



THE GENERAL DIRECTOR

Pursuant to Law Decree no. 52 of 22 April 2021, as converted and amended by Law no. 87 of 17 June 2021 (Use of COVID-19 certificates in schools and universities);

Pursuant to Law Decree no. 105 of 23 July 2021, as converted and amended by Law no. 126 of 16 September 2021;

Pursuant to Law Decree no. 111 of 6 August 2021 (Urgent safety measures for schools, universities, transport and social activities);

Pursuant to the Rector's Decree of 23 August 2021;

Pursuant to the Rector's Circular of 30 August 2021 - Operating Circular on the Green Pass Requirement;

Pursuant to the Covid-19 Safety Protocol approved by the University on 28 May 2020 and all subsequent implementation provisions;

PROVIDES

For the following measures, which are deemed necessary to protect the health of students staying in the University Halls of Residence, of the staff working there, and of all those who for various reasons carry out activities of common interest in the area, based on different risk scenarios envisaged by the legislator:

- A. Low risk (white zone)
- B. Severity (yellow zone)
- C. High severity (orange zone)
- D. Maximum severity (red zone)

Access to Halls of Residence

Pursuant to national and local provisions in force, as of 1 September 2021, all University students must hold and show a Covid-19 certificate ("green pass") to enter Halls of Residence.

The Covid-19 certificate is evidence of one of the following:

- a) Covid-19 vaccination, i.e. having received the first shot or single-dose vaccine for 15 days or having completed the vaccination cycle (validity: 12 months);



- b) Full recovery from COVID-19, with the end of the prescribed isolation following infection with SARS-CoV-2 (validity: 6 months);
- c) A negative SARS-CoV-2 molecular or antigen test result (validity: 48 hours).

Control of Covid-19 Certificates

Covid-19 certificates will be checked by the receptionists on behalf of the Hall of Residence Manager using the Covid-19 App.

For students who already have accommodation and who intend to return to the Hall of Residence, as well as for eligible new and returning students for 2021/22, the green pass will be checked upon admission, unless they have not completed the vaccination cycle yet.

Students who have received the first shot (or the single-dose vaccine) for less than 15 days will be required to obtain a temporary green pass, confirming a negative test result no more than 48 hours before.

Students who have not received the vaccine will be required to obtain a temporary green pass, confirming a negative test result no more than 48 hours before.

Students who cannot receive the vaccine for health reasons must submit medical evidence to the Residence Hall Office. They will be required to obtain a temporary green pass, confirming a negative test result no more than 48 hours before.

Temporary green passes obtained following a negative test result must be produced in paper form as QR code certificates do not show the test date.

Temporary certificates obtained following a negative test result must be renewed every 48 hours.

Those holding temporary certificates will be checked periodically in order to confirm that they still hold valid certificates.

Behaviour to Be Kept Inside the Halls of Residence

The student is required to comply with general provisions (e.g. mandatory mask-wearing, no gatherings inside the residence), as well as the provisions of Annex 1 to the Prime Minister's Decree (DPCM) of 14 January 2021 on **Hygiene and Health Measures**:



- a) Wash your hands frequently;
- b) Avoid close contact with people suffering from acute respiratory infections;
- c) Avoid hugging and handshaking;
- d) Keep social distancing (at least one metre);
- e) Respiratory hygiene: use a handkerchief when sneezing or coughing, and avoid hand contact with respiratory secretions;
- f) Avoid sharing bottles and glasses, particularly during sports activities;
- g) Do not touch your eyes, nose or mouth with your hands;
- h) Cover your mouth and nose if you sneeze or cough.
- i) Do not take antiviral drugs or antibiotics unless prescribed by your doctor;
- j) Clean surfaces with chlorine or alcohol-based disinfectants.

The student is also required to comply with the following **rules of conduct**:

- a) Do not leave your room during the quarantine period;
- b) Maintain good personal hygiene;
- c) Clean your room every day and keep it in good hygienic conditions;
- d) Use the disinfectant product provided, as recommended by the Directive of the Ministry of Health;
- e) If you do not have a handkerchief, cover your mouth with your forearm when sneezing/coughing;
- f) In case of flu symptoms, contact the janitor;
- g) If, due to deteriorating health conditions, you cannot comply with Covid-19 containment provisions, contact the janitor immediately;
- h) Put your daily waste in the bag provided. Close the bag carefully before delivering it to the waste collector;
- i) Put the sheets for laundry in the bag provided. Close the bag carefully before delivering it to the waste collector;
- j) Do not use elevators; if you need to take the elevator, do not share it with other people.

Other Provisions to Be Applied by Hall of Residence Managers

The number of guests must be capped so as to avoid crowding in common areas. The square-meter-per-person ratio will depend on the colour of the area in a given period.



Sanitizing solutions shall be provided at the entrance, along with social-distancing signage (> 1.00 m) in compliance with the provisions for each epidemiological zone (white, yellow, orange, red).

The premises must be ventilated frequently by opening windows, and sanitized after use on a rota basis. The Hall of Residence Manager will take care of ventilating and sanitizing the common areas, while the students will be responsible for their rooms.

Specific distancing requirements, and behaviours to be kept according to the type of common space (e.g. study rooms, kitchens, etc.) are set out below, based on the epidemiological colour code (white, yellow, orange, red).

In order to regulate and optimise the use of common areas, the maximum number of people allowed at the same time will be posted at the entrance. Where necessary, the Managers will set a time limit for use, with a booking system and attendance log.

Upon entering the premises, each student/guest will be required to wear a surgical mask and sanitize their hands using the products provided.

Please find below the measures to be enforced by the Managers based on the risk scenarios envisaged in the Covid-19 Safety Protocol approved by the University.

A. Low risk (white zone)

Gatherings must be avoided in white zones too. All users must abide by current regulations; the use of common areas such as kitchens and laundries is permitted in compliance with the 4 sqm/person ratio. Other common areas such as study rooms, libraries, TV rooms may be filled up to 100% capacity, within the limit of available seats. For the use of gyms, yellow zone provisions shall apply. In white zones, wearing a mask is mandatory in closed places only, and since the curfew has been lifted, the standard visiting hours for external visitors shall be as per the "*University Hall of Residence Regulations*": Sunday to Thursday from 8.30 am to midnight, Fridays and Saturdays from 8.30 am to 1 am. Each student can only have one guest (subject to green pass requirements), in compliance with capacity limits (see also entry/exit section). External visitors are allowed in provided that there are no Covid-19 positive cases in the Hall of Residence.

B. Severity (yellow zone)

In order to prevent gatherings in the common areas of the Hall of Residence where people are expected to spend time, such as the **kitchen, laundry, TV and study rooms**, guest/student access will be capped according to the number of tables and seats available. These must be positioned at least **1 meter** away from each other, in all directions, allowing for staggered seating arrangements and at least **4 sqm** per guest/student.



The use of **gyms** is allowed to **1 person** at a time, with prior booking, for up to 60 minutes. The premises shall be ventilated for 30 minutes before the next user is let in. Any gym equipment must be sanitized.

Each student can only have one guest, who will be able to enter lobbies and study rooms only (subject to green pass requirements), within the permitted capacity limits (see also entry/exit section). External visitors are allowed in provided that there are no Covid-19 positive cases in the Hall of Residence.

C. High severity (orange zone)

In order to prevent gatherings in the common areas of the Hall of Residence where people are expected to spend time, such as the **kitchen and study rooms**, guest/student access will be capped according to the number of tables and seats available. These must be positioned at least **1,3 metres** away from each other, in all directions, allowing for staggered seating arrangements and at least **7 sqm** per guest/student.

As regards **laundries**, residence managers will allow up to **2 persons** in at a time, in compliance with social distancing rules.

The use of **gyms** is allowed, provided that there are no Covid-19 positive cases, or quarantined guests waiting for a swab test, within the Hall of Residence. Access will be limited to **1 person** at a time with prior booking, for up to 60 minutes. The premises shall be ventilated for 30 minutes before the next user is let in. Any gym equipment must be sanitized.

External guests are not allowed in.

D. Maximum severity (red zone)

In order to prevent gatherings in the common areas of the Hall of Residence where people are expected to spend time, such as the **kitchen and study rooms**, guest/student access will be capped according to the number of tables and seats available. These must be positioned at least **2 metres** away from each other, in all directions, allowing for staggered seating arrangements and at least **10 sqm** per guest/student.

As regards **laundries**, residence managers will allow up to **1 person** in at a time, in compliance with social distancing rules.

The use of **gyms** is not allowed in a red zone.

External guests are not allowed in.



Entering or Exiting the Halls of Residence

1. Students staying in the Halls of Residence who intend to leave for a few days

Students who leave the Hall of Residence and do not return by night shall notify the janitor on duty as required by article 6 of the Hall of Residence Regulations. Upon returning to the Hall of Residence, the student's green pass and body temperature will be checked by the janitor wearing a mask and gloves, and using a thermal scanner. (Health data will not be stored, in compliance with privacy rules.)

If body temperature is higher than 37.5°C, the janitor will notify the Hall of Residence Manager and the Head of the University Residence Hall Office, as well as calling the helpline number 1500 for instructions. Meanwhile, the student shall remain in his/her room in isolation.

2. Students who have been away for some time and intend to return to the Halls of Residence

The provisions of the DPCM of 2 March 2021 and the Ordinance of 22 October 2021 of the Minister of Health, in force until 15 December 2021, apply to students returning to Italy.

The return to the Halls of Residence must be authorized by the University and there is a fiduciary isolation requirement only for those coming from risk countries as listed in official documents.

The student will be required to stay in their room for as long as necessary. The green pass and body temperature must be checked as per point 1 above, with the attendant requirements for students with a temperature above 37.5°C.

3. External visitors

Family and external guests are allowed in the **white zone** and the **yellow zone**, with the limit of one external visitor only; in the **yellow zone** entrance is allowed **only** in common areas, lobbies or study rooms in compliance with capacity limits as specified above. External visitors are allowed in provided that there are no Covid-19 positive cases in the Hall of Residence.

External adjacencies, if any, may be used in compliance with Covid-19 provisions and safety signs in order to avoid gatherings and ensure social distancing.

Failure to Comply with Any Provisions

Any behaviours in breach of these provisions will be reported to the University Residence Hall Office for the adoption of the appropriate measures.

Milano, 11 November 2021

The General Manager
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