

PA STAFF: PUBLIC FUNCTION-HEALTH GUIDELINES FOR COVID CERTIFICATE (“GREEN PASS”) CONTROLS

Pursuant to law Decree 127/2021, the green pass requirement is extended to all public and private workers, as of 15 October 2021. The Minister of Public Administration, Renato Brunetta, and the Minister of Health, Roberto Speranza, have provided the over 32,000 Italian public administrations with operating guidelines for the purposes of consistency in green pass controls.

- In addition to employees, **any other person who intends to enter a public office, except users, must have a green pass.** Therefore, the requirement extends to visitors and political authorities or members of local and regional councils and assemblies, as well as any free-lance workers, contractors or their employees (maintenance workers, bartenders in corporate cafeterias, suppliers, couriers, etc.).
- No exceptions are granted.
- Only those who cannot be vaccinated, based on suitable medical evidence in compliance with the circular of the Ministry of Health, are waived from the green pass requirement.
- Holding a green pass does not lift isolation and disclosure requirements for anyone who contracts Covid-19 or is in quarantine.

These guidelines also govern:

- Green pass control procedures for employers

Each administration shall autonomously organize controls. However, we recommend using control procedures that do not cause any delays or queues at the entrances, in compliance with privacy rules and regulations. Controls may be carried out daily and preferably at the entrance of buildings and facilities, or on a sample basis (**on no less than 20% of the personnel working on the premises**, on a rota basis) or thoroughly, with or without automated systems.

- Automated green pass control

Specific systems will be made available in due time for automated green pass controls by administrations. In the event of a system malfunction, administrations may use the "VerificaC19" application, which is available free of charge on the main mobile app platforms.

□ Essential public services, shifting, planned activities

For activities that require planning and scheduling, including shifting (e.g. railway, bus, ferry, funicular transport, etc.), the employer may request workers to provide green pass information in advance (not exceeding 48 hours) so as to effectively plan work activities.

□ Liability and sanctions for failure to hold and/or show a green pass
Compensation

A worker without a green pass will not be able to access, or will be removed from, the workplace and will be considered an unexcused absentee, with no compensation or any other benefit pending compliance with the green pass requirement.

□ Transport

The guidelines also help administrations, through their mobility managers, lay out commuting plans, especially for large cities. Flexible working hours should be used precisely to avoid public transport overcrowding in rush hours.