



CALL FOR APPLICATIONS FOR THE AWARDING OF DSU SCHOLARSHIPS UNDER THE EDUCATION INCENTIVE PROGRAMME – “DSU” ACADEMIC YEAR 2022/2023



Funded by the
European Union
NextGenerationEU

Contents

CALL FOR APPLICATIONS FOR THE AWARDING OF DSU SCHOLARSHIPS UNDER THE EDUCATION INCENTIVE PROGRAMME – “DIRITTO ALLO STUDIO UNIVERSITARIO” ACADEMIC YEAR 2022/2023	3
Definitions	3
Art. 1 - DSU Scholarships under the education incentive programme – “Diritto allo studio universitario” (Regional)	5
Art. 2 - Eligible students and general application requirements	5
Art. 3 - Merit requirements	6
3.1 Academic progress	6
3.2 Merit requirement for students enrolled on the first year of Bachelor’s, single-cycle Master’s and Master’s degree programmes	6
3.2.1 Application requirements for students enrolled on the first year of Bachelor’s and single-cycle Master’s degree programmes.....	7
3.2.2 Merit requirement for benefit confirmation	7
3.2.3 Withdrawal of benefits	7
3.3 Merit requirement for students enrolled on years subsequent to the first year of Bachelor's, Master's and single-cycle Master's degree programmes	8
3.3.1 Number of credits	8
3.3.2 Validity of credits and weighted average.....	9
3.3.3 Medicine internship exam.....	11
3.3.4 Bonus.....	11
3.3.5 Use of the bonus	11
3.3.6 Merit requirements for (partially or completely) disabled students	11
3.4 Merit requirement for students enrolled on doctoral research programmes or in postgraduate schools	11
3.4.1 Students enrolled on the first year	11
3.4.2 Students enrolled on years subsequent to the first year.....	11
Art. 4 - Financial requirements.....	12
4.1 ISEE 2022 for the right to university education	12
4.1.1 Data acquisition.....	12
4.1.2 Scholarship amounts obtained in the 2020 tax year.....	12
4.1.3 Non-acceptance of the ISEE certificate	13
4.2 Income and asset limits	13
4.3 Independent students	13
4.4 Assessment of the financial condition of students whose family unit has income and assets abroad.....	13



Art. 5 - Scholarship amounts and free catering	15
5.1 Income brackets	15
5.2 Geographical origin	15
5.3 Scholarship Amounts	16
5.3.1 Regularly enrolled students	16
5.3.2 Students enrolled in the first year outside prescribed time	17
5.4 Free catering	17
5.4.1 Free catering for first-year students in case of partial Scholarship confirmation	18
5.4.2 Free catering for students enrolled in the first year outside prescribed time	18
5.4.3 Application for catering after graduation	18
Art. 6 – Regional Scholarship of a.y. 2022/23 supplements	18
6.1 International Mobility	18
6.1.1 Application deadline	19
6.1.2 Ranking	19
6.1.3 Payment schedule and methods	19
6.2 Graduation Incentive Award - for student earning their degree on schedule during the 2022-23 academic year	19
Art. 7 - Ranking procedures	20
7.1 First-year, PhD and postgraduate students	20
7.2 Students enrolled in years subsequent to the first year of Bachelor's, Master's and single-cycle Master's degree programmes	20
Art. 8 - Ranking publication and appeals	20
Art. 9 - Scholarship and supplement payment methods	21
9.1 Payment schedule	21
9.1.1 First instalment	21
9.1.2 Second instalment	21
9.1.3 Suspension of payment	21
Art. 10 - Incompatibilities	21
Art. 11 - Forfeiture of the scholarship benefit	22
11.1 Total forfeiture	22
11.2 Partial forfeiture	22
11.3 Consequences of forfeiture	22
Art. 12 - Self-certification ascertainment	23
Art. 13 – Application deadlines and procedures	24
13.1 Deadlines	24
13.2 Procedures	24
Art. 14 - Procedure Manager and contact details	25
Annex 1 - List of Countries for which income and asset documentation (for foreign-held income and assets) (2021) is required for determining the equivalent University ISEE	26
Annex 2 – List of S.T.E.M. courses of Milan University	27
Annex 3 - Summary of application deadlines for the 2022-23 ACADEMIC YEAR	29



CALL FOR APPLICATIONS FOR THE AWARDING OF DSU SCHOLARSHIPS UNDER THE EDUCATION INCENTIVE PROGRAMME – “DIRITTO ALLO STUDIO UNIVERSITARIO” ACADEMIC YEAR 2022/2023

Issued with Rector's decree no. 3362/2022 dated 13 July 2022

The competition to award DSU (regional university education-incentive) scholarships under the Education Incentive Programme is aimed at students who, in the 2022/23 academic year, enrol or intend to enrol on degree programmes run by the University of Milan and who meet the requirements of **merit**, **income** and **academic progress** specified in this Call for Applications. There are no Scholarships neither for achieving only merit requirements or financial requirements.

This call for applications has been published in accordance with Ministry of Education and Research Decree no. 1320 of 17 December 2021, and the related circular, no. 13676 of 11 May 2022 and Regional Council for Lombardy Resolution no. XI / 6633 of 4 July 2022 bearing the following: “Determinations regarding allocation criteria and funding for the awarding of competitive benefits – with or without supplemental funding under Italy's Resilience and Recovery Plan, Mission 4, Component 1, Investment 1.7 – under the university-education incentive program for the 2022/2023 academic year”.

*NOTE: Students can submit applications **from 15 July to 30 September 2022** even if they are not yet enrolled on academic year 2022/23. The awarding of the benefit is conditional upon enrolment within the deadlines specified herein.*

Those awarded a regional scholarship for the 2021/22 academic year must resubmit their applications in order to be considered for a scholarship for the 2022/23 academic year. Scholarship renewal is not automatic.

*The deadlines and procedures for submitting applications are specified in **Article 13** below. They also apply to those who will complete enrolment procedures after passing admission tests or after obtaining the first-cycle degree.*

Definitions

For the purposes of this call they are applied the following definitions:

- **eligible:** a student who meets all the requirements needed to apply for the competition;
- **beneficiary:** a student who meets all the requirements needed and wins the Scholarship;
- **partial beneficiary:** a student who meets the requirements of merit and income and is in receipt of 50% of the benefit amount on account of being enrolled in their first year outside the prescribed time after the normal duration of the programme, or is enrolled on the first year of a degree programme and attains the ex-post merit requirement after 10 August 2023 and by 30 November 2023. The tuition waiver is 50% of the fee;
- **bonus:** the number of credits that a student can use in addition to those already earned, in order to meet the minimum merit requirement stipulated in the call for applications;
- **ISEE:** Indicator of Equivalent Economic Situation; a tool which estimates the economic situation of the student's family unit, based on income, property (movable and immovable assets), and the composition of the household. An ISEE 2022 certificate for university education incentive programmes is fundamentally required for applying for benefits;
- **ISPE:** Indicator of Equivalent Assets Situation, calculated by dividing the Indicator of Assets Situation (ISP) by the equivalence scale (SE), indicated in the ISEE;
- **first matriculation:** first enrolment on any degree programme (even if different from the one attended in the 2022/23 academic year) requiring the same level of qualification for admission as the programme on which the student is enrolled for the 2022/23 academic year, in any Italian University, regardless of the outcome of that career (withdrawal from studies, transfer, lapsing, achievement of



degree, etc.);

- **re-enrolment:** enrolment after a previous withdrawing/lapsing from studies;
- **shortened degree:** partial recognition in the student's current academic career of previously completed academic years which resulted in the awarding of a degree or a withdrawal from studies.
- **for S.T.E.M. courses:** courses offered in the macro-areas of Science, Technology, Engineering, and Mathematics (S.T.E.M. courses offered by UNIMI are listed in Annex 2);
- **Independent students:** self-supporting students (Art. 4.3), living in the vicinity of the university they attend, in an accommodation payed monthly and documentable. The term of validity of the accommodation solution chosen is the same identified in Art. 5.2 for "non-local" students.



Art. 1 - DSU Scholarships under the education incentive programme – “Diritto allo studio universitario” (Regional)

The Regional scholarship consists partly of a sum of money and partly of free access to catering services. The part disbursed in cash, therefore, will be net of the portion withheld for the catering service pursuant to art. 9, paragraph 5 of Prime Minister’s Decree of 9 April 2021 and under Art. 3, paragraph 7, of Ministerial Decree no. 1320 of 17 December 2021.

Additional resources made available by Italy's Resilience and Recovery Plan, under Mission 4, Component 1, Investment 1.7 “University scholarships” – funded by the European Union – NextGeneration EU **will provide a portion of the funding for this call for applications.**

The Scholarship will be awarded to all eligible students.

Regional Scholarship beneficiaries are exempted from payment of the second tuition instalment; partial beneficiaries have a 50% waiver.

***IMPORTANT:** The Regional scholarship is exempt from income tax pursuant to Ministry of Finance circular No.109/E of 6 April 1995; an income tax statement (“Certificazione Unica”, CU) will nevertheless be issued for the amounts awarded in the form of monetary benefits and free catering services.*

Beneficiaries of the Regional scholarship will automatically be eligible and apply for the merit scholarship for the 2022/23 academic year funded by the University, if they meet the merit requirements specified in the relevant call for applications for University scholarships.

Art. 2 - Eligible students and general application requirements

The competition is open to Italian and foreign students who meet the income and merit requirements described in Arts. 3 and 4 below, and who are full-time enrolled, or intend to enrol, on the following programmes at the University of Milan for the 2022/23 academic year:

- a) Bachelor’s degree programme (3 years: first-cycle degree);
- b) Single-cycle Master’s degree programme (5 or 6 years: combined first- and second-cycle degree);
- c) Master’s degree programme (2 years: second-cycle degree);
- d) Postgraduate school (with the exception of medical students with a specialist training contract);
- e) Doctoral research programme (unless they are already in receipt of a scholarship or fellowship).

The following candidates are NOT eligible to participate in the competition and will not be included in the ranking list:

1. Those who hold an academic qualification, awarded in Italy, that is equal to or higher than the programme for which the grant is requested for the 2022/23 academic year;
2. those who are already in receipt of a grant (or equivalent financial aid of any kind) from other public or private institutions, for the same programme year;
3. Those who enrol on the first year after transferring internally or transferring from another academic degree programme, or are re-enrolling after withdrawing/lapsing from their studies;
4. Those who enrol repeating a year of a previously attended programme in which they were enrolled;
5. Those who are enrolled on a part-time basis;
6. Those who are enrolled on a shortened degree programme, after the recognizing of a previous academic career in another University;



7. Those who are not enrolled on the 2022/23 academic year when the final ranking list is published, with the exception of applicants for benefits for PhD or postgraduate programmes, or for the first year of Master's degree programmes;
8. Those enrolled on the 2022/23 academic year who obtain their degree before the publication of the final ranking list;
9. Those who do not submit the required documentation or who submit untruthful and/or non-compliant documentation.

The scholarships relate to the programme year **of enrolment for the 2022/23 academic year**.

Scholarships for students enrolled in postgraduate schools are awarded based on their enrolment in the school-specific academic year: for students enrolled in medical postgraduate schools for non-medical students, whose cohort is one academic year earlier, being enrolled on the 2021/22 academic year is a fundamental requirement.

The scholarship benefit is granted for enrolling **for the first time** on a programme year of each level of study, as of the year of first matriculation or re-enrolment, as follows:

1. For students enrolled on Bachelor's degree programmes, single-cycle Master's degree programmes and Master's degree programmes, the benefit is awarded for a period equal to the prescribed duration of the programme plus one semester (first year outside prescribed time – "fuori corso");
2. For students with a certified disability equal to or higher than 66%, or with a disability recognised under Article 3, paragraph 1 or 3 of Law no. 104 of 5 February 1992, the benefit is awarded for a period of three semesters beyond the prescribed duration of the study programme (second year outside prescribed time);
3. For students enrolled on postgraduate school programmes (with the exception of medical students on specialist training contracts), on doctoral research programmes (provided that they are not already in receipt of a scholarship or research fellowship), the benefit is awarded for a period of time equal to that stipulated in their respective academic system regulations.

Art. 3 - Merit requirements

3.1 Academic progress

To be eligible for a DSU scholarship, students must have regularly completed their programme years, without interruptions (withdrawal from studies, lapsing, transfers where the student repeats the same year, or enrolments as a repeating student) for the level of study for which the benefit is being requested.

As an exception to the above, if, during his/her academic career, the student has repeated the same year of the same level of studies attended in the 2022/2023 academic year, the number of credits required for inclusion in the scholarship rankings is calculated based on the credits required for each year that has elapsed, starting from the year of **first matriculation**, or of **re-enrolment**, with the exception of any years in which their studies were interrupted. The exception applies only to students enrolled on a programme year subsequent to the first.

NOTE: Students are required to declare in their application any prior events as described above (previous enrolments in a university, withdrawal/lapsing from studies, internal transfer or transfer from another University, repetition of a programme year) resulting in an irregular academic career.

3.2 Merit requirement for students enrolled on the first year of Bachelor's, single-cycle Master's and Master's degree programmes



3.2.1 Application requirements for students enrolled on the first year of Bachelor's and single-cycle Master's degree programmes

Students enrolled for the first time **on the first year of Bachelor's and single-cycle Master's degree programmes** must pass an aptitude test specific to their degree programme.

3.2.2 Merit requirement for benefit confirmation

The status of beneficiary is attributed in the final ranking list based on the income requirements set out in Art. 4. The benefit will only be confirmed if the minimum number of credits required are earned by 10 August 2023. The ex post merit requirement will determine whether the student's scholarship is renewed or terminated.

Students enrolled on the first year of a Bachelor's or single-cycle Master's degree programme must acquire 35 credits by that date. In order to achieve the merit requirement, a bonus of 5 credits (Arts. 3.3.4 and 3.3.5) will be automatically applied, if necessary.

Students enrolled on the first year of a Master's degree programme must acquire 20 credits (for Bachelor's degrees with open admission) or 23 credits (for Bachelor's degrees with capped enrolment) by 10 August 2023. It is NOT possible to use the bonus to achieve this requirement.

The number of credits required is based on the number of credits set by Ministerial Decree 270/2004 (60 credits per year). Whenever the number of credits that can be achieved in the first year deviates from this value, the merit requirement will be determined proportionally, based on the number of credits specified in the Study Programme. This criterion applies to both open and capped-enrolment programmes.

For Bachelor's and single-cycle Master's degree programmes the following formula is applied:

$$35 : 60 = X : \text{maximum number of credits set for the programme}$$

$$X (\text{minimum number of credits to be earned}) = \frac{35 \times \text{maximum number of credits set for the programme}}{60}$$

For Master's degree programmes the following formula is applied:

$$20 (23) : 60 = X : \text{maximum number of credits set for the programme}$$

$$X (\text{minimum number of credits to be earned}) = \frac{20 (23) \times \text{maximum number of credits set for the programme}}{60}$$

PAY ATTENTION: As an exception to the above, the yearly internship exam for first- and second-cycle degree programmes of the Faculty of Medicine counts towards the merit requirement even if taken and recorded after 10 August 2023, but no later than 31 October 2023.

NOTE: Credits for exams not included in the study plan, or in excess, or earned through completion of individual interim modules, partial transfer credits for an exam requiring additional assessments for a final mark, and credits awarded for activities or exams completed prior to enrolment (even if recognized and inserted in the student's plan of studies) will NOT be considered for purposes of achieving the merit requirement. Only the following credits will be considered in terms of demonstrating merit: completed exams, credits gain for work experiences, elective educational activities, laboratories, seminars, internships, exams taken during an Erasmus programme and credits earned for language assessments following the validation of language certificates.

3.2.3 Withdrawal of benefits

If the ex-post merit requirement is not met by 10 August 2023, but by 30 November 2023, the student will not be entitled to receive the second instalment of the scholarship, although they will retain the first instalment, **as partial beneficiaries.**



Students who do not meet the merit requirement by 30 November 2023 forfeit their study grant.

Students whose grant is withdrawn will be asked to return the first instalment of the grant and the cost of any meals taken free of charge. This provision does not apply to students with a disability equal to or greater than 66%, or with a disability recognised under Article 3, paragraph 1 or 3 of Law no. 104 of 5 February 1992, who will, therefore, be entitled to keep the benefits allocated to them for the first year. The withdrawal of benefits will also result in the forfeiture of exemption from tuition fees.

3.3 Merit requirement for students enrolled on years subsequent to the first year of Bachelor's, Master's and single-cycle Master's degree programmes

3.3.1 Number of credits

Students enrolled on years subsequent to the first year of a bachelor's, master's or single-cycle master's degree programme must have achieved the overall number of credits for their current degree programme, as specified in the following table, on the basis of exams included in the study plan taken and recorded by 10 August 2022, any partial achieving of credits will not be considered.

Unlike students enrolled on the first year of a programme, they are not subject to an ex-post merit requirement for the benefits awarded in the 2022/23 academic year to be confirmed.

MINIMUM NUMBER OF EDUCATIONAL CREDITS TO BE EARNED BY 10 AUGUST 2022 FOR THE PROGRAMME YEAR ON WHICH THE STUDENT ENROLS IN THE 2022/23 ACADEMIC YEAR.

1- Degree programmes with open admission

Degree programme	2 nd	3 rd	4 th	5 th	6 th	Last semester (1)
Bachelor's degree	35	80	==	==	==	135
Single-cycle Master's Degree	35	80	135	190	245	+55 (2)
Master's degree	30	==	==	==	==	80

2 - Degree programmes with capped enrolment

Degree programme	2 nd	3 rd	4 th	5 th	6 th	Last semester (1)
Bachelor's degree	35	88	==	==	==	148
Single-cycle Master's Degree	35	88	148	209	269	+60 (2)
Master's degree	34	==	==	==	==	88

1 First year outside prescribed time ("fuori corso")

2 With regard to the last year of the programme

IMPORTANT: the number of educational credits required to be included in the Scholarship ranking is calculated based on the number of educational credits set for each academic year that has elapsed, starting from the year of **first matriculation** or of **re-enrolment**, including the academic years in which the student has enrolled as a repeater, for any reason (Art. 3.1).

For degree programmes where the number of credits to be earned each year deviates from the number of credits set by Ministerial Decree 270/2004 (60 credits per year), the merit requirement as shown in the above table will be adjusted using a proportional criterion, and rounded down.

This criterion applies to both open and capped-enrolment programmes.



Example for the 2nd year of a programme – a. y.

2022/23 academic year:

Required merit = (maximum number of credits to be earned) x 35 (30 or 34)

60

Example for the 3rd year of a programme – a. y.

2022/23 academic year:

Required merit = (maximum number of credits to be earned) x 80 (88)

120

The number of credits assigned for the thesis or the final exam must be deducted from the maximum number of credits required of those enrolled as students for the first year outside prescribed time.

3.3.2 Validity of credits and weighted average

When completing the online application form, students will view the number of credits for those exams contemplated under the study plan for the programme in which the student is enrolled and the weighted average mark resulting from their academic career. It is possible to amend these values if any exams taken have not been recorded. The values are defined as follows:

Number of credits: the credits resulting from exams taken and recorded from the beginning from the year of **first matriculation** or **re-enrolment** on the current degree programme up to 10 August 2022. Exams with marks not out of 30 are also accepted. Credits not included in the study plan or in excess, credits achieved through completion of individual interim modules, partial transfer credit for exams requiring additional assessments towards the final mark, and credits awarded for activities or exams completed prior to matriculation (even if recognized and included in the student’s plan of studies) must NOT be considered. Only the following credits will be considered in terms of demonstrating merit: completed exams, credits gain for work experiences, elective educational activities, laboratories, seminars, internships, exams taken during an Erasmus programme and credits earned for language assessments following the validation of language certificates.

Weighted average: when calculating the weighted average, exams not expressed as marks out of thirty cannot be considered. The mark 30 with honours is worth 30.

Each exam mark must be multiplied by the value in credits; the sum of these results must then be divided by the total number of the credits for exams expressed as marks out of thirty.

EXAMPLE FOR CALCULATING THE WEIGHTED AVERAGE

Exams	Mark	Value
Exam 1	26-30	9 credits
Exam 2	30 with honours	12 credits
Exam 3	18-30	8 credits
Exam 4	Approved	3 credits
Exam 5	25-30	10 credits

Total number of credits earned: 42 credits

Total number of credits to be considered for the weighted average: 39 (only exams with the mark expressed out of thirty)



WEIGHTED AVERAGE CALCULATION:

$$(26 \times 9 = 234) + (30 \times 12 = 360) + (18 \times 8 = 144) + (25 \times 10 = 250) = 988$$

$$\frac{988}{39} = 25.33 \text{ (weighted average)}$$



3.3.3 Medicine internship exam

As an exception to the above, the yearly internship exam for Bachelor's and Master's degree programmes of the Faculty of Medicine counts towards the merit requirement even if taken and recorded after 10 August 2022, but no later than 31 October 2022.

3.3.4 Bonus

Students enrolled on Bachelor's or single-cycle Master's degree programmes who fail to obtain the minimum number of credits set out in Arts. 3.2.2 or 3.3.1 may use a bonus in addition to the actual number of credits achieved, as indicated below:

- five credits, if used for the first time to maintain benefits for the first year or to obtain benefits for the second year,
- twelve credits, if used for the first time to attain benefits for the third year,
- fifteen credits, if used for the first time to attain benefits for subsequent academic years.

3.3.5 Use of the bonus

- The bonus may be used only once and is not cumulative. Students who use only part of the bonus may use the residual portion in subsequent academic years;
- The bonus cannot be used to achieve the ex-post merit requirement by students enrolled in the 1st year of a Master's degree programme;
- The accrued and unused 15-credit bonus, or the residual portion not used during the first-cycle degree programme, may be used by students enrolled on a Master's degree programme, starting from the second year of enrolment;
- The proportional criterion referred to in Arts. 3.2.2 and 3.3.1 is also applied to bonus values, rounded up, subject to the maximum portion to be used as set out in Art. 3.3.4 above for the specific year of enrolment;
- Students from other Italian universities who are enrolled in Master's degree programmes must submit a self-certification about any portion used during the Bachelor's degree programme, or declaring that they have never used the bonus;
- The bonus is not available, due to not having ever been accrued, to students enrolled on a Master's degree programme who have attained the first-cycle degree in a foreign University or who have studied for a degree under the system prior to Ministerial Decrees 509/99 and 270/04.

3.3.6 Merit requirements for (partially or completely) disabled students

For disabled students, with a degree of disability equal to or greater than 66%, or with a disability recognised under Article 3, paragraph 1 or 3 of Law no. 104 of 5 February 1992, the merit requirement established under Art. 3.3.1 will be reduced by 40%, pursuant to Art. 14, paragraph 2 of the Prime Minister's Decree of 9 April 2001.

3.4 Merit requirement for students enrolled on doctoral research programmes or in postgraduate schools

3.4.1 Students enrolled on the first year

Beneficiary students maintain the benefit and are entitled to payment of the second instalment of the scholarship if they pass the final exam in the first year.

Students who fail the final exam will forfeit the entire benefit.

3.4.2 Students enrolled on years subsequent to the first year



Considering the **first matriculation year** or **re-enrolment year**, students must be regularly enrolled in the declared programme year, without any interruption in their studies (Art. 3.1).

Art. 4 - Financial requirements

4.1 ISEE 2022 for the right to university education

The financial situation of the family unit of the student applying for a Regional scholarship is determined based on the Indicator of Equivalent Financial Situation (ISEE) to apply for the benefits envisaged under the Education Incentive Programme (hereinafter University ISEE), as stipulated in Art. 8 of the Prime Minister's Decree no. 159/2013.

For the 2022/23 academic year, the income information required for the purposes of the University ISEE is the family unit's income in the 2020 calendar year, and any movable and immovable assets held at 31 December 2020.

The University ISEE is a certificate that all citizens can obtain free of charge by submitting a "Dichiarazione Sostitutiva Unica" (DSU - a self-drafted affidavit containing information about the family unit and any income and assets) online, through the INPS website, or at any Inps office or CAF centre.

The certificate is issued based on the information declared in the DSU self-drafted affidavit pursuant to Presidential Decree 445/2000.

PRE-FILLED ISEE: To help applicants filling the DSU form and obtain the University ISEE certificate within a short time frame, the ISEE regulation introduced the pre-filled DSU form, containing self-declared data and other pre-filled data provided by the Italian Revenue Agency and by Inps. The pre-filled ISEE is submitted online through the Inps portal.

*IMPORTANT: In order to ensure equal treatment of all applicants, the date of signing the DSU **must not be any later than 30 September 2022**, which is the deadline for applying for the scholarship (or 23 August 2022 if applying for university accommodation), **on penalty of exclusion from the competition.***

CURRENT ISEE: Students holding a current and valid ISEE certificate can submit an application for benefits under the DSU Education Incentive Programme pursuant to Art. 9 of Prime Minister's Decree 159/2013, as amended by art. 28-bis of Law Decree no. 34 dated 30 April 2019 ("Decreto Crescita"), as amended and converted into Law no 58. of 28 June 2019. The deadline for signing the DUS is 30 September 2022 (23 August if applying for accommodation).

4.1.1 Data acquisition

The University of Milan will electronically acquire the University ISEE value, and the date of signature of the DSU, from the Inps database. Therefore, the student need not provide a digital or hard copy of their University ISEE.

4.1.2 Scholarship amounts obtained in the 2020 tax year

The amount of the scholarship received under the education incentive programme in the 2020 (as stated in the *Certificazione Unica 2021*) tax year **must be declared** in the University ISEE certificate. When completing the online application, in order for the student to benefit from a tax deduction¹, they will be asked to:

- **confirm** that the amount received from the University of Milan in 2020 in the form of a scholarship has been self-certified in the University ISEE certificate,
- or
- **declare** the amount received and self-certified in the University ISEE certificate, for students coming

¹ The scholarship amount received under the education incentive programme in 2020 will be automatically deducted by dividing it by the equivalence scale and subtracting the result from the ISEE 2022 value.



from other universities.

4.1.3 Non-acceptance of the ISEE certificate

Students will be excluded from the Scholarship ranking in the following cases:

- signing the DSU after 30 September 2022 (23 August if applying for accommodation);
- submitting a University ISEE for education incentive programmes that was not issued to the student as identified by their tax code;
- failure to locate a valid and up to date University ISEE in the Inps database.

Students who are excluded from the provisional ranking list for submitting a non-compliant ISEE certificate (e.g. NOT issued for the purposes of University benefits) may appeal pursuant to Art. 8 below, provided that **they signed the DSU within the deadline.**

NOTE: The University ISEE certificate will be acquired in spite of any omissions/non-conformities detected by Inps. However, in order to apply for benefits, a rectification will be required. Otherwise, the University reserves the right to request documents for movable assets/income omitted or otherwise declared, as identified in a special note in the University ISEE certificate.

4.2 Income and asset limits

To be considered in possession of the income requirement necessary for the scholarship application, students must have a University ISEE whose:

- Indicator of Equivalent Financial Situation (University ISEE) is not higher than **€ 24,335,11**;
- Indicator of Equivalent Assets Situation (University ISPE) is no higher than **€ 52,902,43**;
The ISPE will be calculated by the University dividing the ISP value by the equivalence scale.

IMPORTANT: The above limits must **both** be met; anyone exceeding one of the two parameters does not meet the financial requirement and is not eligible for the benefit.

4.3 Independent students

Pursuant to Art. 8, del DPCM 159/13 e dell'art. 3, paragraph 1, of the Ministerial Decree no. 1320/2021 which changed the income threshold, a student is considered to be independent if he/she meets both of the following requirements:

- The student's permanent address for at least two years prior to his/her application is different from that of the family of origin and he/she lives in a property which is not owned by any of the family members;
- The student's declared taxable income from a salaried or similar job, for at least two years (for both fiscal year 2020 and 2021), is not less than € 9,000.00.

IMPORTANT: the above requirements must **both** be met; otherwise, the ISEE Certificate will be evaluated as **not compliant**.

ATTENTION: to apply for benefits, given the € 9,000.00 minimum-income threshold set by Ministerial Decree no. 1320/2021 for a student to be considered independent of his or her parents, any ISEE Certificate issued based on the prior minimum-income threshold of € 6,500.00, must be corrected. **Otherwise, the student will be disqualified because of an invalid ISEE.**

4.4 Assessment of the financial condition of students whose family unit has income and assets abroad



Foreign students or Italian students residing abroad, whose household has income and assets abroad, are not entitled to apply for a University ISEE certificate.

When submitting their online application, students from countries listed in **Annex 1** hereto, will be required to provide documentation relating to the financial condition of their household. The University will calculate the equivalent ISEE value for such students based on the documentation submitted, in order to ascertain income limits and assign the correct income bracket. The documentation must relate to the composition of the household, the amount and type of income received in the 2021 calendar year and the amount and type of assets held at 31 December 2021.

List of documents to be produced:

- Certificate attesting to the household composition, issued by a registry office or other competent public authority in accordance with the rules of the country of origin. Where the household includes only one parent, the certificate must specify whether he/she is separated/divorced, widowed, non-cohabiting (in the latter case details of the other non-cohabiting parent must be provided);
- Documents issued by the competent authorities in the country of origin, attesting to the income earned in the 2021 calendar year by all household members, and specifying whether the income was produced from salaried work, self-employment, pension. If no income has been earned, the documentation must contain a declaration specifying the lack of income for each person named in the certificate of family status (stato di famiglia);
- Documentation issued by the competent authorities in the country of origin attesting to the ownership of movable assets by all household members at 31 December 2021: deposits, shares or investment securities, life insurance, net worth of any companies or businesses owned. If no movable property is owned by the family, the documentation must contain a declaration attesting to the absence of movable assets for each person named in the certificate of family status;
- Documentation issued by the competent authorities in the country of origin, attesting to ownership of immovable assets at 31 December 2021 by all household members, including the square footage of each individual property. The certificate must specify whether the property is the residence or otherwise. If no immovable property is owned by the family, the documentation must contain a declaration attesting to the absence of immovable assets for each person named in the certificate of family status.

The documentation, legalised and translated into Italian by the Italian diplomatic offices or consulates abroad, must be issued by the relevant authorities in the country in which the assets and income were produced. For those countries where the issuing of the documentation by the local Italian Embassy is especially difficult, the student can contact the foreign diplomatic offices or consulates in Italy: in this case, the certificate must be legalised by the Prefectures in accordance with Art. 33 of Presidential Decree No. 445 of 28 December 2000.

Based on the documentation certifying the income/assets produced abroad, the University will calculate the equivalent University ISEE (*ISEE parificato*) by applying the following rules:

- The sum of the income earned by each individual household member in the 2021 calendar year;
- 20% of the sum of movable and immovable assets owned by each household member at 31 December 2021; only buildings will be used to calculate the value of the immovable assets, with a value of € 500.00 per square metre;
- The University equivalent ISEE is calculated by adding together the above elements and applying the deductibles for income and movable and immovable assets, and the scale of equivalence set by Prime Minister's Decree no. 159/13.

IMPORTANT: Students must submit all the documentation online by **30 September 2022** (by 23 August 2022 if applying for accommodation), **on penalty of exclusion from the ranking lists.**

Students from countries not listed in **Annex 1** will automatically be included in the first income bracket. The university reserves the right to require evidence of the financial condition of the household, for an ex-post



assessment of financial requirements.

Foreign students residing in Italy who have their own income or whose family members live in Italy must secure a University ISEE certificate.

*NOTE: Students granted **political refugee/stateless** status must submit a copy of the certificate attesting to their political refugee/stateless status. Moreover, issued by the Italian Ministry of the Interior, or by the High Commission of the UN – Italy Office and, they must obtain a University ISEE certificate, and sign the DSU by the above-mentioned deadline.*

Art. 5 - Scholarship amounts and free catering

The amount of the Scholarship depends on the students' income bracket as confirmed by the University ISEE certificate (Article 5.1) and on their geographical origin (Article 5.2).

Scholarship amounts, and any supplements granted, and catering benefits are halved for students applying for a further semester extension (enrolment outside the prescribed programme duration).

5.1 Income brackets

The following three income brackets have been established under the Regional Council for Lombardy Resolution no. XI / 6633 of 4 July 2022.

- First bracket: ISEE from € 0.00 to € 12,167,56
- Second bracket: ISEE from € 12,167,57 to € 16,223,41
- Third bracket: ISEE from € 16,223,42 to € 24,335,11

5.2 Geographical origin

Students are divided into three groups (on-site, commuters or off-site), based on travel times between their family residence and the course location. In the case of a split family unit with more than one place of residence, travel times will be calculated from the closest residence to the course location.

The travel time to be calculated is the **minimum travel time** based on the journey by **public transport**, from the departure station (near the residence) to the arrival station (near the course venue), including any waiting times at intermediate stops. Routes on foot or by private means will not be considered.

Travel times can be checked on the Trenitalia website, the Region of Lombardy website <http://www.muoversi.regione.lombardia.it>, and the websites of local transport companies.

- **On-site students:** they belong to families residing in the Municipality where the course is held, in a neighbouring Municipality or in a Municipality classified as an urban area pursuant to Regional Law no. 6 of 4 April 2012 (art. 2, paragraph 3, subpart B) travelling up to 60 minutes for the daily transfer from home to the course venue by public transport. Students attending online courses and detainee students are also considered on-site students.
- **Commuter students:** they belong to families residing in municipalities other than the course venue, which they can reach daily by public transport in 61 to 90 minutes.
- **Off-site students:** they belong to families residing in municipalities from which it is NOT possible to reach the course venue by public transport in 90 minutes. Therefore, they relocate near the course location² **for payment** using the University halls of residence, public residences, or other private or institutional accommodation for no less than 10 months within the academic year, from October 2022

² With travel times to reach the university campus using public transportation of up to 60 minutes.



to September 2023 (for students enrolled in the first year outside prescribed time, the duration of the agreement is at least 5 months, from October 2022 to March 2023; for students admitted to a Master's degree, postgraduate or PhD programme after the publication of the final ranking list, the agreement can start at the time of enrolment with a duration until 30 September 2023). Without suitable evidence³ of the number of paid months, the student will be considered a **commuter**. Therefore, should the lease/residence agreement be terminated over the course of the year before completion of the minimum period set out herein, the student will lose off-site status and the scholarship amount will change accordingly. The term "**for payment**" refers to a duly registered lease agreement, in the name of the student or a family member, or, for students domiciled in halls of residence, a fiscally valid proof of payment for accommodation in the city where the courses are held. The lease agreement or the tax certification must be produced within and no later than **15 November 2022**. Students who enrol in the first year of a Master's degree programme, a postgraduate programme or a PhD programme after that date, may submit the documentation later, but no later than 31 January 2023⁴. For renewal applications, if the lease agreement or the tax certification produced in previous years is still valid for a.y. 2022/23, i.e. there are no changes to the previously certified situation, it will be sufficient to confirm the data for AY 2022/23 through self-certification.

***IMPORTANT:** Students who are abroad in AY 2022/23 to participate in international mobility programmes shall be considered as off-site students if they belong to a family residing in a municipality from which the seat of the University of Milan cannot be reached in less than 90 minutes. They shall produce a lease agreement stipulated for payment in the foreign country. Such lease agreement will be in the student's name, also on a joint basis, and will last for the mobility period. Students only staying abroad for part of AY 2022/23 shall also include a copy of the lease agreement duly registered in Italy for the other months covered by the application.*

- **Independent students:** these students are automatically considered “non-local” students, regardless of the time spent to reach the campus from their residence, only if they live in leased housing that complies with the characteristics and lease term set for “non-local” students.

5.3 Scholarship Amounts

5.3.1 Regularly enrolled students

The scholarship amounts, including the regional tax refund for the right to education, is thus defined by combining the students' income bracket and geographical origin:

ON-SITE STUDENTS

Income bracket	Amount	Total
1st bracket	€ 2,415.00 plus a free daily meal	€ 3,127,00
2nd bracket	€ 2,007.00 plus a free daily meal	€ 2,719.00
3rd bracket	€ 1,220.00 plus a free daily meal	€ 1,932.00

COMMUTER STUDENTS

Income bracket	Amount	Total
----------------	--------	-------

³ **Lease agreement:** registration with the Income Revenue Authority is required, including any extension, assignment, termination or succession.

Halls of residence: a declaration of the residence is required, specifying the student's data, period of stay, payment and tax receipts.

⁴ Via e-mail through Informastudenti > Tasse e benefici – Fees and benefits > Borse di studio – Scholarships.



1st bracket	€ 3,427,00 plus a free daily meal	€ 4,139,00
2nd bracket	€ 2,887,00 plus a free daily meal	€ 3,599,00
3rd bracket	€ 2,121,00 plus a free daily meal	€ 2,833,00

OFF-SITE STUDENTS

Guests at the University halls of residence or other public or private lodgings for payment during AY 2021/22 and independent students.

Income bracket	Amount	Total
1st bracket	€ 6,370,00 plus a free daily meal	€ 7,082,00
2nd bracket	€ 5,446,00 plus a free daily meal	€ 6,158,00
3rd bracket	€ 4,317,00 plus a free daily meal	€ 5,029,00

FEMALE STUDENTS IN S.T.E.M.

Scholarship awards for female S.T.E.M. students (for a list of programmes, please see **Annex 2**) will be increased by 20% over the second or third income bracket.

Geographic provenance	Total amount of increase 1st and 2nd Income Bracket	Total amount of increase 3rd Income Bracket
Local	€ 3,262,80	€ 2,318,40
Commuters	€ 4,318,80	€ 3,399,60
Non-local/Independent	€ 7,389,60	€ 6,034,80

STUDENTS WITH DISABILITIES

Scholarships may be increased by up to a maximum of 40% of the allocated amount for disabled students, meaning those with a degree of disability equal or higher than 66%, or with a disability recognised under Article 3, paragraph 1 or 3 of Law no. 104 of 5 February 1992, if the student's particular disability requires prosthetics or other supports, or any service to allow them to participate fully in their studies and educational activities. Increases, calculated basing on the amount of scholarships of the second and third income brackets, will be awarded by a designated Committee at the moment the final scholarship ranking is posted, and will be disbursed along with the first instalment of the student's scholarship.

5.3.2 Students enrolled in the first year outside prescribed time

All the amounts set out in Art. 5.3.1, as well as the related free catering service, shall be halved for students who benefit from the Scholarship for the year following the last year of the regular programme, with reference to the year of **first matriculation** or **re-enrolment**.

They will be partially exempted from tuition fees, to the extent of 50%.

5.4 Free catering

Free catering **from 1 January 2023 to 31 December 2023** is provided to beneficiaries of the **2022/23 Scholarship**.

For the period prior to 1 January 2023, students can use the catering service at a subsidised rate based on their



income bracket.

The catering service will be provided through the university badge ("Carta La Statale") pursuant to the Call for Applications for the Catering Service and the specific Regulation.

The list of affiliated restaurants is available on the University website at <https://www.unimi.it/it/studiare/borse-premi-mense-e-alloggi/mense-e-ristorazione>.

Students who do not use the free catering service are NOT entitled to any expense refund except for any duly documented study periods abroad.

- Students travelling up to 90 minutes are entitled to a free meal per day on the lunch shift from Monday to Saturday, excluding public holidays, the month of August and the closing days of individual facilities.
- Students travelling longer than 90 minutes and independent students are also entitled to an evening meal, and to catering during public holidays at a subsidised rate based on their income bracket.
- Any free meals not taken during the day may not be used in the following days.

5.4.1 Free catering for first-year students in case of partial Scholarship confirmation

Without prejudice to the procedures referred to in Art. 5.4, students enrolled for the first time in the first year, with a number of credits that is only sufficient to confirm partial beneficiary status (Art. 3.2.3), will be entitled to free catering to the extent of 50%.

Such students will therefore be required to refund a sum equal to the free service they actually enjoyed and exceeding the amount withheld (€ 356.00) for the service from the first benefit instalment.

5.4.2 Free catering for students enrolled in the first year outside prescribed time

Students enrolled in the first year outside prescribed time are entitled to a free meal per day in the period **1 January 2023 - 30 June 2023**, or until graduation, if earlier than 30 June 2023. Starting from 1 July 2023 these students will be able to use the catering service at a subsidised rate based on their income bracket until 31 December 2023 or until graduation, if earlier than 31 December 2023.

In any case, the rules of the **call for catering service at a subsidised rate** must be applied.

5.4.3 Application for catering after graduation

After obtaining their degree, the students in receipt of a Regional Scholarship can apply for catering **at a subsidised rate** until 31 December 2023, as long as they move to the next level of studies without any interruptions.

Students who do not further their studies will lose the catering benefit, and will be charged any transactions made.

Art. 6 – Regional Scholarship of a.y. 2022/23 supplements

6.1 International Mobility

Scholarship beneficiaries, with the exception of students enrolled in postgraduate schools, can apply for the international mobility supplement.

The benefits are granted to entitled students only once for each level of study.

The scholarship supplement will be granted based on the period abroad.

The contribution is equal to € 600.00 per month for the duration of the period abroad, up to ten months. The internship or study programme abroad must be certified by the University international exchange division. Therefore, only the programmes governed by a specific University call that provides for a selection procedure



will be considered. The amount of any other financial aids granted through European Union funds or following bilateral agreements, even with non-EU countries, or through funds made available by public or private parties, including the University of Milan, will be deducted from the international mobility supplement.

Students are also entitled to the refund of:

- a) round-trip travel expenses up to € 100.00 for European countries, and up to € 500.00 for non-European countries (only once for each level of study);
- b) the portion of the deduction for free meals due and not used in the period abroad; this refund will be calculated on fortnightly fractions (for each international mobility programme).

NOTE: for the whole period abroad students must NOT use the catering service provided by the University even if they temporarily return to Italy.

Upon request, the contribution is extended to graduates involved in mobility projects within the Leonardo European programme (or similar initiatives), provided that they graduated no more than one year before the beginning of the internship and that they were entitled to the scholarship in the last year of their studies.

6.1.1 Application deadline

Applications shall be submitted when applying for the 2022/23 Scholarship.

6.1.2 Ranking

The provisional ranking list for international mobility contributions will be published on the Milan University website by 31 January 2024. Any substantiated appeals against the ranking shall be filed within 7 days after publication. Once the appeals have been assessed, the final ranking list will be published by the end of February 2024.

6.1.3 Payment schedule and methods

The payment order for the supplement, including the refund of meal and travel expenses, will be made by 28 February 2024 as provided for by Art. 9.

6.2 Graduation Incentive Award - for student earning their degree on schedule during the 2022-23 academic year

Pursuant to Art. 2, paragraph 3, of Ministerial Decree no. 1320/2021, students who earn their Bachelor's Degree, Master's Degree, or Single-Cycle Master's Degree on schedule (based on the timetable set by the programme's academic regulations) during the 2022/23 academic year will be awarded a scholarship supplement equal to half of the scholarship awarded during the student's final year of study, nett of any deductions for dining services.

Any student with a disability equal or higher than 66%, or with a disability recognised by Art. 3, paragraph 1 or 3 of Law no. 104, the scholarship supplement is awarded once the student has earned their degree (on schedule, or no more than one year outside prescribed time).

In order to assign the graduation incentive award, done ex officio, the following students are ineligible:

- a) those who do not graduate within the timeframe established as the programme's normal duration, counted from the year of initial enrolment into any Bachelor's degree, Master's degree, or single-cycle Master's degree programme;
- b) those who have already been awarded a graduation-incentive grant at any point in their academic career;
- c) those who have not been awarded a regional scholarship for the 2022/23 academic year;



Payment of the graduation-incentive supplement for the 2022/23 academic year to eligible students will be authorised by July 2024, and in accordance with the regulations set for the regional scholarship.

Art. 7 - Ranking procedures

7.1 First-year, PhD and postgraduate students

Students receive an income score calculated with the following formula: The maximum score is 1,000 points.

$$\left(1 - \frac{\text{Student's ISEE}}{24,335,11} \right) \times 1000$$

If scores are equal, the previous qualification grade shall prevail, followed by a younger age.

7.2 Students enrolled in years subsequent to the first year of Bachelor's, Master's and single-cycle Master's degree programmes

Students receive a merit score calculated on the basis of the credits achieved and recorded as of 10 August 2022 and their weighted average. The maximum score is 1,000 points, distributed as follows:

- 600 for credits according to the following formula:

$$\left(\frac{\text{Student's credits} - \text{Minimum credits}}{\text{Maximum credits} - \text{Minimum credits}} \right) \times 600$$

- 400 based on weighted average:

$$\left(\frac{\text{Student's weighted average} - 18}{30 - 18} \right) \times 400$$

If the merit score is equal, a student who did not use the bonus shall rank first, followed by the student with the highest financial situation score. In the score is still equal, the younger student shall rank first.

Art. 8 - Ranking publication and appeals

The **provisional Scholarship ranking** will be published **for all applicants** by 31 October 2022 on www.unimi.it at <http://studente.unimi.it/dirittoallostudio/>

Any appeals shall be filed **no later than 7 days after the publication of the provisional ranking list**. The appeal, to be filed through the procedure available online on the ranking page, must refer to any material errors or wrong assessments by the University of Milan and provide evidence of the claimant's arguments.

Once the review procedure has been completed, the **final ranking list** will be published by 30 November 2022, and the claimant will be able to check the appeal's outcome.

Any appeals against the final ranking shall be filed with the Judicial Authorities within the terms established by current legislation, within 60 days of publication of the final ranking.

Only students enrolled in AY 2022/23 will be included in the final ranking.

Students who meet income requirements but are **NOT yet enrolled** on PhD programmes, postgraduate schools or the first year of a Master's degree programme upon publication of the final ranking, will be considered beneficiaries subject to enrolment.

NOTE: the online publication of the ranking lists is by way of notice and no further communications will be sent out. It is the responsibility of the participants in the competition to view the results.



Art. 9 - Scholarship and supplement payment methods

The instalments will only be credited on "Carta La Statale", the University badge providing access to university services that students receive after enrolling. An ad hoc window in the student's personal UNIMIA page shows the status of the review of data entered upon registration, the progress of card production/mailing and activation status.

Any students who did not receive their badge are kindly requested to amend any data according to the indications provided in the window link and, if necessary, contact the office through Informastudenti, under the heading "university badge".

In order to receive payments, the card must also be activated as a "Flash Up Studio La Statale" prepaid card. To do this, students will have to:

1. activate the La Statale Card as a university badge through the student's UNIMIA account;
2. upgrade the card to the "Flash Up Studio La Statale" version by going personally to any Banca Intesa Sanpaolo branch after making an appointment via the toll-free number 800303303 (dial 2 "for information on Products and Services", and then 1 "for information on accounts and payment cards").

Should the card not be active at the time of payment, subsequent payment attempts will be automatically made every month.

More information at <https://www.unimi.it/it/studiare/servizi-gli-studenti/badge-carta-la-statale>

Students residing in Syria, Iran and North Korea will be able to receive payments on their bank account.

9.1 Payment schedule

The Scholarship is paid in two equal instalments, and in a single instalment for students enrolled in the first year outside prescribed time.

9.1.1 First instalment

The payment of the first instalment will be ordered by **31 December 2022**.

Beneficiaries subject to enrolment completion will be paid the first instalment starting from January 2023 after completing their 2022/23 enrolment (PhD programmes, postgraduate schools and 1st year of Master's degree programmes).

9.1.2 Second instalment

The second instalment will be paid to students enrolled in years subsequent to the first year by **30 June 2023**.

Students enrolled in the first year will be paid the second instalment **by 31 October 2023** after verifying that they achieved the minimum merit requirement by 10 August 2023 (Art. 3.2.2 and 3.4.1).

9.1.3 Suspension of payment

In the event of a debt situation, the University reserves the right to suspend payment of the Scholarship until the debt is settled, or to debit the corresponding amount from the award. A similar suspension, (or debit), can be applied in the case of financial or merit assessments, also for previous academic years.

Art. 10 - Incompatibilities

The scholarship is incompatible and cannot be combined with:

- a) similar economic benefits provided by the University or other public or private bodies;
- b) foreign student scholarships provided by the Ministry of Foreign Affairs;



- c) free or subsidised-rate accommodation in colleges, residences or boarding schools, with the exception of the University housing facilities, based on merit and / or financial conditions.

In all cases students may opt for either benefit, such option being exercised no later than 30 days from granting of the second benefit by e-mail through Informastudenti > Tasse e benefici – Fees and benefits > Borse di studio – Scholarships. Failing this, students will forfeit the benefits provided by the University of Milan.

The scholarship is instead compatible, and can be cumulated, with study-abroad grants. Moreover, it does not preclude participation in calls for university student collaborations.

Art. 11 - Forfeiture of the scholarship benefit

11.1 Total forfeiture

The right to the scholarship lapses if:

- a) a student does not submit any original documents required to confirm self-certifications (Article 12) to the University office within the terms set out in a letter received by registered mail;
- b) the University ascertains that self-certifications are not true, and the student thus fails the merit and / or income requirements provided for in Articles 3 and 4;
- c) a student applies for discontinuation of studies or transfers to another university during AY 2022/23. This provision does not apply to students enrolled in the first year of Bachelor's, Master's and single-cycle Master's degree programmes, if the merit requirement provided for by Art. 3.2.2 is achieved prior to the discontinuation of studies or transfer;
- d) a student is enrolled as a repeater for AY 2022/23 following the publication of the final ranking;
- e) a student enrolled in the first year of Bachelor's, Master's or single-cycle Master's degree programme does not achieve the merit requirement provided for by Art. 3.2.2;
- f) a student enrolled in the first year of a PhD programme or a postgraduate school does not achieve the merit requirement provided for by Art. 3.4.1;
- g) a student incurs greater disciplinary sanctions than written censure, for offenses against the University.
- h) the student takes a leave of absence or otherwise interrupts their studies over the course of the 2022/23 academic year, for any reason.

A student transferring to another University after the beginning of the academic year can ask the Milan University, no later than the publication of the provisional Scholarship rankings, to transmit their application to the new University.

In this case, the scholarship application is cancelled.

11.2 Partial forfeiture

Students enrolled in the first year of a Bachelor's, Master's or single-cycle Master's degree programme lose their right to the full benefit of the Scholarship and become entitled to a partial benefit if they meet the merit requirement pursuant to Art. 3.2.2 by 30 November 2023. They will be partially exempted from tuition fees, to the extent of 50%.

11.3 Consequences of forfeiture

Any students forfeiting the Scholarship benefit for any reason whatsoever shall pay the amounts received to the University of Milan, including any supplements provided for by Art. 6, and the amount corresponding to the value of the catering service actually enjoyed (for free meals only in the event of forfeiture due to lack of



the merit requirement, for all meals taken in other cases).

In the event of partial forfeiture (see Articles 3.2.3 and 11.2) any benefit is deemed to be due to the extent of 50%. The student must therefore return a sum equal to the free service actually enjoyed and exceeding the amount of € 356.00 withheld from the first instalment of the benefit for the catering service.

NOTE: forfeiture, as withdrawal, results in the student losing their right to exemption from tuition fees.

Regarding housing service, the student shall pay:

- a) the difference between the subsidised rate and the temporary lodging rate in the event of forfeiture due to untrue merit self-certification or for enrolment as a repeater during the year;
- b) the difference between the subsidised rate and the standard rate in the event of forfeiture due to untrue income self-certification or in the case provided for in letter a) of Art. 11.1;
- c) the subsidised rate or the standard rate set out in the Housing Service Call for Applications or, if more favourable to the student, the temporary lodging rate for the actual period of use, in case of forfeiture due to discontinuation of studies or transfer to another university.

For the refund of the amount due, agreements may be entered into with the student to stipulate recovery procedures, also on an instalment basis, without prejudice to the refund of the total amount as a lump sum in the event of career termination for discontinuation of studies or transfer to another. University.

Failure to pay the amount due, in whole or in part, will result in forced recovery procedures, as well as the suspension of the student's academic career until settlement.

Art. 12 - Self-certification ascertainment

Students will apply for all the benefits granted by the University of Milan using the self-certification option provided for by Presidential Decree no. 445 of 28 December 2000.

For the purpose of ascertaining self-certified merit, income/assets and travel time data, the University of Milan uses the rights envisaged by the current legal provisions, namely Presidential Decree no. 445 of 28 December 2000, also requesting students any useful documents to ascertain the truthfulness of their statements.

The University of Milan, in agreement with the Income Revenue Authority, the Regional Directorate of Lombardy, and the Ministry of Finance, and in application of the Regulations governing checks on self-certifications submitted by students for the purposes of education incentive programmes and benefits granted by the University of Milan, issued with Rector's decree no. 21368/20 of 31 July 2020, ensures formal and substantial ascertainment of self-certifications produced by students who will be beneficiaries of financial support or services awarded by competition, using direct links with the databases of the Income Revenue Authority and the Territorial Agency, as well as with the Registry Office of the Municipalities or any other Public Administration holding the self-certified data.

The University of Milan may also seek the assistance of the Finance Police, reserving the right to report any situations that need special treatment or further investigation.

The University reserves the right to carry out checks on the accuracy of self-certifications even after the disbursement of benefits, pursuant to art. 2946 of the Italian Civil Code.

Any false statements shall be punished pursuant to arts. no. 75 and no. 76 of Presidential Decree 445/2000, as art. 10 of Legislative Decree 68/2012.

The student shall therefore pay:

- a) in case of total loss of the benefit, the sum provided for by art. 10 of Legislative Decree 68/2012, or



- three times the amount received both as money and as services;
- b) in the event of partial loss of the benefit, three times the difference between the amount disbursed and the amount due.

Administrative fines contemplated under Art. 10 of Legislative Decree no. 68/2012 may be satisfied by making a reduced payment to the extent permitted under Art. 16 of Law no. 689/1981.

The University may adopt disciplinary sanctions and report any potential crimes to the judicial authorities (art. 331 code of criminal procedure).

Art. 13 – Application deadlines and procedures

13.1 Deadlines

The scholarship application shall be submitted **by 30 September 2022**.

No extensions will be granted, Students shall confirm their application online **by this date** (by clicking on “Confirm application” in the Summary). Applications not fully completed and confirmed will not be acquired for the purposes of the competition.

After completing the procedure, students will receive the 2022/23 benefit application summary to their university email address or to the address indicated during registration.

Any event concerning the Scholarship, which occurs on a date following the submission of the application (obtaining a different Scholarship or other financial aid, transfer to another University, withdrawal from studies, suspension of studies, change of programme, termination of the lease agreement submitted as evidence of off-site student status, or any changes thereto, etc.) must be promptly notified to the Scholarship Office, which may withdraw the benefits if the requirements are no longer met or change its amount.

13.2 Procedures

Applicants need not be already enrolled in AY 2022/23.

Applicants for benefits for the 1st year of a Master's degree programme need not earn their Bachelor's degree by the application date. They may communicate their Bachelor's degree data later via e-mail through the Informastudenti service > Tasse e benefici – Fees and benefits > Borse di studio – Scholarships.

Students will apply using the self-certification option provided for by Presidential Decree 445 of 28 December 2000.

Applications must be submitted online by accessing:

<http://studente.unimi.it/dirittoallostudio/>

When completing the online application, select "**Regional Scholarship and University Scholarship**" since the application will be examined ex officio for granting the benefit based on income requirements.

Students with a University email account (name.surname@studenti.unimi.it) must **login** to the procedure using their University credentials, **complete** the forms and **confirm** the entered data by the deadline.

Students who are not enrolled yet shall access the procedure after registering to www.unimi.it (<https://registrazione.unimi.it>).

In both cases it may be necessary to supply further documents (lease agreement to qualify as an off-site student, evidence of foreign household composition, etc.). All the required documents shall only be submitted by uploading the files to the appropriate webpage within the terms provided for by the online procedure. No



formats other than PDF (e.g. jpg, btm) will be accepted.

Students applying for an international mobility programme in AY 2022/23 shall submit the Supplement Application together with the Scholarship Application.

IMPORTANT: Failure to submit a document within the prescribed deadline or submitting an untruthful and/or irregular document will result in the student being excluded from the competition.

Transferring from another university:

Any students transferring from another University after the beginning of the academic year must request that the Right to Education Agency of their previous University transfer their application, provided that it was submitted within the deadlines set out in the Agency's Call for Applications. The transfer must be finalised before the final ranking list is published. Inclusion in the ranking will be subject to merit and income requirements.

Application amendment:

Those who are in receipt of the Scholarship for enrolling in the first off-track year, but obtain their degree in December 2022 and enrol on a Master's degree programme, must request the amendment of their application for ay 2022/23 as Master's degree students.

Beneficiaries subject to enrolment in a Master's degree programme who do not obtain their Bachelor's degree in December 2022 must request the amendment of their application for academic year 2022/23 as Bachelor's degree off-track students.

Amendment requests must be submitted to the Scholarship Office through the Informastudenti service, **by 31 January 2023.**

Art. 14 - Procedure Manager and contact details

Any personal data is collected for purposes of managing the scholarship competition, and will be processed in accordance with Legislative Decree no. 196 of 30/06/2003 (as subsequently amended), "Italian Privacy Act", as well as EU Regulation no. 2016/679, entitled "European General Data Protection Regulation" (GDPR).

According to Law no. 241 of 7 August 1990, the person in charge of the procedure referred to in this Call for Application is Mr. Stefano Salvato, Head of the Scholarship Office.

To contact us, use the Informastudenti service: <https://informastudenti.unimi.it/saw/ess?AUTH=SAML>
Tasse e benefici – Fees and benefits > Borse di studio – Scholarships

For information: <https://www.unimi.it/it/studiare/borse-premi-mense-e-alloggi>

Milan, 13 July 2022

The Rector
Elio Franzini



Annex 1 - List of Countries for which income and asset documentation (for foreign-held income and assets) (2021) is required for determining the equivalent University ISEE

Andorra	France	French Polynesia
British Antarctic	Germany	Poland
Netherlands Antilles	Japan	Portugal
Saudi Arabia	Gibraltar	Monaco
Aruba	Greece	Puerto Rico
Australia	Hong Kong	Qatar
Austria	Ireland	United Kingdom
Bahamas	Iceland	San Marino
Belgium	Cayman Islands	Czech Republic
Bermudas	British Virgin Islands	Romania
Bulgaria	Israel	Russia
Cayman	Kuwait	Singapore
Canada	Lebanon	Slovakia
Cyprus	Liechtenstein	Slovenia
Vatican City	Luxembourg	Spain
Croatia	Macau	United States
Denmark	Malta	Sweden
Arab Emirates	Norway	Switzerland
Falkland Islands	New Zealand	Taiwan
Finland	The Netherlands	Hungary



Annex 2 – List of S.T.E.M. courses of Milan University

Class	Description	cdl	Description
L-13	Biological Sciences	F62	BIOLOGICAL SCIENCES (CLASS L-13)
L-2	Biotechnologies	D47	MEDICAL BIOTECHNOLOGY (CLASS L-2)
L-2	Biotechnologies	K06	BIOTECHNOLOGY (CLASS L-2)
L-27	Chemical Science and Technology	F5X	CHEMISTRY (CLASS L-27)
L-27	Chemical Science and Technology	F6X	INDUSTRIAL CHEMISTRY (CLASS L-27)
L-29	Pharmaceutical sciences and technologies	E17	CHEMICAL SAFETY AND TOXICOLOGICAL ENVIRONMENTAL SCIENCES (CLASS L-29)
L-29	Pharmaceutical sciences and technologies	K04	HERBAL SCIENCES AND TECHNOLOGIES (CLASS L-29)
L-30	Physical Science and Technology	F63	PHYSICS (CLASS L-30)
L-31	Computer Science and Technology	F1A	COMPUTER SYSTEMS AND NETWORKS SECURITY – ONLINE COURSE (CLASS L-31)
L-31	Computer Science and Technology	F1X	COMPUTER SCIENCE (CLASS L-31)
L-31	Computer Science and Technology	F3X	MUSIC INFORMATION SCIENCE (CLASS L-31)
L-31	Computer Science and Technology	F68	COMPUTER SYSTEMS AND NETWORKS SECURITY (CLASS L-31)
L-31	Computer Science and Technology	F9X	COMPUTER SCIENCE FOR NEW MEDIA COMMUNICATIONS (CLASS L-31)
L-32	Environmental sciences	F2A	ENVIRONMENTAL SCIENCE AND POLICY (CLASS L-32)
L-32	Environmental sciences	F66	NATURAL SCIENCES (CLASS L-32)
L-34	Geology	F65	SCIENZE GEOLOGICHE (CLASS L-34)
L-35	Mathematics	F7X	MATHEMATICS (CLASS L-35)
L-43	Technologies for Studying and Preserving the Cultural Heritage	F8X	SCIENCE AND TECHNOLOGY FOR STUDYING AND PRESERVING THE CULTURAL HERITAGE AND INFORMATION STORAGE MEDIA (CLASS L-43)
LM-11	Conservation and restoration of cultural heritage	F8Y	CULTURAL HERITAGE CONSERVATION SCIENCE (CLASS LM-11)
LM-17	Physics	F95	PHYSICS (CLASS LM-17)
LM-18	IT	F94	COMPUTER SCIENCE (CLASS LM-18)
LM-40	Mathematics	F4Y	MATHEMATICS (CLASS LM-40)
LM-54	Chemical sciences	F5Y	CHEMICAL SCIENCES (CLASS LM-54)
LM-6	Biology	F3B	PLANT SCIENCE (CLASS LM-6)
LM-6	Biology	F3Y	APPLIED BIOLOGY IN NUTRITIONAL SCIENCES (CLASS LM-6)
LM-6	Biology	F91	BIODIVERSITY AND EVOLUTIONARY BIOLOGY (CLASS LM-6)
LM-6	Biology	F92	BIOLOGY APPLIED TO RESEARCH IN BIOMEDICINE (CLASS LM-6)
LM-6	Biology	F9Y	MOLECULAR BIOLOGY OF THE CELL (CLASS LM-6)
LM-60	Natural Sciences	F2B	BIOGEOSCIENCES: ANALYSIS OF ECOSYSTEM AND SCIENCE COMMUNICATION - (CLASS LM-60)
LM-61	Nutrition and health sciences	K05	HUMAN NUTRITION AND FOOD SCIENCE (CLASS LM-61)



LM-66	Informatics Security	F2Y	INFORMATICS SECURITY (CLASS LM-66)
LM-7	Agricultural biotechnology	G64	BIOTECHNOLOGY FOR THE BIOECONOMY - (CLASS LM-7)
LM-71	Industrial chemistry	F7Y	INDUSTRIAL CHEMISTRY (CLASS LM-71)
LM-74	Geology	F97	EARTH SCIENCES (CLASS LM-74)
LM-75	Environmental sciences	F6B	ENVIRONMENTAL CHANGE AND GLOBAL SUSTAINABILITY (CLASS LM-75)
LM-79	Geophysics	F8B	GEOPHYSICS (CLASS LM-79)
LM-8	Industrial Biotechnology	F1B	MOLECULAR BIOTECHNOLOGY AND BIOINFORMATICS (CLASS LM-8)
LM-8	Industrial Biotechnology	F4B	BIOINFORMATICS FOR COMPUTATIONAL GENOMICS (CLASS LM-8)
LM-8	Industrial Biotechnology	F5B	QUANTITATIVE BIOLOGY (CLASS LM-8)
LM-9	Pharmaceutical, veterinary and medical biotechnologies	D57	MEDICAL BIOTECHNOLOGY AND MOLECULAR MEDICINE (CLASS LM-9)
LM-9	Pharmaceutical, veterinary and medical biotechnologies	D58	BIOMEDICAL OMICS (CLASS LM-9)
LM-9	Pharmaceutical, veterinary and medical biotechnologies	E51	PHARMACEUTICAL BIOTECHNOLOGY (CLASS LM-9)
LM-9	Pharmaceutical, veterinary and medical biotechnologies	E52	SAFETY ASSESSMENT OF XENOBIOTICS AND BIOTECHNOLOGICAL PRODUCTS
LM-9	Pharmaceutical, veterinary and medical biotechnologies	H52	VETERINARY BIOTECHNOLOGY SCIENCES (CLASS LM-9)
LM-91	Methods and techniques for the information society	B74	DATA SCIENCE AND ECONOMICS (CLASS LM-91)



Annex 3 - Summary of application deadlines for the 2022-23 ACADEMIC YEAR

Benefit	Deadline
Accommodation: returning students	23 August 2022
Accommodation: new admissions	23 August 2022
Scholarship	30 September 2022
Scholarship Supplement - International Mobility	30 September 2022
Catering Service	15 December 2022
Extraordinary Grant	31 October 2022