



## FAQs ERASMUS+ FOR STUDY BEFORE AND AFTER DEPARTURE

### PREPARATION TO YOUR DEPARTURE

**1. CONSIDERING THE NOVEL CORONAVIRUS, WILL ERASMUS STILL TAKE PLACE?**

According to the European Commission and National Agency's guidelines, all mobilities are – for the time being – regularly programmed. The International Mobility Office will inform students of any particular news or updates.

**2. I WAS SELECTED, BUT I'VE DECIDED NOT TO ACCEPT MY OFFER: WHAT SHOULD I DO?**

You must inform the office about your withdrawal from the programme within 5 working days from results' publication by writing to INFORMASTUDENTI > INTER Erasmus Studio > Rinuncia Erasmus Studio

**3. WHY HAVE I NOT BEEN CONTACTED BY MY HOST UNIVERSITY YET?**

Each University has very different schedules, deadlines and procedures. Please check on your Host University's webpages about the documents and the deadlines you should meet in order to successfully apply. If, coming up to the deadline, you still have not been contacted yet, write to the Erasmus Office of your Host institution and to INFORMASTUDENTI > INTER Erasmus Studio > Studenti selezionati Erasmus Studio for clarifications.

**4. MY HOST UNIVERSITY REQUIRES A TRANSCRIPT OF RECORDS IN ENGLISH: HOW CAN I GET IT?**

You can download it yourself from your *Unimia* portal (section: *Sifa*) as a self-certification. Usually this is widely accepted. Just in case your Host University required a stamped and signed official document, you can request it following [this](#) procedure. This can take some days, so please make sure you submit your request at least one week before the deadline. The Transcript is not issued by the Mobility Office.

**5. I NEED A LANGUAGE CERTIFICATE IN ORDER TO FINALISE MY APPLICATION ABROAD: HOW DO I GET IT?**

Only if you have not already been awarded any SLAM level statement or any other official certificates, you can sit a test through our SLAM services in order to achieve the language level required. The language sessions will be scheduled around the end of *May* for students leaving for the first semester; there will be an additional session in *September* for students leaving during the second semester.

We invite students to visit SLAM's [pages](#), where all the details will be published soon. Registrations will open about a month before the test dates. For further info, please write directly to SLAM on InformaStudenti.

**6. WILL I BE INSURED ABROAD?**

Yes, the University of Milan provides its Erasmus students an insurance against **accidents** and third-party **civil liability**. Unimi does NOT provide health insurance. It is still your responsibility to get information in advance about the type of insurance required by your Host University. Further info [here](#).

**7. MY HOST UNIVERSITY REQUIRES A CERTIFICATE FOR MY ERASMUS STUDENT STATUS AND/OR MY INSURANCE COVERAGE: HOW CAN I GET IT?**

You can request it to INFORMASTUDENTI > INTER Erasmus Studio > Studenti selezionati Erasmus Studio. Please mention your application's deadline and write as a subject line: "Erasmus student status certificate 22-23".



### 8. I AM AN EXTRA-EU CITIZEN: BECAUSE OF MY CITIZENSHIP, I NEED AN ENTRY VISA IN ORDER TO ENTER THE COUNTRY I WAS SELECTED FOR: WHAT SHOULD I DO?

You have to address directly to the diplomatic or consular representation of the country you have been selected for and get specific information about the procedures you have to follow in order to obtain a visa. If you need any particular declaration about your mobility abroad (e.g. the total amount of your scholarship), please contact the International mobility office on Informastudenti – we will be happy to support you.

### 9. CAN THE INTERNATIONAL MOBILITY OFFICE HELP ME FIND AN ACCOMMODATION ABROAD?

No, the search for an accommodation is your own responsibility. Partner universities often have a housing system specifically available to Erasmus students, so you can refer to them.

## THE LEARNING AGREEMENT

### 10. WHAT IS A LEARNING AGREEMENT (L.A.)?

The L.A. is a document that states the study, training or research programme you commit to follow abroad and it ensures that the activities you undertake abroad – successfully passed - will be recognised once back.

### 11. WHEN WILL I BE ASKED TO DRAFT MY LEARNING AGREEMENT?

The Learning Agreement of Unimi must be drafted online. You will be informed when the online procedure opens (normally around mid-May). If during the application your Host University asks you to draft your L.A. in another format, remember that you will still be asked to do the same on the L.A. of Unimi when the online procedure opens.

### 12. WHAT IS AN “ONLINE LEARNING AGREEMENT” (O.L.A.)?

With the new Erasmus Programme 21-27 all Universities should start using the *Online Learning Agreement* (O.L.A.), which is part of the *Erasmus Without Paper*, a programme aimed at simplifying Erasmus procedures. Unimi is currently taking steps to implement O.L.A but for the time being is still using its own “*Socrates*” learning agreement, to be completed online (see point 11). If the Host University asks you to fill in an “O.L.A.” right away, please follow their instructions. Please note that on Unimi website you will find all useful information of Erasmus Coordinators responsible for OLA approval. At the same time, in this transitional stage, UNIMI also requires selected students to fill in its own L.A.; the form is to be drafted via an online platform, as described on the website (check previous point). This platform must be used for the first compilation, as well as for any subsequent changes until further notice.

### 13. WHO IS ENTITLED TO APPROVE MY LEARNING AGREEMENT?

Your L.A. must be approved before your departure - unless otherwise instructed - by your home coordinator and by the responsible person at your Host University.

### 14. CAN I DRAFT MY LEARNING AGREEMENT ON A PAPER FORM?

No, the Learning Agreement must be drafted **online**. The only exception is represented by students who are waiting for their enrollment to their Master’s and thus still do not have access to the online services. These students will receive a temporary form from our office by writing to INFORMASTUDENTI > INTER Erasmus Studio > Studenti selezionati Erasmus Studio and will still be asked to draft their L.A. online when their platform will be available.

- Another exception are those students whose application’s deadline is very tight (end of April) and need to draft their L.A. before the online procedure opens. These students only can request the



# UNIVERSITÀ DEGLI STUDI DI MILANO

## International Mobility Office

temporary form to INFORMASTUDENTI > INTER Erasmus Studio > Studenti selezionati Erasmus Studio (please indicate your deadlines).

### **15. HOW CAN I FIND THE RIGHT COURSES I SHOULD ATTEND ABROAD?**

You have to get all relevant information directly on your Host University's website, and you can ask for your coordinator/Erasmus desk's support.

### **16. I AM NOT ABLE TO MEET THE DEADLINE FOR THE SUBMISSION OF MY L.A. (we will inform students about it), BECAUSE NEXT YEAR'S COURSES ARE NOT AVAILABLE YET. WHAT DO I DO?**

Before the set deadline, inform INFORMASTUDENTI > INTER Erasmus Studio > Studenti selezionati Erasmus Studio about it.

### **17. CAN I CARRY OUT INTERNSHIPS/THESIS RESEARCH WHILE ABROAD?**

Yes – if foreseen by the destination you have been selected for. Please contact your coordinator in order to ask about the details of these activities.

### **18. WHO WILL MAKE SURE THAT MY L.A. IS APPROVED?**

It is your responsibility to send your L.A. to the Erasmus office abroad and make sure it gets approved at least 2 weeks before you leave.

### **19. HOW CAN I SEND MY L.A. TO THE INTERNATIONAL MOBILITY OFFICE OF UNIMI?**

At least 2 weeks before you arrive at your Host University, you must make sure you send your fully approved L.A. by email to INFORMASTUDENTI > INTER Erasmus Studio > Learning Agreement. If your L.A. is already required during your application, remember to follow its approval status. If your L.A. is already required during the Application process, please remember to ask for approval before your departure to both to your Unimi coordinator and your Erasmus Coordinator abroad. If, on the other hand, the L.A. is not required in the Application phase, you must still make sure to send it to your contact person/foreign Erasmus office so that it can be approved before your departure.

## **THE MOBILITY CONTRACT**

### **20. WHAT IS THE MOBILITY CONTRACT?**

The Mobility contract is an actual contract between the selected student and the University of Milan, and it defines the conditions for your mobility. It is compulsory and it must be signed before you leave.

### **21. HOW SHOULD I SEND MY SIGNED MOBILITY CONTRACT?**

The International Mobility Office will provide further information about when and how to send your Mobility contract. The signed contract is to be uploaded on an online platform.

## **THE OLS (Online Linguistic Support) AND SLAM's LANGUAGE COURSES**

### **22. WHAT IS THE OLS?**

The "Online Language Support" is an EU platform that offers its participants the chance to test their abilities in the foreign language used at Host Universities. Users are given the chance to follow an online language course.

### **23. WHAT IS THE OLS TEST AND HOW DOES IT WORK?**

It is a test that assesses the level of the language you will use during your stay. It is compulsory for all Erasmus students and it must be taken before and after your mobility. Before the start of your mobility you will receive on your Unimi e-mail address a link to access the OLS platform.

### **24. CAN I USE THE OLS's ASSESSMENT RESULTS AS PROOF OF MY LANGUAGE SKILLS DURING MY APPLICATION?**



This depends on what your Host University accepts! Please ask them about it.

### **25. WHAT IS THE DIFFERENCE BETWEEN THE OLS COURSE AND SLAM'S LANGUAGE COURSES?**

The *OLS course* is promoted by the EU and all the European Erasmus students have access to it. You will have access to a series of courses after you take your OLS assessment. SLAM's *intensive courses* for Erasmus students are optional, free and promoted by Unimi. This year, SLAM courses will be offered **between 11-18 July 2022 at Città Studi\***. Further information and details will be made available on SLAM's [pages](#).

*\*dates can be subject to changes: please always refer to SLAM'S pages to check any updated information*

### **26. IS THE OLS COURSE COMPULSORY?**

The OLS course is highly recommended.

## **THE MOBILITY GRANT**

### **27. WHAT IS THE AMOUNT OF THE ERASMUS GRANT?**

You can find all the details [here](#).

### **28. AM I ENTITLED TO RECEIVE AN ADDITIONAL SCHOLARSHIP?**

The additional scholarship is granted following different criteria decided annually by the Board of Directors, according to students' income situation (please refer to the Erasmus Call). Both the Erasmus Scholarship and the additional grant are issued automatically. Students do not need to submit any application.