



DIPLOMA SUPPLEMENT REQUEST

For graduates according to the regulations established by Italian ministerial decrees D.M. 509/99 e D.M. 270/04

To the Managing Director of the Student Registrar and “Right To an Education” Division of Università degli Studi di Milano

The undersigned:

Surname.....Name.....

Born inon.....

Italian Tax Code

Graduated in the degree programme.....

In the Academic Year..... Matriculation numberTelephone

Permanent address N.

City/Town..... ZIP Code.....

REQUESTS

The release of Diploma Supplement in Italian and in English language and the delivery in one of the following ways (see instructions):

- Via email
- At the front office
- Home delivery

Milano/...../..... The applicant (legible signature).....



HOW TO REQUEST THE DIPLOMA SUPPLEMENT

Submit the filled form:

1. Through [InformaStudenti](#). The document will be sent back through the system;
2. At the front office, booking an appointment through [InformaStudenti](#). It is possible to delegate a third person with signed proxy and photocopy of the identity document of the delegating party.

Access to Informastudenti

Access to the online service with the credentials of the University. In case of forgetfulness you can recover them through the [dedicated service](#).

Users without University credentials can make a [new registration](#) to the portal as an external user. In this case it is necessary to attach a scan of the identity document to the request.

Signature on Diploma supplement

1. Diploma supplement is usually issued with digital signature by the Managing Director of the Student Registrar and “Right To an Education” Division or a delegate. Digital signature has the same legal value of the handwritten signature.
2. If the handwritten signature is requested, the Diploma Supplement must be collected at the students registrar office by appointment. For the document with handwritten signature, home delivery may be required after payment of 10 euros for Italy and 15 euros for other Countries through [Payment services](#) - Contributi per prestazioni d’ufficio - Oneri per spedizione documenti. Access the payment service with University credentials.