

To be printed on the letterhead of the structure

Dottorato di Ricerca

Maggiorazione estero 50%

Attestato di Frequenza

I hereby certify that Dr

SURNAME

FIRST NAME/S

e-mail if available

has followed research in this Institution as a PhD (Doctorate) Student

From

To

Today, _____

(put the date)

Stamp

Tutor's Full Signature/Title

Instructions for the Tutor

In order to pay the grant, you have to:

-copy/print this certificate upon the corporate paper of your Institution

-complete the form for each period of attendance, specify the date, than stamp and sign fully

- send to: Università degli Studi di Milano, Direzione Trattamenti Economici e Lavoro Autonomo, Ufficio Contratti di Formazione Specialistica, Pagamenti Dottorato e Missioni, by [InformaStudenti](#) subject “Pagamenti dottorati” **within the 3rd of every month of delivery.**

- **Highlight:** in view of the university's closure for the August summer holidays, attendance certificates for the month of July must be submitted by July 28 to ensure the additional payment is processed in August. Certificates submitted after this date will be processed and paid in the following month.

Thanks for your cooperation.