the form.

Access to the online services

Access to the online services with the credentials of the University. In case of forgetfulness you can recover them through the [dedicated service](#).

Users without University credentials can make a new [registration to the portal](#) as an external user.