



# UNIVERSITÀ DEGLI STUDI DI MILANO

*Institutional, International Affairs and Training*

## THE RECTOR

- Pursuant to Legislative Decree no. 59 of 13 April 2017, enacting Law no. 107 of 13 July 2015, and in particular art. 5, which laid down the requirements for access to public competitions for teaching positions in lower and upper secondary schools, thereby restricting access to those who hold a university or equivalent academic qualification in accordance with current regulations on competition classes, as well as 24 university or academic credits in anthro-psycho-pedagogical disciplines and teaching methods;
- Pursuant to Ministry of Education, University and Research Decree no. 616 of 10 August 2017, temporarily regulating as a matter of urgency, pursuant to paragraphs 4 of art. 5 of Legislative Decree 59/2017, the subject areas, learning objectives, organization and any costs to be borne by those who are interested in earning the aforementioned 24 credits;
- Acknowledging that art. 3 of the aforementioned ministerial decree requires universities, possibly through consortia or agreements, to set up specific training courses, which may be diversified by competition class/group, in order to provide the skills required for access to competitions for teaching positions in lower and upper secondary schools;
- Acknowledging the need to regulate how said courses are set up and run;
- Based on the opinion expressed by the Academic Senate in its meeting of 17 October 2017;

## HEREBY DECREES

To issue the Regulations for setting up and running training courses for earning 24 credits in anthro-psycho-pedagogical disciplines and in teaching methods and technologies, as per Legislative Decree 59/2017 and Ministry of Education, University and Research Decree 616/2017, which is attached hereto and forms an integral part hereof.

These Regulations enter into force on the day of their posting to the dedicated page of the University's institutional website.

Milan, 20 October 2017

THE RECTOR  
(Gianluca Vago)  
Signed by GIANLUCA VAGO

Rector's Decree  
3995/2017 of 26/10/2017



**REGULATIONS FOR SETTING UP AND RUNNING TRAINING COURSES FOR EARNING 24 CREDITS IN ANTHROPO-PSYCHO-PEDAGOGICAL DISCIPLINES AND IN TEACHING METHODS AND TECHNOLOGIES, AS PER LEGISLATIVE DECREE 59/2017 AND MINISTRY OF EDUCATION, UNIVERSITY AND RESEARCH DECREE 616/2017**

**Art. 1 - Programme set-up and purpose**

1. Pursuant to Legislative Decree no. 59 of 13 April 2017, and Ministry of Education, University and Research Decree no. 616 of 10 August 2017, the University of Milan (hereinafter "University") sets up training courses for learning the basic skills required for admission to national public competitions, based on qualifications and exams, for access to the FIT training programme referred to in Chapter II of the aforementioned legislative decree (hereinafter For24). These skills, corresponding to a total of 24 credits (CFU), shall concern anthro-po-psycho-pedagogical disciplines and teaching methods and technologies.

2. By setting up the For24 programme, the University, with particular regard to the transitional period, meets training needs as identified by article 5, paragraphs 1b and 2b of Legislative Decree 59/2017, through ordinary courses and specific training activities (DFS) in the following areas: a) special pedagogy and inclusive teaching; b) psychology; c) anthropology; d) teaching methods and technologies. DFS training will be offered from year to year and developed in accordance with the provisions of art. 3 and Annexes A, B, and C to Ministerial Decree 616/2017.

3. The list of DFS and ordinary courses offered by the University and recognized as consistent, in terms of subject areas, objectives and contents, with the provisions of Ministerial Decree 616/2017, will be posted to the University's institutional website on the dedicated teachers' training page, in time for the submission of study plans under articles 3 and 4 below; the list of courses will be updated annually.

4. The For24 programme lasts one academic year and usually starts by the end of November of each year and ends on 30 September of the following year.

**Art. 2 - Committee for Teacher Training (CO.FI)**

1. The Teacher Training Committee (CO.FI), set up within the University, is responsible for the following tasks:
- Outlining the contents of the For24 programme, indicating the courses for which the candidates may apply for transfer credits, identifying any DFS to be run and the persons in charge thereof;
  - Assessing individual study plans in compliance with the provisions of Ministerial Decree 616/2107, particularly previous training activities for which the candidates apply for transfer credits and the possibility to include in the study plan ordinary courses offered by the University, other than those listed in article 1 paragraph 3 hereof.



## **Art. 3 - Enrolment**

1. Enrolment on the For24 programme will normally be open from 20 October to 20 November of each academic year.

2. Applicants to For24 are required to:

- submit an application for enrolment in accordance with the procedures established by the University administration, as posted to the web page referred to in paragraph 3 of art. 1;
- make an upfront payment, upon enrolment, of a portion of the total fee, as determined each year. The outstanding amount will be calculated based on the actual number of credits that each applicant must earn. For24 fees will also depend on the criteria and conditions set out by Law no. 232 of 11 December 2016 (Article 1, paragraphs 252 to 267); a tuition waiver, excluding the €16 stamp duty, shall be granted to those who, on the date of application, are enrolled on a Bachelor's, Master's or single-cycle Master's degree programme of the University for the same academic year.

3. All For24 students will be required to submit their study plans in accordance with the procedures set out by the University administration, specifying the training activities they intend to carry out and any previous activities for which they apply for transfer credits.

## **Art. 4 - Organization and structure of specific training activities (DFS)**

1. DFS are structured as 6 or 9 CFU-modules, which cannot be split. Each credit corresponds to 6 hours of teaching.

2. As part of the For24 programme, at least 4 courses or specific training activities, awarding at least 6 CFU each, will be offered – one for each of the 4 areas identified in Article 1, paragraph 2, of these Regulations.

3. DFS may be held before holidays. Attendance is recommended.

4. Each DFS is completed with a final exam (with a grade), in order to assess student achievements of learning objectives. The student must pass the exam in order to earn the corresponding credits.

5. For each DFS there are 4 exam sessions, the first of which immediately following the completion of training activities. There will be at least a two-week interval between exams, and the fourth exam session will end by 30 September of the academic year in question.

6. The student who does not pass the exam within the 4<sup>th</sup> scheduled session will not earn any credits and may reconsider that training activity (if available) in the following academic year, re-enrolling on For24 as set out in art. 3.



7. Candidates wishing to sit the final exam for a DFS must meet the following requirements:

- a) being enrolled on For24 in the corresponding academic year;
- b) being current with payments for that specific DFS.

A waiver from the requirement set out in point b) above is granted to those who, on the date of application, are enrolled on a Bachelor's, Master's or single-cycle Master's degree programme of the University for the same academic year.

## **Art. 5 - Submission and assessment of individual study plans**

1. Each student shall submit their study plan in accordance with the regulations referred to herein. In particular, the study plan must contain training activities awarding at least 24 CFU overall, including at least 3 in the areas specified in paragraph 2 of art. 1, namely: Pedagogy, special pedagogy and inclusive teaching, Psychology, Anthropology and Teaching methods and technologies, each awarding at least 6 credits.

2. With regard to Teaching methods and technologies, the study plan may include training activities, to be diversified according to the competition class, concerning teaching methods and technologies for specific courses, in accordance with the provisions of Annex C to Ministerial Decree 616/2017.

3. In drawing up their study plan, each student must take the following into account:

1. No exams awarding less than 3 CFU are allowed;
2. No more than 12 CFU overall may be/have been earned online;
3. The individual training course must be structured in compliance with paragraph 1 of this article.

4. Students who apply for transfer credits from a university other than the University of Milan are required to attach a statement from the university which originally awarded those credits certifying that the contents of that training activity meet the requirements of Ministerial Decree 616/2017 and specifying:

- the number of CFU earned;
- whether those CFU were earned through offline or online activities;
- the grade and date of recording.

## **Art. 6 - Study plans**

1. Study plans meeting the requirements set out in these Regulations, and containing only training activities that are included in the list mentioned in article 1, paragraph 3, shall be automatically accepted.

2. Study plans containing applications for transfer credits or training activities other than those included in the aforementioned list must be approved by the Teacher Training Committee, which will assess their consistency, in terms of subject areas, objectives and contents, with the provisions of art. 3 and Annexes A, B and C to Ministerial Decree 616/2017. The CO.FI will express its opinion within one month from the submission of the study plan.

3. In the event of a negative opinion, the CO.FI will indicate the training activities to be included in the study plan, from among those included in the list mentioned in art. 1, paragraph 3 above.



## **Art. 7 - Training certificate**

1. To obtain their training certificate, the student must earn 24 CFU as required by their study plan no later than 30 September of the academic year of enrolment on For24.

2. The student who does not comply with the above requirement will not receive their training certificate, which is required to be admitted to the public competition for access to the FIT path introduced by Legislative Decree 59/2017. They may only receive a certificate for passed DFS exams, if any.

## **Art. 8 - Transferring credits from DFS to University study programmes**

1. Pursuant to Article 4, paragraph 2 of Ministerial Decree 616/2017, for students of University study programmes who enrol for the first time on For24, the standard duration of the study programme may be increased by one semester.

2. Students of University degree programmes who earn credits for one or more of the For24 DFS exams may apply for transfer credits towards their degree programme within the framework of their study plan (including an individual study plan). Applications must be submitted to the competent Academic Board, which will assess them in terms of consistency with the degree programme.

## **Art. 9 - Final provisions**

1. The aforementioned Regulations are approved by the Academic Senate and are issued by Rector's Decree.

2. These Regulations enter into force on the day of their posting to the dedicated page of the University's institutional website.