



ERASMUS TRAINEESHIP VADEMECUM PER IL SOGGIORNO ALL'ESTERO

English version follows

PRIMA DELLA PARTENZA - secondo le modalità e scadenze indicate per e-mail

→ Compilare il [Google Form](#) per comunicare la *modalità di pagamento*

→ Inviare il Learning Agreement for Traineeship firmato (before the mobility) su Informastudenti

→ Sottoscrivere il Mobility Agreement e inviarlo su Informastudenti

→ Per chi parte da laureato: sottoscrivere l'assicurazione responsabilità civile e infortuni

DURANTE IL SOGGIORNO

→ Compilare il Certificate of Stay (Arrival)

→ Eventuali modifiche al Learning Agreement for Traineeship (during the mobility)

AL RIENTRO

→ Inviare il Certificate of Stay con date di inizio e fine su Informastudenti

→ Compilare il Learning Agreement for Traineeship (after the mobility) e inviarlo su Informastudenti

→ Riconoscimento didattico dell'attività svolta

L'eventuale rinuncia al soggiorno Erasmus dovrà essere comunicata tramite InformaStudenti - voce di catalogo "INTER Erasmus Traineeship - Rinuncia Erasmus Traineeship".



ERASMUS TRAINEESHIP GUIDELINES FOR YOUR MOBILITY

BEFORE YOUR MOBILITY - According to the deadlines sent by email

Fill out the [Google Form](#) to communicate the payment

Send your signed Learning Agreement for Traineeship (before mobility) on Informastudenti

Sign your Mobility Agreement

If you leave after graduation: sign up for an accidents and civil liability insurance

DURING YOUR MOBILITY

Have your Certificate of Stay signed (Arrival)

Any necessary changes to your Learning Agreement for Traineeship (during the mobility)

AFTER YOUR MOBILITY

Send your Certificate of Stay with start and end dates on Informastudenti

Fill in your Learning Agreement for Traineeship (after the mobility) and send it on Informastudenti

Academic recognition of your traineeship abroad

Any withdrawal decisions must be notified on Informastudenti - Category "INTER Erasmus traineeship - Withdrawal Erasmus Traineeship".