



THE RECTOR

With regard to the provisions of law issued throughout the epidemiological emergency period, referred to in the previous Rector's implementation decrees;

With regard to Law Decree no. 2 of 14 January 2021 concerning *"Additional provisions for the containment and prevention of the Covid-19 epidemiological emergency..."* and the related Prime Minister's Decree (DPCM) published on the same day;

Taking into account that the state of emergency has been extended to 30 April 2021, and that all the measures implementing Government provisions must be adopted following the principles of reasonableness, adequacy and proportionality with respect to the actual risk;

With regard to the Covid Safety Protocol approved by the University on 28 May 2020 and all subsequent implementation provisions;

With regard to the Prime Minister's Decree of 2 March 2021 containing new government measures for the Covid-19 emergency;

HEREBY DECREES

To adopt the following organizational measures, based on different **risk scenarios** envisaged by the legislator:

- A. Low risk (white zone)
- B. **Severity (yellow zone)**
- C. **High severity (orange zone)**
- D. **Very high severity ("strong" orange)**
- E. **Maximum severity (red zone)**

Article 1 - Lectures and other face-to-face teaching activities

Low risk (white zone)

Lectures and other face-to-face teaching activities will be carried out in person, if the classrooms are available and safety and social-distancing requirements are met.

Severity (yellow zone)

Lectures and other face-to-face teaching activities will be delivered in blended mode, partly in person and partly online, preferably in synchronous mode, according to the calendar for the semester/trimester in question. Face-to-face lectures must take place in compliance with safety and social-distancing provisions set forth in the Covid Safety Protocol as approved by the University.

In this context, face-to-face lectures may be organized in excess of 50%, if the classrooms are available and safety and social-distancing requirements are met.

High severity (orange zone)



Lectures and other face-to-face teaching activities will be delivered in blended mode, partly in person and partly online, preferably in synchronous mode, according to the calendar of the semester/trimester in question. Face-to-face lectures must take place in compliance with safety and social-distancing provisions set forth in the Covid Safety Protocol as approved by the University.

Given the greater restrictions on the circulation of people in the local area provided for this scenario, face-to-face lectures MAY NOT exceed 50%.

Very high severity ("strong" orange) and Maximum severity (red zone)

Lectures and other face-to-face teaching activities may **ONLY** take place remotely, preferably in synchronous mode, in compliance with the calendar for the semester/trimester in question. Only the educational activities of first-year courses, and classes with a small number of students may take place in person, in limited cases and provided that safety and social-distancing requirements, as set forth by the University Safety Protocol, are met.

Faculty members may use our equipped multimedia classrooms to deliver lectures remotely.

All lectures must be recorded and made available to students throughout the semester/trimester. Recording procedures are governed by the **Circular of 20 October 2020** concerning: ***"Technical-legal guidelines for recording, storing and making available learning material: principles"***.

Faculty members are required to keep their students informed about the delivery modes of remote lectures and other teaching activities, as well as how they may be accessed and used.

Art. 2 - Written and oral exams

Low risk (white zone)

If the classrooms are available and safety requirements are met, written and oral exams must be held in person.

Severity (yellow zone)

If the classrooms are available and safety requirements are met, written and oral exams may be held in person. In any case, the remote exam option must be available to students, including international ones, who are not able to move from their place of residence and/or domicile.

High severity (orange zone)

Given the restrictions on the circulation of people in the local area provided for this scenario, all written and oral exams must be held remotely, according to the procedures currently in place. Only written exams involving the participation of a small number of students may take place in person - in limited cases and provided that safety and social-distancing requirements, as set forth by the Covid Safety Protocol approved by the University, are met. However, the remote exam option must always be available.

Very high severity ("strong" orange) and Maximum severity (red zone)

All written and oral exams will be held remotely, according to the procedures currently in place.



Art. 3 - Graduation exams

In a **white area (low risk)** scenario, Bachelor's, Master's and single-cycle Master's graduation sessions, as well as final PhD exams will take place in person, where safety and social-distancing requirements are met.

For all other scenarios envisaged by the legislator:

Severity (yellow zone)

High severity (orange zone)

Very high severity ("strong" orange)

Maximum severity (red zone)

Bachelor's, Master's, and single-cycle Master's graduation sessions, as well as final PhD exams, will be held remotely, unless otherwise provided.

The discussion of postgraduate dissertations may take place in person, where safety and social-distancing requirements are met.

Art. 4 - Faculty office hours

Each faculty member shall perform office hours, according to the schedule already in place, as follows:

Low risk

In person

Severity (yellow zone)

In person or remotely

High severity (orange zone)

Remotely

Very high severity ("strong" orange) and Maximum severity (red zone)

Remotely

Article 5 - Laboratory and field activities, PhD programmes, on-campus internships

Laboratory activities, including teaching and research, undergraduate and postgraduate thesis work, and on-campus internships, must be carried out in compliance with safety and health provisions issued by the Administration and posted to the University website in the Covid section.

The following persons will therefore be able to access teaching and research laboratories, **if authorized by the department head**: **faculty members, PhD students, post-docs, trainees, interns, technical staff and students.**

Laboratory activities may take place as follows:

Low risk (white zone)



In person

Severity (yellow zone)

In person

High severity (orange zone)

In person

Very high severity ("strong" orange) and Maximum severity (red zone)

In person, if the use of laboratories is absolutely essential for the regular completion of the training course or for imperative urgencies connected to research. The persons concerned will be required to read the contents of the decree on essential, non-deferrable and urgent services, and to complete the self-certification form available on the website of the Ministry of the Interior, as well as on the Unimi website in the Covid section. The form must be signed by the department and/or laboratory head, who will be required to verify, under their own responsibility, that these are indispensable, non-deferrable and/or urgent activities, failing which educational and/or research objectives may not be achieved, or students may not complete their training course within the established time frame.

The department head is required to ensure compliance with safety rules in force, and to report any violations.

Before entering the laboratories, students must declare that they have carefully read the provisions on safety and public health issued by the Administration and posted to the website.

For the purposes of this decree, field activities are in all respects equivalent to laboratory activities.

Art. 6 - Masters and advanced courses

Masters and advanced courses training activities will take place as follows:

Low risk (white zone)

In person

Severity (yellow zone)

In person or remotely

High severity (orange zone)

Remotely, without prejudice to laboratory activities referred to in art. 5.

Very high severity ("strong" orange) and Maximum severity (red zone)

Remotely, without prejudice to laboratory activities referred to in art. 5.



Article 7 - Training activities for medical doctors in specialist training and trainees in the health professions

Pursuant to the law, the training activities for medical doctors in specialist training may always be carried out in person, according to current procedures.

The activities of trainees in the health professions will ordinarily take place in person, subject to a specific agreement with the training hospitals, and in compliance with safety standards required by law and by the current University Protocol.

Art. 8 - Off-campus student and graduate internships

Off-campus internships may only continue in compliance with current laws on safety and public health protection.

Information on starting and managing curricular (student) and extra-curricular (graduate) internships at external institutions and companies is available on the dedicated webpage, along with the documents required of host institutions and companies with reference to the guidelines of the Lombardy Region.

It should be noted that host institutions and companies are responsible for work safety and health protection, as set out in the specific annex to the training project, which must be duly signed and completed by host institutions and companies. The aforementioned guidelines of the Lombardy Region do not apply to compulsory internships for students enrolled in the programmes of the Departments connected to the Faculty of Medicine, at affiliated hospitals.

Internships undertaken abroad through the COSP are allowed in remote-working mode. They may take place in person, even in a red-zone scenario, in strict compliance with Covid and work safety regulations in force in the destination countries, as well as with the protocols in place at the host institution/company. In the case of onsite activities, the intern will be required to sign a specific disclaimer.

Art. 9 - International Mobility

International incoming and outgoing faculty and student mobility is allowed, even in a red zone scenario (**maximum severity**), only for the following reasons, **to be self-certified**:

- a) **work needs**
- b) **health needs**
- c) **study and research needs**
- d) **returning to one's own domicile or residence.**

The competent Education and Training Division will help students who have to reschedule departure dates or return to Italy earlier than expected.

10. Student or work travel within the Lombardy Region

Low risk (white zone)

No restrictions



Severity (yellow zone)

Travel is allowed for need, work, health and study reasons only.

Self-certification is required to travel, except for travel within the municipality of residence.

High severity (orange zone)

Only journeys justified by **PROVEN** needs, work, health and study reasons **are allowed, between 5.00 am and 10.00 pm.**

The "proven" needs must be self-certified, under the responsibility of the declarant.

- In terms of **work**, "*proven need*" means the need to carry out activities ensuring the provision of public services (teaching and research activities, in any form, fall within this sphere).
- In terms of **study**, "*proven need*" means the need to attend lectures in person, where permitted, carry out laboratory and/or field activities, use library services, reading and/or study rooms.
- In terms of **research**, "*proven need*" means the need to continue work in progress, if any interruption, even a temporary one, jeopardizes the results of the research project or the timing agreed with the funding institution, resulting in serious financial and scientific damage.

Very high severity ("strong" orange) and Maximum severity (red zone)

Travel outside the municipality of residence is not allowed.

Exceptions may be made for the following reasons, **between 5.00 am and 10.00 pm:**

- For **work**: only in cases where it is necessary to carry out professional activities that are essential, mandatory and non-deferrable services. The teaching activity falls within this sphere, where in person or using multimedia classrooms for e-learning. Similarly, it is allowed to carry out laboratory activities for ensuring the regular performance of the training course, as well as field activities (equivalent in all respects, for the purposes of this decree, to laboratory activities).
The specific provision issued by the General Manager will apply to technical-administrative staff.
- For **study**: only in cases where it is necessary to attend lectures in person, as and when permitted, and to use University services deemed essential for learning (libraries, book loan service, reading and study rooms).
- For **research**: in cases where it is necessary to continue work in progress, if any interruption, even a temporary one, jeopardizes the results of the research project or the timing agreed with the funding institution, resulting in serious financial and scientific damage.

Self-certification is strictly required. In case of any checks, it is advisable to produce also a copy of this decree.



11. Work or student travel to or from the Lombardy Region

Low risk (white zone)

No restrictions

Severity (yellow zone)

Travel is allowed for need, work, health and study/research reasons only .

Self-certification is required to travel.

High severity (orange zone)

Travel is not allowed, except for **PROVEN** needs, work, health and study/research reasons, **only between 5.00 am and 10.00 pm.**

The "proven" needs must be self-certified, under the responsibility of the declarant.

- In terms of **work**, "*proven need*" means the need to carry out activities ensuring the provision of public services (including teaching and research activities, in any form).
- In terms of **study**, "*proven need*" means the need to attend lectures in person, where permitted, take part in laboratory and/or field activities, use library services, reading and/or study rooms.
- In terms of **research**, "*proven need*" means the need to continue work in progress, if any interruption, even a temporary one, jeopardizes the results of the research project or the timing agreed with the funding institution, resulting in serious financial and scientific damage.

Very high severity ("strong" orange) and Maximum severity (red zone)

Any journey to or from the regional territory is forbidden, except in special cases connected to proven need, and non-deferrable work or health reasons.

Exceptions may be made in the following cases:

- For **work**: only in cases where there is a need to carry out activities ensuring the provision of public services (including teaching and research activities, in any form). The need to use multimedia classrooms and University services for distance learning is a justified reason for travel. It is also permitted to travel for carrying out laboratory and field activities, where different options are not available as educational and training objectives may not be achieved.
- For **study**: only in cases where it is necessary to attend lectures in person, as and when permitted, to participate in laboratory or field activities, or to use University services deemed absolutely essential for learning.



- For **research**: in cases where it is necessary to continue work in progress, if any interruption, even a temporary one, jeopardizes the results of the research project or the timing agreed with the funding institution, resulting in serious financial and scientific damage.

Self-certification is strictly required. In case of any checks, it is advisable to produce also a copy of this decree.

Art. 12 - Library services

Front-office book-loan services remain available upon appointment via the App.

The consultation of texts is allowed only by reservation, in compliance with distancing and safety measures, as set forth in the Safety Protocol approved by the University. The list of available libraries will be published and updated from time to time.

Art. 13 - Student work

Student work is allowed, in compliance with the Safety Protocol approved by the University, provided that these activities do not replace staff work, as defined by law.

The managers of services where the students work may authorize remote working, where the activities may be supervised and are deemed non-deferrable.

Art. 14 - Study room attendance

The University will always ensure the availability of study rooms, in a suitable number for the purposes of distancing and compliance with safety and hygiene rules.

All study rooms will be manned by University staff, who will check compliance with the Safety Protocol and will manage sanitation procedures.

Art. 15 - Activities of technical, administrative and library staff working remotely

The activities of technical, administrative and library staff working remotely are governed by a specific provision issued by the General Manager.

Art. 16 - Validity

All the provisions of this decree are immediately valid and effective **as of 6 March 2021 and will remain in force until 6 April 2021**, unless otherwise provided and or subject to any new national and/or local regulatory provisions setting different guidelines and/or timelines.

Milan, 3 March 2021

The Rector

Elio Franzini