



Call for applications for DSU Accommodation Academic Year 2021/2022.....	3
1 - ACCOMMODATION AVAILABLE AND SERVICES OFFERED	4
2 - PLACES AVAILABLE: RETURNING STUDENTS AND NEW ADMISSIONS	6
3 - APPLICATION REQUIREMENTS.....	7
4 - HOW TO APPLY AND DEADLINE.....	7
4.1 How to apply	7
4.2 Deadlines	8
5 - RANKING LISTS AND THEIR PUBLICATION	8
5.1 Drawing up ranking lists.....	8
5.2 Provisional rankings	8
5.3 Appeals.....	9
5.4 Final rankings	9
6 - ALLOCATION OF ACCOMMODATION	9
6.1 Accommodation period.....	9
6.2 Allocation to returning students	9
6.3 Calls and allocation to new students - BENEFICIARIES	9
6.4 Calls and allocation to new students - Eligible students who are not assigned accommodation	10
6.5 - International mobility.....	11
7 - ACCOMMODATION COSTS - PAYMENT METHODS - FEES	11
7.1 Standard subsidized fee - Students enrolled on track.....	11
7.2 Standard subsidized fee - Students enrolled in the first year off track	11
7.3 Reductions in fees	11



7.4 Payment procedures and deadlines.....	12
8 - LEAVING / FORFEITING ACCOMMODATION	12
8.1 Leaving accommodation.....	12
8.2 Forfeiting accommodation.....	12
9 - PROCEDURE MANAGER AND CONTACT DETAILS	13
To contact the Residence Hall Office, login to Informastudenti at https://informastudenti.unimi.it	13



**Call for applications for DSU Accommodation
Academic Year 2021/2022**

HAVING REGARD to Law no. 390 of 2 December 1991 - Provisions on the right to university education;

HAVING REGARD to the Prime Minister's Decree (DPCM) of 9 April 2001 - Equal treatment in the right to university education, pursuant to article 4 of Law no. 390 of 2 December 1991;

HAVING REGARD to Law R.L. no. 33 of 13 December 2004 - Provisions on regional programmes for the right to university education;

HAVING REGARD to Legislative Decree no. 68 of 29 March 2012 - Revision of general regulations on the right to education and promotion of legally recognized university residences;

HAVING REGARD to the Regulations of the Halls of Residence of the University of Milan promulgated with Rector's Decree no. 2598/2021 of 16 June 2021;

HAVING REGARD to current COVID-19 provisions;

HAVING REGARD to the resolution of the Regional Council of the Lombardy Region no. XI/4906 of 21 June 2021, which sets out the criteria for competitive benefit awarding under university education incentive programmes for a.y. 2021/22;

HAVING REGARD to the resolution of the Board of Directors dated 29 June 2021, setting out the following provisions based on the Covid-19 health emergency:

- Double rooms will be used as single rooms until 31 December 2021;
- The use of the rooms will be progressively extended to ensure the gradual allocation of all available spaces;
- Applicants for accommodation are required to hold a Covid-19 vaccine certificate;

HAVING REGARD to the resolution of the Board of Directors dated 29 June 2021, approving the plan to terminate the lease agreements for all the apartments leased to the University by Aler-Milano as of 1 January 2022, and arranging for students housed in those apartments to move to the University Halls of Residence at via Canzio, via Plinio, via M. A. Sforza and on Campus Martinit;

HAVING REGARD to the Rector's Decree no. 2955/2021 of 8 July 2021, calling for applications for scholarships under education incentive programmes for the 2021/22 academic year;

HEREBY DECREES

The competition for the allocation of accommodation under education incentive programmes for the 2021/22 academic year is hereby launched.



For academic year 2021/22, the University offers 619 spaces, which may be increased up to 774 if eligible candidates who are high enough in the ranking have been fully vaccinated against Covid-19.

1 - ACCOMMODATION AVAILABLE AND SERVICES OFFERED

Residenza Bassini:

Via Bassini, 36/38 Milan - tel. 02/36630249

Accommodation for 185 students (179 single occupancy rooms, 4 of which are suitable for disabled students, plus 2 triple occupancy rooms)

Services

- a. Library
- b. Communal coffee bar on all floors
- c. Coin-operated washing machines and ironing room
- d. Music room
- e. TV room
- f. Study rooms
- g. Recreation room
- h. Computer room
- i. No. 2 gym rooms
- j. Wireless internet connection

Residenza Plinio:

Via Plinio, 44 Milan - tel. 02/74281999

Accommodation for 65 students (9 single occupancy rooms, 4 of which are suitable for disabled students, plus 28 double occupancy rooms)

Services

- a) Library
- b) Communal coffee bar
- c) Coin-operated washing machines
- d) Computer room
- e) TV room
- f) Study room
- g) Wireless internet connection

Residenza Ripamonti:

Via Muzio Attendolo Sforza, 6 - Milan - tel. 371/1386021

Accommodation for 176 students (156 single occupancy rooms, 5 of which are suitable for disabled students, plus 10 double occupancy rooms)

Services

- a) Shared kitchens



- b) Study room
- c) Electronic key card laundry room and ironing room
- d) Recreation room
- e) TV room
- f) Wireless internet connection

Residenza Canzio:

Via Canzio, 4 - Milan - tel. 02/29401970

Accommodation for 37 students (17 single occupancy rooms, 10 double occupancy rooms, 2 of which are suitable for disabled students)

Services

- a) No. 3 shared kitchens
- b) No. 1 shared kitchen equipped for the disabled
- c) Laundry and ironing room
- d) Study room
- e) No 2. TV rooms/lounges
- f) Wireless internet connection
- g) No. 1 parking spot reserved for the disabled

Campus Martinitt

Via Riccardo Pitteri, 56 - Milan - tel. 02/217841

Accommodation for 433 students (83 single occupancy rooms, 169 double occupancy rooms, 6 mini apartments with 12 single occupancy rooms, 15 of which are suitable for disabled students)

Services

- a) Gym (CUS Milan agreement)
- b) Laundry and ironing room
- c) Study room
- d) Wired internet connection in the rooms, Wi-Fi in common areas
- e) Shared kitchen
- f) Internal coffee bar

Residenza Cascina Codazza:

Via Pierre e Marie Curie - Lodi - tel. 0371/30685

Accommodation for 48 students (18 double occupancy rooms - 12 single occupancy rooms)

Services

- a) Communal coffee bar
- b) Study room
- c) Coin-operated washing machines



- d) Recreation room
- e) Internet connection

The university halls of residence will be closed during the month of August, from 12 noon on 30 July to 9 am on 1 September 2022.

Aler Apartments - (unavailable as of 31 December 2021)

76 apartments located in Milan:

- Via Anfossi, 44
- Via Aselli, 18
- Via Calvastrate, 1, 3
- Via P. da Cortona, 2, 14
- Via Etruschi, 2, 5, 9
- P.zza Insubria, 3
- Via Inama, 22
- P.zza Martini, 11
- Via Molise, 5, 17
- Via Tommei, 8
- Via Moretto da Brescia 1 - 3

Services

Kitchenette with refrigerator, basic kitchenware, bathroom with clothes washer, independent heating, fortnightly cleaning and change of linen, Wi-Fi.

2 - PLACES AVAILABLE: RETURNING STUDENTS AND NEW ADMISSIONS

A total of 619 places at the university Halls of Residence and Apartments will be allocated on a priority basis to returning students, i.e. those who were already assigned a place in a.y. 2020/21, as long as they meet the requirements as set out in paragraphs 3 and 4 of the Call for Applications for DSU Scholarships.

Returning students who intend to enrol in Year I of the Master's Degree programme and have not yet completed their Bachelor's degree programme will be admitted conditionally. Should they fail to enrol by 15 January 2022, they will be required to pay the fee for temporary lodgings from 1 October 2021 to 31 January 2022, and to leave the residence as of that date.

Once accommodation for returning students (estimated at approximately 300) has been confirmed, the lodgings for new students will be allocated as follows: 2/3 to first-year students, and 1/3 to subsequent-year students, based on their respective rankings.



Accommodation is allocated to non-EU students in accordance with the regional provisions set out in the Decree of the General Director of Instruction, Training and Employment no. 21650 dated 13 November 2002 (to the extent of 33%).

3 - APPLICATION REQUIREMENTS

Applicants are required to:

- a) Meet academic-progress, merit and income requirements, as set out in paragraphs 3 and 4 of the call for applications for scholarships;
- b) Reside in municipalities from which it takes more than 90 minutes to reach the course venues by public transport. Travel times are calculated from the residence of the family unit to the course location. In the case of a split family unit or with more than one residence, travel times are calculated from the closest residence to the course location;
- c) Hold a Covid-19 vaccine certificate (the deadline for obtaining a certificate is 31 December 2021, after which the student will forfeit accommodation).

The following are not eligible for the benefit:

- a) Students residing in the municipalities where the halls of residence or apartments are located;
- b) Students residing in the municipalities from which it is possible to reach course venues by public transport in less than 90 minutes (see Scholarship Call, paragraph 5.2). Travel times can be checked on the Trenitalia website, the Lombardy Region website <http://www.muoversi.regione.lombardia.it>, and the websites of local transport companies;
- c) Students hired on permanent contracts (including part-time) or a temporary contract to work more than 20 hours per week, those who are VAT registered, those who hold more than a 10% share in a company or partnership;
- d) Students who are in arrears or in breach of regulations;
- e) Students who have previously taken up accommodation for the same year of the programme.

4 - HOW TO APPLY AND DEADLINE

4.1 How to apply

Applications for accommodation must be submitted online at <http://studente.unimi.it/dirittoallostudio/>

- a) Students with a University email account (e.g.: name.surname@studenti.unimi.it) must login to the procedure using their University credentials;
- b) Matriculating students must instead access the procedure after registering on the portal via the link <https://registrazione.unimi.it>

Applicants holding a Covid-19 vaccine certificate at the time of application must attach the certificate. For merit and income requirements see paragraphs 3 and 4 of the Call for Applications for Scholarships.



(IMPORTANT: University ISEE certificates are not issued immediately. On average, it takes 7/10 days to issue the certificate. The DSU must be signed no later than 23 August 2021, the deadline for applying for university accommodation, under penalty of exclusion from the competition.)

Failure to submit a document by the deadline or the submission of an irregular document will result in exclusion from the selection process.

4.2 Deadlines

The application for accommodation must be submitted following the above procedures by **11.59 pm on 23 August 2021**. Once the application is submitted, a record of the benefits requested for a.y. 2021/22 will be sent to the student at the email address provided when accessing the procedure.

Students must notify the Residence Hall Office (info.alloggi@unimi.it) within 7 days from the application deadline, of any change in circumstances pertaining to the request for accommodation occurring after the application is submitted (allocation of accommodation at another facility, transfer to another university, exams passed after submitting the application and prior to 10 August, inability to continue studies, withdrawal from studies, etc.).

5 - RANKING LISTS AND THEIR PUBLICATION

5.1 Drawing up ranking lists

There are different rankings, depending on the type of applicant:

- a) Returning students;
- b) New EU students enrolled in the first year of Bachelor's, Master's/ single-cycle Master's, PhD or postgraduate programmes;
- c) New non-EU students enrolled in the first year of Bachelor's, Master's/ single-cycle Master's, PhD or postgraduate programmes;
- d) New EU students enrolled in years subsequent to the first;
- e) New non-EU students enrolled in years subsequent to the first.

The rankings are drawn up based on the same income and merit criteria as used to award scholarships. When drawing up the rankings, priority will be given to students with disabilities equal to or greater than 66%.

Students in arrears on payments or instalment plans will automatically drop off the rankings, whether of new or returning students.

5.2 Provisional rankings

The provisional ranking lists will be published on 31 August 2021 at <http://studente.unimi.it/dirittoallostudio/>. **Eligible students are required to notify whether they intend to confirm or cancel their application no later than 5 September 2021, using the dedicated service.**



5.3 Appeals

Any appeals for alleged errors in the University's assessments must be lodged by 5 September 2021, by downloading and completing the form available on the outcome page.

Students who were rejected due to unpaid bills will be admitted provided they settle outstanding payments within the deadline for filing appeals.

5.4 Final rankings

Once appeals have been assessed, the final rankings will be approved and published on **10 September 2021**.

6 - ALLOCATION OF ACCOMMODATION

6.1 Accommodation period

The accommodation period for a.y. 2021/22 is:

- a) For returning students: from 1 October 2021 to 30 September 2022
- b) For new students: from 4 October 2021 to 30 September 2022

Once the student is assigned accommodation, he/she must strictly comply with the Regulations for University Halls of Residence promulgated with Rector's Decree no. 2598/2021 of 16 June 2021, which is available at www.unimi.it (Study - Financial support - Accommodation - How to request accommodation - Regulations).

6.2 Allocation to returning students

Returning students must confirm acceptance of accommodation from 10 to 13 September 2021 using the dedicated online services, and sign the letter of commitment to pay for the full year or semester.

At the end of the procedure, a letter of admission will be sent to the student's University email address; this letter must be presented to the Residence Manager.

Students without a Covid-19 vaccine certificate are admitted conditionally.

Students who do not fill in the acceptance form will be discharged on 30 September 2021.

Students who have placed a security deposit of less than € 200.00 (due to deductions for damages in previous academic years) by 1 October 2021 are required to replenish the deposit.

6.3 Calls and allocation to new students - BENEFICIARIES

Places in residences and apartments are allocated in accordance with the following four rankings: EU first-year students, EU subsequent-year students, non-EU first-year students, non-EU subsequent-year students.

The Residence Hall Office will consider the preferences expressed in the online application, subject to availability.

It is incumbent on the student to view the ranking published online, as well as any related notices.



From 17 September to 11.59 pm on 20 September 2021, eligible students may access online services to accept/decline/hold off on the offer of accommodation. To accept, the student must be properly enrolled for academic year 2021/22.

Students who hold off pending enrolment are required to contact the Residence Hall Office by e-mail (info.alloggi@unimi.it) once enrolment has been finalized to complete accommodation acceptance procedures. Accommodation will be allocated based on availabilities at that time.

To complete the allocation procedure, students must do the following:

- 1) Select acceptance;
- 2) Confirm university enrolment - note your student ID number;
- 3) Accept the terms and conditions set out in the letter of commitment to pay accommodation fees due (see paragraph 7.1 of the Call for Applications);
- 4) Commit to pay the security deposit.

Once the acceptance procedure is completed, the student will receive an e-mail containing instructions for payment of the security deposit, as well as the letter of admission to be presented to the assigned Residence, along with a valid identity document.

Students staying in apartments must arrange for an appointment to pick up the keys, by contacting the Managing Officer following the instructions provided in the acceptance email.

Students without a Covid-19 vaccine certificate are admitted conditionally until 31 December 2021. If they do not meet the requirement, they will drop off the ranking and any vacancies will be reallocated in order of ranking.

The security deposit of students who withdraw within 7 days of acceptance, even without having moved into their accommodation, and/or who decline the offer within 7 days of assignment, will be withheld to cover the period of reservation or use, and the signed letter of commitment to pay will be annulled.

The security deposit for academic year 2021/22 is set at € 200.00.

This sum, which will be used to pay any damages for which the student is directly responsible, or any damages caused by unknown persons to the common areas, as well as any unpaid fees, will be returned after discharge, unless there are pending requests to pay damages amounting to a sum greater than the security deposit.

6.4 Calls and allocation to new students - Eligible students who are not assigned accommodation

Should an eligible student give up his/her place, this will be assigned to another eligible student, in accordance with the relevant ranking and allocation procedures.

Acceptance procedures will be available online as follows:

- 2nd call - from 21 September to midnight on 23 September 2021;
- 3rd call - from 24 September to midnight on 26 September 2021;
- 4th call - from 27 September to midnight on 28 September 2021;
- 5th call - from 29 September to midnight on 30 September 2021.

Allocation of accommodation will continue until all places have been assigned.



6.5 - International mobility

Students who have been assigned accommodation in academic year 2021/22 and who will take part in an international mobility programme must notify the Residence Hall Office (info.alloggi@unimi.it) of the period they will spend abroad. The student will be exempt from paying accommodation fees for this period as documented by the International Mobility and Promotion Office. To maintain non-resident status, the student must produce a paid lease agreement entered into in the foreign country. During the mobility period the place may be assigned to another student. Upon returning from abroad, the student may be reassigned their place if available, not necessarily in the same Residence, provided they give notice at least 15 days in advance.

7 - ACCOMMODATION COSTS - PAYMENT METHODS - FEES

7.1 Standard subsidized fee - Students enrolled on track

The standard subsidised fee for students enrolled on track is € 2,750.00 per year (€ 1,650.00 for students housed at Cascina Codazza) from October 2021 to September 2022.

Payment must be made in three instalments:

- 1) First instalment - (€ 1,000.00 - € 600.00 for Cascina Codazza) by 31 January 2022
- 2) Second instalment - (€ 750.00 - € 450.00 for Cascina Codazza) by 30 April 2022
- 3) Third instalment - (€ 1,000.00 - € 600.00 for Cascina Codazza) by 30 June 2022

Payment terms are binding for 11 months.

Students enrolled in the 1st year who are beneficiaries of a Regional Scholarship, and who meet merit requirements by 31 July 2022, may pay the third instalment by 31 October 2022. Otherwise they will be required to pay by 31 July 2022.

7.2 Standard subsidized fee - Students enrolled in the first year off track

The standard subsidised fee for first-year off-track students is € 1,500.00 (€ 900.00 for Cascina Codazza) from October 2021 to March 2022.

Payment must be made in a lump sum by 31 January 2022.

Payment terms are binding for 6 months.

Students who do not graduate by 31 March 2022 may request an extension from 1 April to 31 July 2022 for a €1,400.00 fee (€ 1,000.00 for Cascina Codazza) to be paid by 30 June 2022.

The request must be submitted online at <http://studente.unimi.it/dirittoallostudio> no later than 28 February 2022.

Students enrolled in the 1st year off track for academic year 2021/22 will forfeit the benefit of accommodation, if they graduate before the publication of the final scholarship ranking.

7.3 Reductions in fees

Fees shall be reduced proportionally to the time spent in accommodation in the following cases:



- a) Students in the first year of a Master's degree programme who are admitted later in the year after enrolling at the university;
- b) Students taking part in an international mobility programme.

7.4 Payment procedures and deadlines

By signing a letter of commitment upon acceptance, the student undertakes to pay the full amount due, regardless of the period of actual use of the accommodation. The only exceptions are withdrawal from studies or transfer to another university. In this case, students will have to pay the subsidized rate for the period of hospitality.

Accommodation fees must be paid using PagoPA, which may be accessed at

http://studente.unimi.it/fo_pagamenti/

The University of Milan reserves the right to settle any outstanding accommodation fees against any sums owed to the student.

Failure to pay the instalment by the deadlines will result in a € 15.00 late payment fee. A delay of more than 2 months after the deadline will automatically lead to forfeiture of accommodation, but not exemption from payment of the accommodation fee for the entire academic year.

8 - LEAVING / FORFEITING ACCOMMODATION

8.1 Leaving accommodation

A student who, for any reason, leaves definitively the assigned accommodation shall agree on the end date with the residence manager with at least 7 days advance notice.

The security deposit paid by the leaving student will be returned by crediting the student's La Statale card.

The security deposit may be withheld, in part or in full, to cover any outstanding debts with the University of Milan.

8.2 Forfeiting accommodation

The following students will lose their entitlement to accommodation:

1. Returning students who have not accepted accommodation by the 13 September 2021 deadline, in accordance with the procedures set out in paragraph 6.2 hereof;
2. New students who have not accepted accommodation in accordance with the procedures and deadlines set out in paragraphs 6.3 and 6.4 hereof;
3. Those who, as at 15 January 2022, are not regularly enrolled for academic year 2021/22;
4. Those who have submitted false declarations to the University of Milan: in this case the sanctions set out in art. no. 75 and 76 of Presidential Decree 445/2000 will be applied;
5. Those who have incurred disciplinary sanctions for breach of University Regulations. In this case the student shall nevertheless pay the full annual or semi-annual fee, regardless of the date of forfeiture;
6. Those in arrears with any payment to the University;
7. Those who do not hold a Covid-19 vaccine certificate as at 31 December 2021.



9 - PROCEDURE MANAGER AND CONTACT DETAILS

Pursuant to Law 241/90, the procedure manager for this call for applications is Ms. Filomena Cicora, Head of the Education Incentive Programmes and Student Grants Sector – Student Registrar and Education Incentive Programmes Division.

For more information visit <https://www.unimi.it/it/studiare/borse-premi-mense-e-alloggi>

To contact the Residence Hall Office, login to Informastudenti at <https://informastudenti.unimi.it>

Milan, 13 July 2021

The Rector

Elio Franzini

Prot. 25987/21 del 14 luglio 2021

Rep. 3099/21